




MACKENZIE COUNTY

# REGULAR COUNCIL MEETING

**APRIL 28, 2021  
10:00 AM**

FORT VERMILION COUNCIL  
CHAMBERS

 780.927.3718

 [www.mackenziecounty.com](http://www.mackenziecounty.com)

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**Mackenzie County**



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, March 24, 2021  
10:00 a.m.**

**Fort Vermilion Council Chambers**

**Fort Vermilion, Alberta**

**AGENDA**

|  |    |   | Page |
|--|----|---|------|
| <b>CALL TO ORDER:</b>                    | 1. | a) Call to Order  |      |
| <b>AGENDA:</b>                           | 2. | a) Adoption of Agenda   |      |
| <b>ADOPTION OF<br/>PREVIOUS MINUTES:</b> | 3. | a) Minutes of the April 13, 2021 Regular<br>Council Meeting   | 7    |
|  |    | b) Business Arising out of the Minutes  |      |
|  |    | c)  |      |
| <b>DELEGATIONS:</b>                      | 4. | a) Wilde & Company Chartered Professional<br>Accountants – 2020 Audited Financial<br>Statements (10:00 a.m.) Refer to Agenda Item # 10.<br>d) |      |
|  |    | b) Mr. Kirby - Grade 6 Class 10:15 a.m.   |      |
|  |    | b) Maarten Braat – 11:45 a.m.   |      |
| <b>TENDERS:</b>                          |    | Tender openings are scheduled for 11:00 a.m.  |      |
|  | 5. | a) 2021 Road Improvements   | 25   |
|  |    | b) La Crete Signalization<br>(Intersection Upgrade Traffic Lights 100 St & 94<br>Ave)   | 29   |
|  |    | c)  |      |
| <b>PUBLIC HEARINGS:</b>                  |    | Public hearings are scheduled for 1:00 p.m.   |      |
|  | 6. | a) Bylaw 1215-21 Land Use Bylaw Amendment to<br>Rezone Part of SE 35-105-15-W5M from<br>Agricultural “A” to Rural Industrial Light “RIL”      | 31   |

|                                    |     |    |   |         |
|------------------------------------|-----|----|---|---------|
| <b>GENERAL REPORTS:</b>            | 7.  | a) | Disaster Recovery (Standing Item)   | Handout |
|                                    |     | b) |   |         |
| <b>AGRICULTURE SERVICES:</b>       | 8.  | a) | None  |         |
|                                    |     | b) |   |         |
| <b>COMMUNITY SERVICES:</b>         | 9.  | a) | Bylaw 1220-21 Fee Schedule Amendment (Campground and Waste Transfer Station Fees) | 41      |
|                                    |     | b) | Hamlet Spring Garbage Pick-up   | 49      |
|                                    |     | c) |   |         |
| <b>FINANCE:</b>                    | 10. | a) | Bylaw 1221-21 2021 Tax Rate   | 51      |
|                                    |     | b) | 2021 Minimum Tax - Bistcho Cabins, Grazing Leases, Farmland Development Leases    | 58      |
|                                    |     | c) | Bylaw 1217-21 – Local Improvement Tax, 101 Ave Asphalt                            | 71      |
|                                    |     | d) | 2020 Audited Financial Statements   | 79      |
|                                    |     | e) | Expense Claims – Councillors  | 107     |
|                                    |     | f) | Expense Claims – Members at Large   | 109     |
|                                    |     | g) | Cheque Registers – April 10 – April 23, 2021                                      | 111     |
|                                    |     | h) |   |         |
| <b>OPERATIONS:</b>                 | 11. | a) | None  |         |
|                                    |     | b) |   |         |
| <b>UTILITIES:</b>                  | 12. | a) | None  |         |
|                                    |     | b) |   |         |
| <b>PLANNING &amp; DEVELOPMENT:</b> | 13. | a) | Bylaw 1222-21 Off-Site Levy Bylaw – La Crete North Storm Water Management         | 113     |
|                                    |     | b) | La Crete Transportation Network Analysis  | 135     |

- |                                      |     |    |   |     |
|--------------------------------------|-----|----|---|-----|
|                                      |     | c) | Mackenzie County Flood Mitigation-Engineering Services Procurement                                      | 139 |
|                                      |     | d) |   |     |
| <b>ADMINISTRATION:</b>               | 14. | a) | Caribou Update (standing item)  |     |
|                                      |     | b) |   |     |
|                                      |     | c) |   |     |
| <b>COUNCIL COMMITTEE REPORTS:</b>    | 15. | a) | Council Committee Reports (verbal)  |     |
|                                      |     | b) | Community Services Committee Meeting Minutes  | 143 |
|                                      |     | c) | Municipal Planning Commission Meeting Minutes   | 149 |
|                                      |     | d) |   |     |
| <b>INFORMATION / CORRESPONDENCE:</b> | 16. | a) | Information/Correspondence  | 169 |
| <b>CLOSED MEETING:</b>               |     |    | <i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i> |     |
|                                      | 17. | a) | La Crete North Storm Project – Land Acquisition – Update s. 23, 24, 25)                                 |     |
|                                      |     | b) | Disaster Recovery Land Purchases (s. 23, 24, 25)  |     |
| <b>NOTICE OF MOTION:</b>             | 18. | a) |   |     |
| <b>NEXT MEETING DATES:</b>           | 19. | a) | Regular Council Meeting<br>April 13, 2021<br>10:00 a.m.<br>Fort Vermilion Council Chambers              |     |
|                                      |     | b) | Committee of the Whole<br>April 23, 2021<br>10:00 a.m.<br>Fort Vermilion Council Chambers               |     |
| <b>ADJOURNMENT:</b>                  | 20. | a) | Adjournment   |     |





Mackenzie County

# REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                               |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>  |
| <b>Presented By:</b> | <b>Colleen Sarapuk, Administrative Officer</b>               |
| <b>Title:</b>        | <b>Minutes of the April 13, 2021 Regular Council Meeting</b> |

**BACKGROUND / PROPOSAL:**

Minutes of the April 13, 2021, Regular Council Meeting are attached.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

Approved Council Meeting minutes are posted on the County website.

**POLICY REFERENCES:**

Author: C. Sarapuk Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the minutes of the April 13, 2021 Regular Council Meeting be adopted as presented.

Author: C. Sarapuk      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, April 13, 2021  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:** Josh Knelsen Reeve  
Walter Sarapuk Deputy Reeve –virtual  
Jacquie Bateman Councillor  
Peter F. Braun Councillor - left at 4:30 p.m.  
Cameron Cardinal Councillor - arrived at 10:04 a.m.  
David Driedger Councillor  
Eric Jorgensen Councillor - arrived at 10:04 a.m.  
Anthony Peters Councillor - left at 5:15 p.m.  
Ernest Peters Councillor  
Lisa Wardley Councillor - virtual - left meeting at 6:08  
p.m.

**REGRETS:**

**ADMINISTRATION:** Len Racher Chief Administrative Officer  
Byron Peters Deputy Chief Administrative Officer  
Don Roberts Director of Community Services  
Jennifer Batt Director of Finance  
Jeff Simpson Director of Operations  
Caitlin Smith Manager of Planning and Development  
Fred Wiebe Director of Utilities  
Grant Smith Agricultural Fieldman  
Willie Schmidt Fleet Manager  
Colleen Sarapuk Recording Secretary

**ALSO PRESENT:** Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on April 13, 2021 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:01 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 21-04-267 MOVED** by Councillor Wardley

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That the agenda be adopted with the following additions;

- 9.e) Hutch Lake Caretaker
- 14.b) Letter from Maarten Braat
- 14.c) 2020 Capital Budget Amendment

**CARRIED**

**ADOPTION OF  
PREVIOUS  
MINUTES:**

**3. a) Minutes of the March 24, 2021 Regular Council Meeting**

**MOTION 21-04-268**

**MOVED** by Councillor Bateman

That the minutes of the March 24, 2021 Regular Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS  
MINUTES:**

**3. b) Minutes of the April 7, 2021 Special Council Meeting**

**MOTION 21-04-269**

**MOVED** by Councillor Braun

That the minutes of the April 7, 2021 Special Council Meeting be adopted as amended

**CARRIED**

**ADOPTION OF  
PREVIOUS  
MINUTES:**

**3. c) Business Arising out of the Minutes**

**DELEGATIONS:**

**4. a) Rickie Rosenberger – 10:15 a.m.**

**MOTION 21-04-270**

**MOVED** by Councillor Cardinal

That the Rickie Rosenberger delegation be received for information.

**CARRIED**

**GENERAL  
REPORTS:**

**7. a) CAO & Director Reports**

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**MOTION 21-04-271**      **MOVED** by Councillor Jorgensen

That the CAO & Director reports for March 2021 be received for information.

**CARRIED**

**GENERAL  
REPORTS:**

**7. b) Disaster Recovery and Mitigation Update**

**MOTION 21-04-272**      **MOVED** by Councillor Jorgensen

That the Disaster Recovery and Mitigation update be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting at 10:52 a.m. and reconvened the meeting at 11:00 a.m.

Councillor Cardinal and Councillor Jorgensen left the meeting at 11:00 a.m.

**TENDERS:**

**5. a) Caretaking – Buffalo Head Prairie Waste Transfer Station**

**MOTION 21-04-273**      **MOVED** by Councillor Driedger

That the Caretaking – Buffalo Head Prairie Waste Transfer Station Tenders – Envelope 1 be opened.

**CARRIED**

| <b>Bidder</b>          | <b>Qualifying Documents</b> |
|------------------------|-----------------------------|
| Frank & Agatha Friesen | All qualifying documents    |

**MOTION 21-04-274**      **MOVED** by Councillor E. Peters

That the Caretaking – Buffalo Head Prairie Waste Transfer Station Tenders – Envelope 2 be opened for qualified bidders.

**CARRIED**

| <b>Bidder</b> | <b>Amount</b> |
|---------------|---------------|
|---------------|---------------|

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\_\_\_\_\_

|                                   |                     |
|-----------------------------------|---------------------|
| <b>Frank &amp; Agatha Friesen</b> | <b>\$1800/month</b> |
|-----------------------------------|---------------------|

**MOTION 21-04-275**      **MOVED** by Councillor A Peters

That the Caretaking – Buffalo Head Prairie Waste Transfer Station contract be awarded to the lowest qualified bidder, and that the operating budget be amended by \$3,200 with the funds coming from the General Operating Reserve.

**CARRIED**

**TENDERS:**                      **5. b) Caretaking – Fort Vermilion Waste Transfer Station**

**MOTION 21-04-276**      **MOVED** by Councillor A. Peters

That the Caretaking – Fort Vermilion Waste Transfer Station Tenders – Envelope 1 be opened.

**CARRIED**

| <b>Bidder</b>    | <b>Qualifying Documents</b> |
|------------------|-----------------------------|
| Gertrude Derksen | All qualifying documents    |

**MOTION 21-04-277**      **MOVED** by Councillor Driedger

That the Caretaking – Fort Vermilion Waste Transfer Station Tenders – Envelope 2 be opened for qualified bidders.

**CARRIED**

| <b>Bidder</b>    | <b>Amount</b> |
|------------------|---------------|
| Gertrude Derksen | \$2,450/month |

Councillor Cardinal and Councillor Jorgensen returned to the meeting at 11:25 a.m.

**MOTION 21-04-278**      **MOVED** by Councillor Bateman

That the bid for the Fort Vermilion Waste Transfer Station Caretaking be rejected due to budget.

**CARRIED**

**MOTION 21-04-279**      **MOVED** by Councillor Bateman

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That the organizational chart be amended to include a part time summer staff employee for the Fort Vermilion Waste Transfer Station until September 2021, and the Caretaking contract be retendered after September.

**CARRIED**

**MOTION 21-04-280** **MOVED** by Councillor Bateman

That the budget be amended by \$300 a month to include the part time summer staff with funding coming from the General Operating Reserve.

**CARRIED**

**TENDERS:** **5. c) 2021 Regravelling Program**

Councillor Bateman declared herself in conflict of interest and left the meeting.

**MOTION 21-04-281** **MOVED** by Councillor E. Peters

That the 2021 Regravelling Program Tenders – Envelope #1 be opened.

**CARRIED**

| <b>Bidder</b>           | <b>Qualifying Documents</b> |
|-------------------------|-----------------------------|
| Knelsen Sand & Gravel   | All qualifying Documents    |
| Bateman Petroleum Sales | All qualifying Documents    |
| 1203288 AB Ltd          | All qualifying Documents    |

**MOTION 21-04-282** **MOVED** by Councillor Braun

That the 2021 Regravelling Program Tenders - Envelope 2 be opened for the qualified bidders.

**CARRIED**

|     |                       |                         |                  |
|-----|-----------------------|-------------------------|------------------|
|     | Knelsen Sand & Gravel | Bateman Petroleum Sales | 1203288 A.B. Ltd |
| A   | \$214,500             | <b>\$115,000</b>        | No Bid           |
| B   | \$134,890             | No Bid                  | <b>\$106,540</b> |
| C-1 | \$271,900             | \$285,000               | <b>\$239,500</b> |

|     |                  |        |        |
|-----|------------------|--------|--------|
| C-2 | <b>\$214,480</b> | No Bid | No Bid |
| D   | <b>\$344,960</b> | No Bid | No Bid |
| E-1 | <b>\$210,490</b> | No Bid | No Bid |
| E-2 | <b>\$162,360</b> | No Bid | No Bid |
| F   | \$209,664        | No Bid | No Bid |
| G   | \$1,763,244      | No Bid | No Bid |

**MOTION 21-04-283**      **MOVED** by Councillor Jorgensen

That administration review the tenders and bring back later in the meeting.

**CARRIED**

Councillor Bateman rejoined the meeting.

Reeve Knelsen recessed the meeting at 11:56 a.m. and reconvened the meeting at 12:35 p.m.

**TENDERS:**

**5. d) Crack Filling**

**MOTION 21-04-284**      **MOVED** by Councillor Bateman

That the Crack Filling Tenders - Envelope #1 be opened.

**CARRIED**

| <b>Bidder</b>                         | <b>Qualifying Documents</b> |
|---------------------------------------|-----------------------------|
| APLS                                  | All qualifying documents    |
| Crosslane Asphalt Maintenance Limited | All qualifying documents    |
| Marshall Lines                        | All qualifying documents    |

**MOTION 21-04-285**      **MOVED** by Councillor Braun

That the Crack Filling Tenders - Envelope #2 be opened for the qualified bidders.

**CARRIED**

| <b>Bidder</b>            | <b>Amount</b>      |
|--------------------------|--------------------|
| APLS                     | \$84,556.50        |
| <b>Crosslane Asphalt</b> | <b>\$69,943.75</b> |

|                            |             |
|----------------------------|-------------|
| <b>Maintenance Limited</b> |             |
| Marshall Lines             | \$78,827.50 |

**MOTION 21-04-286**      **MOVED** by Councillor Driedger

That the Crack Filling contract be awarded to the lowest bidder while staying within budget.

**CARRIED**

**TENDERS:**                      **5. e) Line Painting**

**MOTION 21-04-287**      **MOVED** by Councillor Bateman

That the Line Painting tenders be returned without opening and the line painting schedule be brought to a Committee of the Whole Meeting for review.

**DEFEATED**

**MOTION 21-04-288**      **MOVED** by Councillor Braun

That the line Painting Tenders- Envelope #1 be opened

**CARRIED**

| <b>Bidder</b>                        | <b>Documents</b>         |
|--------------------------------------|--------------------------|
| AAA Striping & Seal Coating Services | All qualifying documents |
| Lafrentz Road Marking                | All qualifying documents |
| Checkmark Services                   | All qualifying documents |

**MOTION 21-04-289**      **MOVED** by Councillor Driedger

That the Line Painting Tenders - Envelope #2 be opened for the qualified bidders.

**CARRIED**

| <b>Bidder</b>                                   | <b>Amount</b>      |
|---|--------------------|
| <b>AAA Striping &amp; Seal Coating Services</b> | <b>\$76,083.21</b> |
| Lafrentz Road Marking                           | \$118,388.00       |
| Checkmark Services                              | \$79,965.25        |

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**MOTION 21-04-290**      **MOVED** by Councillor Cardinal

That the Line Painting contract be awarded to the lowest qualified bidder while staying within budget.

**CARRIED**

Reeve Knelsen recessed the meeting at 1:31 p.m. and reconvened the meeting at 1:45 p.m.

**TENDERS:**                      **5. f) Mackenzie County Flood Mitigation – Engineering Services Procurement**

**MOTION 21-04-291**      **MOVED** by Councillor Bateman

That administration provide a summary at the next council meeting of the proposals received and the successful proponents for the Request for Qualifications for the Prequalification of Engineering Consulting Services for the mitigation program.

**CARRIED**

**MOTION 21-04-292**      **MOVED** by Councillor Driedger

That the tendering process be added to the April 27, 2021 Committee of the Whole Meeting agenda.

**CARRIED**

**PUBLIC HEARINGS:**      **6. a) None**

**AGRICULTURE:**              **8. a) None**

**COMMUNITY SERVICES:**              **9. a) Campground Glamping – Fee Amendments**

**MOTION 21-04-293**      **MOVED** by Councillor Bateman  
Requires 2/3

That Administration present an amending bylaw to the Fee Schedule Bylaw as it relates to the Campground Glamping fees at Machesis Lake with a rate of \$50.00 per night.

**CARRIED**

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**COMMUNITY SERVICES:**

**MOTION 21-04-294**  
Requires 2/3

**9. b) Waste Transfer Station – Fee Amendments**

**MOVED** by Councillor Bateman

That Administration present an amending bylaw to the Fee Schedule Bylaw as it relates to the Solid Waste Fee for Hamlet & Rural Residential Waste (up to three (3) bags)- \$5.00.

**CARRIED**

**COMMUNITY SERVICES:**

**MOTION 21-04-295**

**9. c) Community Services Policies to be Amended or Rescinded**

**MOVED** by Councillor Wardley

That Policy ADM042 General Safety Policy be approved as presented.

**CARRIED**

**MOTION 21-04-296**

**MOVED** by Councillor Driedger

That Policy ENF001 Auxiliary Constables be rescinded.

**CARRIED**

**COMMUNITY SERVICES:**

**MOTION 21-04-297**  
Requires 2/3

**9. d) La Crete Recreation Society – Emergent Funds Request**

**MOVED** by Councillor Cardinal

That the 2021 Budget be amended to include \$8,186.76 for the Boiler Pump Replacement at the Northern Lights Recreation Center with funding coming from the Grants to Other Organizations Reserve – General Capital Reserve

**CARRIED**

**COMMUNITY SERVICES:**

**MOTION 21-04-298**  
Requires Unanimous

**9. e) Hutch Lake Caretaker (addition)**

**MOVED** by Councillor Bateman

That the Hutch Lake Caretakers contract that was awarded at the April 1, 2021 Community Services meeting be received for

\_\_\_\_\_  
\_\_\_\_\_

information

**CARRIED**

| <b>Isaac Dyck</b>             | Weight | Score | Total      |
|-------------------------------|--------|-------|------------|
| Equipment                     | 15%    | 9     | 135        |
| Experience                    | 20%    | 4     | 80         |
| Additions<br>Services Offered | 15%    | 6     | 90         |
| Proposal Cost                 | 50%    | 10    | 500        |
| <b>TOTAL</b>                  |        |       | <b>805</b> |
| <b>Jake Bueckert</b>          |        |       |            |
| Equipment                     | 15%    | 9     | 135        |
| Experience                    | 20%    | 8     | 160        |
| Additions<br>Services Offered | 15%    | 8     | 120        |
| Proposal Cost                 | 50%    | 10    | 500        |
| <b>TOTAL</b>                  |        |       | <b>915</b> |

**FINANCE:**

**10. a) Borrowing Bylaw 1218-21 North Storm Pond A Hamlet of La Crete**

**MOTION 21-04-299**  
 Requires 2/3

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 1218-21 being the borrowing bylaw for the North Storm Pond “A” – Hamlet of La Crete Project be TABLED until later in the meeting.

**CARRIED**

**FINANCE:**

**10. b) Cheque Registers**

**MOTION 21-04-300**

**MOVED** by Councillor Cardinal

That the cheque registers from March 22, 2021 – April 9, 2021 be received for information.

**CARRIED**

**OPERATIONS:**

**11. a) Public Works Policies**

**MOTION 21-04-301**

**MOVED** by Councillor Bateman

That Policy PW008 Axel Loading Policy be rescinded.

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**CARRIED**

**MOTION 21-04-302**      **MOVED** by Councillor E. Peters

That Policy PW025 Infrastructure for New Development be rescinded.

**CARRIED**

**MOTION 21-04-303**      **MOVED** by Councillor Braun

That Policy PW030 Use of Municipal Equipment be rescinded.

**CARRIED**

**MOTION 21-04-304**      **MOVED** by Councillor Bateman

That Policy PW005 Road Maintenance be approved as presented.

**CARRIED**

**MOTION 21-04-305**      **MOVED** by Councillor Driedger

That Policy PW010 Road Protection Agreement Policy be approved as presented.

**CARRIED**

**MOTION 21-04-306**      **MOVED** by Councillor Jorgensen

That Policy PW020 Road Repair and Rehabilitation Policy be approved as presented.

**CARRIED**

**UTILITIES:**                      **12. a) None**

**PLANNING &  
DEVELOPMENT:**              **13. a) Bylaw 1219-21 Residential Developer Incentive Bylaw  
(Repeal and Replace)**

**MOTION 21-04-307**      **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1219-21 the Mackenzie County Residential Developer Incentive Bylaw.

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**CARRIED**

**MOTION 21-04-308**      **MOVED** by Councillor Braun

That second reading be given to Bylaw 1219-21 the Mackenzie County Residential Developer Incentive Bylaw.

**CARRIED**

**MOTION 21-04-309**      **MOVED** by Councillor Bateman  
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1219-21 the Mackenzie County Residential Developer Incentive Bylaw.

**CARRIED**

**MOTION 21-04-310**      **MOVED** by Councillor Braun

That third reading be given to Bylaw 1219-21 the Mackenzie County Residential Developer Incentive Bylaw.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**13. b) Offsite Levy Fees – Infrastructure Improvements**

**MOTION 21-04-311**      **MOVED** by Councillor Jorgensen

That administration proceed with further developing the Offsite levy bylaw taking into consideration the average Canadian offsite levy is 2.5% - 5 %.

**CARRIED**

**FINANCE:**

**10. a) Borrowing Bylaw 1218-21 North Storm Pond A Hamlet of La Crete**

**MOTION 21-04-312**      **MOVED** by Councillor Driedger  
Requires 2/3

The 2021 budget be amended to include a \$50,000 budget for the North Storm Pond A – Hamlet of La Crete with the funding coming from Water Sewer infrastructure reserve.

**CARRIED**

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**MOTION 21-04-313**  
Requires 2/3

**MOVED** by Councillor Braun

That first reading be given to Bylaw 1218-21 being the borrowing bylaw for the North Storm Pond "A" – Hamlet of La Crete Project as amended.

**CARRIED**

Reeve Knelsen recessed the meeting at 3:01 p.m. and reconvened the meeting at 3:16 p.m.

Councillor Bateman declared herself in conflict of interest and left the meeting.

**MOTION 21-04-314**

**MOVED** by Councillor E. Peters

That the 2021 Regravelling Program contract Schedule "A" be awarded to Bateman Petroleum Sales, Schedule "B" & "C-1" be awarded to 1203288 AB Ltd, Schedule "C-2", "D", "E-1" & "E-2" be awarded to Knelsen Sand and Gravel and Schedule "F" be deleted.

**CARRIED**

Councillor Bateman rejoined the meeting.

**PLANNING &  
DEVELOPMENT:**

**13.c) Proposed Road Disposition for Township Road 1085A**

**MOTION 21-04-315**

**MOVED** by Deputy Reeve Sarapuk

That the letter from Alberta Environment and Parks regarding Township Road 1085A be received for information and that the County no longer pursue acquisition of the proposed right-of-way and return the existing budget to the general operating reserve.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**13. d) Development Statistics Report – January to March  
2021**

**MOTION 21-04-316**

**MOVED** by Councillor Bateman

That the development statistics report for January to March 2021 be received for information.

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**CARRIED**

**ADMINISTRATION: 14. a) High Level Agriculture Society Sponsorship Request**

**MOTION 21-04-317 MOVED** by Councillor Braun

That Mackenzie County sponsor the 51<sup>st</sup> Annual High Level Rodeo \$1,000 for the Saturday and Sunday half time show.

**CARRIED**

**ADMINISTRATION: 14. b) Letter from Maarten Braat (addition)**

**MOTION 21-04-318 MOVED** by Councillor Jorgensen

That Maarten Braat be invited to the April 28, 2021 regular council meeting as a delegation.

**CARRIED**

**ADMINISTRATION: 14. c) 2020 Capital Budget Amendment (addition)**

**MOTION 21-04-319 MOVED** by Councillor Wardley  
Requires Unanimous

That the 2020 budget be amended with funding for the heliport road project in the amount of \$268,336 with funds coming from the General Capital Reserve and the new road infrastructure project in the amount of \$268,336 with funds coming from the General Capital Reserve.

**CARRIED**

**COUNCIL COMMITTEE REPORTS: 15. a) Council Committee Reports (verbal)**

**MOTION 21-04-320 MOVED** by Councillor Wardley

That all of council be authorized to attend the April 19, 2021 Sub Region Plan - Municipal Session with the Province of Alberta via zoom.

**CARRIED**

**MOTION 21-04-321 MOVED** by Councillor Braun

\_\_\_\_\_  
\_\_\_\_\_

That the Council Committee Reports (verbal) be received for information.

**CARRIED**

**INFORMATION /  
CORRESPONDENCE**

**16. a) Information/Correspondence**

**MOTION 21-04-322**

**MOVED** by Councillor Bateman

That the information/correspondence be received for information.

**CARRIED**

**CLOSED MEETING:**

**17. Closed Meeting**

**MOTION 21-04-323**

**MOVED** by Councillor Bateman

That Council move into a closed meeting at 4:34 p.m. to discuss the following:

17. a) Disaster Recovery Land Purchases (s. 23, 24, 25)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present other than Councillor Braun
- Councillor A. Peters left at 5:15 p.m.
- Councillor Wardley left the meeting at 6:08 p.m.
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Caitlin Smith, Manager of Planning & Development
- Colleen Sarapuk, Recording Secretary
- Willie Schmidt, Fleet Manager

**MOTION 21-04-324**

**MOVED** by Councillor Bateman

That Council move out of closed meeting at 6:44 p.m.

\_\_\_\_\_  
\_\_\_\_\_

**CARRIED**

**CLOSED MEETING: 17. a) Disaster Recovery Lane Purchases (s. 23, 24, 25)**

**MOTION 21-04-325 MOVED** by Councillor Jorgensen

That the 2021 capital budget be amended by \$400,000 for the Phase 1 and Phase 2 flood mitigation project with funds coming from the General Operating Reserve

**CARRIED**

**NOTICE OF MOTION: 18. a) NONE**

**NEXT MEETING DATE: 19. a) Next Meeting Dates**

Committee of the Whole  
April 27, 2021  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
April 28, 2021  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 20. a) Adjournment**

**MOTION 21-04-326 MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 6:48 p.m.

**CARRIED**

These minutes will be presented to Council for approval on April 28, 2021.

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Joshua Knelsen  
Reeve

---

Lenard Racher  
Chief Administrative Officer





**RECOMMENDED ACTION:**

Motion 1:

- Simple Majority       Requires 2/3       Requires Unanimous

That the 2021 Road Improvements Tenders – Envelope #1 be opened.

Motion 2: (if required)

- Simple Majority       Requires 2/3       Requires Unanimous

That the unqualified 2021 Road Improvements Tenders be returned to the senders without opening Envelope #2.

Motion 3:

- Simple Majority       Requires 2/3       Requires Unanimous

That the 2021 Road Improvements Tenders – Envelope #2 be opened for the qualified bidders.

Motion 4:

- Simple Majority       Requires 2/3       Requires Unanimous

That Administration review the tenders and return for awarding later in the meeting.

Motion 5:

- Simple Majority       Requires 2/3       Requires Unanimous

That the 2021 Road Improvements, **Schedule “A”** – La Crete Access Intersection Improvements contract be awarded to the lowest qualified bidder while staying within budget.

Motion 6:

- Simple Majority       Requires 2/3       Requires Unanimous

**Author:** S Wheeler      **Reviewed by:** B Peters      **CAO:** \_\_\_\_\_

That the 2021 Road Improvements, **Schedule “B”** – 101<sup>st</sup> Avenue contract be awarded to the lowest qualified bidder while staying within budget and subject to third and final reading of Bylaw 1217-21 – Local Improvement Tax, 101 Ave Asphalt.

**Author:** S Wheeler **Reviewed by:** B Peters **CAO:** \_\_\_\_\_





**Mackenzie County**

# REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>  |
| <b>Presented By:</b> | <b>Byron Peters, Director of Projects &amp; Infrastructure/Deputy<br/>CAO</b>                          |
| <b>Title:</b>        | <b>TENDER<br/>La Crete Signalization<br/>(Intersection Upgrade Traffic Lights 100 St &amp; 94 Ave)</b> |

**BACKGROUND / PROPOSAL:**

Administration engaged WSP to prepare and advertise the ‘La Crete Signalization’ tender. Submissions were due at Fort Vermilion County office April 27, 2021 at 4:30 p.m. This tender includes Lighting, Traffic Signal and Other Work related to the Intersection of 100<sup>th</sup> Street and 94<sup>th</sup> Avenue.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

2021 Capital Budget: Intersection Upgrade Traffic Lights 100 St & 94 Ave - \$400,000

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

Successful bidder will be notified.

**POLICY REFERENCES:**

Policy FIN025 Purchasing Authority Directive and Tendering Process

**Author:** S Wheeler      **Reviewed by:** B Peters      **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

Motion 1:

- Simple Majority       Requires 2/3       Requires Unanimous

That the La Crete Signalization Tenders – Envelope #1 be opened.

Motion 2: (if required)

- Simple Majority       Requires 2/3       Requires Unanimous

That the unqualified La Crete Signalization Tenders be returned to the senders without opening Envelope #2.

Motion 3:

- Simple Majority       Requires 2/3       Requires Unanimous

That the La Crete Signalization Tenders – Envelope #2 be opened for the qualified bidders.

Motion 4:

- Simple Majority       Requires 2/3       Requires Unanimous

That Administration review the tenders and return for awarding later in the meeting.

Motion 5:

- Simple Majority       Requires 2/3       Requires Unanimous

That the La Crete Signalization contract for the Intersection Upgrade Traffic Lights 100 St & 94 Ave project, be awarded to the lowest qualified bidder while staying within budget.

**Author:** S Wheeler      **Reviewed by:** B Peters      **CAO:** \_\_\_\_\_



Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>   |
| <b>Presented By:</b> | <b>Caitlin Smith, Manager of Planning and Development</b>   |
| <b>Title:</b>        | <b>PUBLIC HEARING<br/>Bylaw 1215-21 Land Use Bylaw Amendment to Rezone Part of SE 35-105-15-W5M from Agricultural “A” to Rural Industrial Light “RIL”</b> |

## **BACKGROUND / PROPOSAL:**

Mackenzie County has received a request to rezone Part of SE 35-105-15-WM from Agricultural “A” to Rural Industrial Light “RIL” to accommodate a new industrial subdivision.

The applicant intends to subdivide the 12-acre parcel and sell to Frontier Seed Cleaning to relocate their existing seed cleaning facility. A survey plan will be required at the time of subdivision, which will include a service road on the west side of the new property.

Proposed Bylaw 1215-21 was presented to Council on March 24, 2021 where the following motion was made:

**MOTION 21-03-243      *MOVED* by Councillor A. Peters**

*That first reading be given to Bylaw 1215-21 being a Land Use Bylaw Amendment to rezone Part of SE 35-105-15-W5M from Agricultural “A” to Rural Industrial Light “RIL” to accommodate an industrial use – general, subject to public hearing input.*

**CARRIED**

Proposed Bylaw 1215-21 was presented to the Municipal Planning Commission on March 25, 2021 where the following motion was made:

**MPC 21-03-032      *MOVED* by David Driedger**

*That the Municipal Planning Commission recommend to Council to*

**Author:**     N Friesen          **Reviewed by:**     C Smith          **CAO:**

*approve Bylaw 12xx-21 being a Land Use Bylaw Amendment to rezone Part of SE 35-105-15-W5M from Agricultural “A” to Rural Industrial Light “RIL” to accommodate an Industrial Use – General, subject to public hearing input.*

**CARRIED**

**OPTIONS & BENEFITS:**

Options are to pass, defeat, or table second & third reading of the bylaw.

**COSTS & SOURCE OF FUNDING:**

N/A

**SUSTAINABILITY PLAN:**

**Goal E26** That Mackenzie County is prepared with infrastructure and services for a continually growing population.

**COMMUNICATION/PUBLIC PARTICIPATION:**

Public Hearing is required prior to second and third reading. The bylaw amendment was advertised as per Land Use Bylaw requirements, this includes letters to adjacent landowners. The landowner was also required to post a sign on the subject lands prior to the public hearing as per MGA requirements.

**POLICY REFERENCES:**

Not applicable at this time.

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That second reading be given to Bylaw 1215-21 being a Land Use Bylaw Amendment to rezone Part of SE 35-105-15-W5M from Agricultural “A” to Rural Industrial Light “RIL” to accommodate an industrial use – general.

Simple Majority       Requires 2/3       Requires Unanimous

**Author:** N Friesen      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_



That third reading be given to Bylaw 1215-21 being a Land Use Bylaw Amendment to rezone Part of SE 35-105-15-W5M from Agricultural "A" to Rural Industrial Light "RIL" to accommodate an industrial use – general.

**Author:** N Friesen **Reviewed by:** C Smith **CAO:** \_\_\_\_\_



**BYLAW NO. 1215-21**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Industrial Use – General.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels known as:

Part of SE 35-105-15-W5M

Within Mackenzie County, be rezoned from Agricultural “A” to Rural Industrial Light “RIL” as outlined in Schedule “A” hereto attached.

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2021.

PUBLIC HEARING held this \_\_\_\_ day of \_\_\_\_\_, 2021

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2021.

READ a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2021.

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Josh Knelsen  
Reeve

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Len Racher  
Chief Administrative Officer

**BYLAW No. 1215-21**

**SCHEDULE "A"**

1. That the land use designation of the following properties known as:

Part of SE 35-105-15-W5M within Mackenzie County, be rezoned from Agricultural "A" to Rural Industrial Light "RIL"



FROM: Agricultural "A"  
TO: Rural Industrial Light "RIL"

# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

|                    |       |      |
|--------------------|-------|------|
| NAME OF APPLICANT  |       |      |
| ADDRESS            |       |      |
| CITY/TOWN          |       |      |
| POSTAL CODE (RES.) | PHONE | BUS. |

COMPLETE ONLY IF DIFFERENT FROM APPLICANT

|   |                                     |                      |
|---|-------------------------------------|----------------------|
| NAME OF REGISTERED OWNER<br><i>MIRON INVESTMENTS CORP</i> |                                     |                      |
| ADDRESS<br><i>6-714022 RR 72</i>                          |                                     |                      |
| CITY/TOWN<br><i>COUNTY OF GRANDE PRAIRIE.</i>             |                                     |                      |
| POSTAL CODE<br><i>T8W 5T6</i>                             | PHONE (RES.)<br><i>780 876-8312</i> | BUS.<br><i>SAME.</i> |

**LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT**

| QTR./LS.  | SEC.      | TWP.       | RANGE     | M.       | OR | PLAN | BLK | LOT |
|-----------|-----------|------------|-----------|----------|----|------|-----|-----|
| <i>SE</i> | <i>35</i> | <i>105</i> | <i>15</i> | <i>5</i> |    |      |     |     |

**LAND USE CLASSIFICATION AMENDMENT PROPOSED:**

FROM: *Agricultural 'A'*

TO: *Rural Industrial Light 'RIL'*

**REASONS SUPPORTING PROPOSED AMENDMENT:**

*FUTURE SITE OF FRONTIER SEED PLANT.*

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The personal information on this form is collected in accordance with section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and land use bylaw enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *4160.00*

RECEIPT NO. *26625*

*[Signature]*  
APPLICANT SIGNATURE

*MARCH 15, 2021*  
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

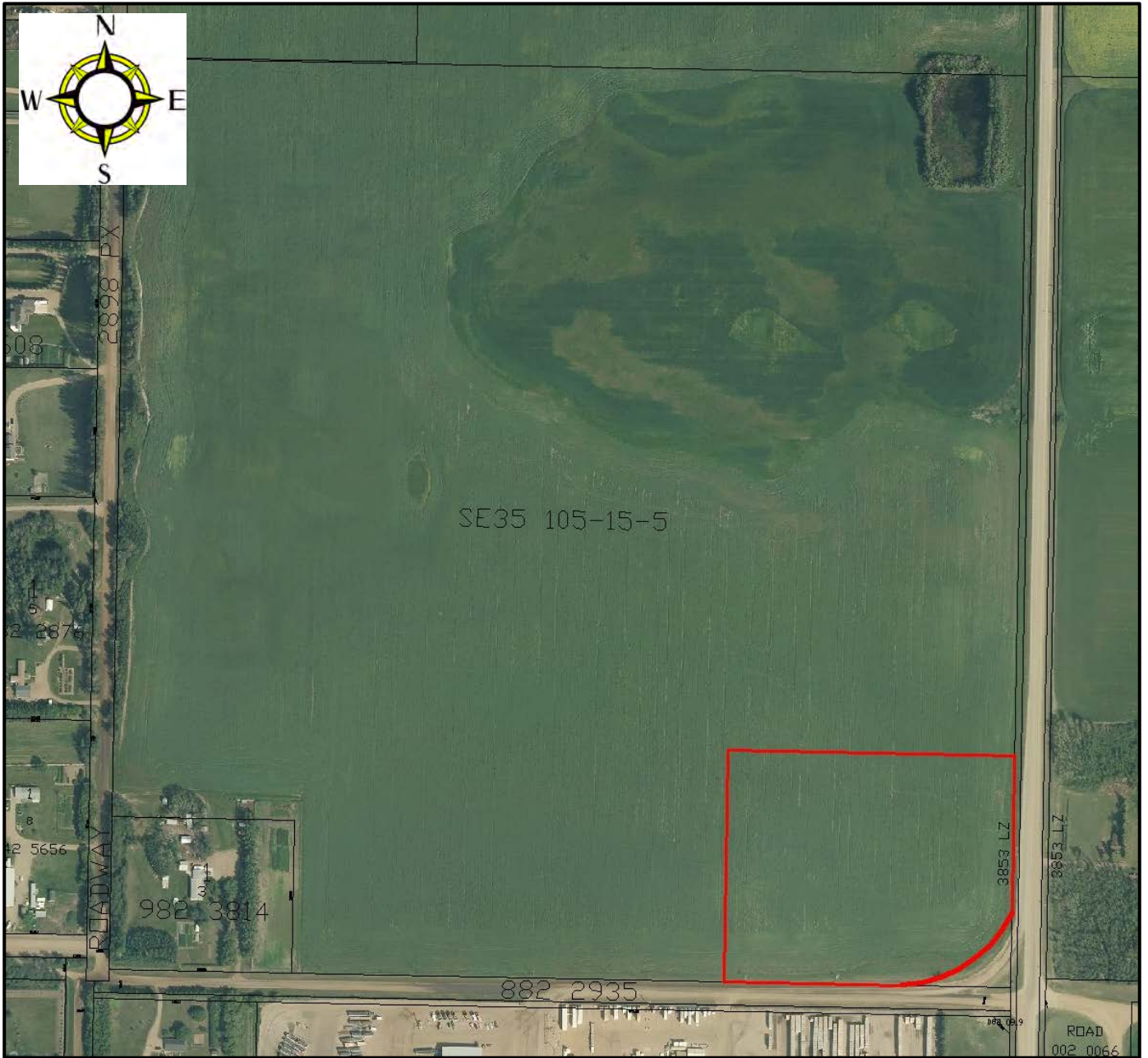
Mackenzie County  
Box 640, 4511-46 Avenue  
Fort Vermilion, AB T0H 1N0



Mackenzie County

Phone: (780) 927-3718  
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Email: [office@mackenziecounty.com](mailto:office@mackenziecounty.com)  
[www.mackenziecounty.com](http://www.mackenziecounty.com)

# REZONING APPLICATION



File No. Bylaw 1215-21

**NOT TO SCALE**

**Disclaimer**

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**Mackenzie County**





**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT –  
REZONING**

**BYLAW 1215-21**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment – Rezoning and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment – Rezoning?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment – Rezoning? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment – Rezoning?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**





Mackenzie County

# REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>  |
| <b>Presented By:</b> | <b>Don Roberts, Director of Community Services</b>                                       |
| <b>Title:</b>        | <b>Bylaw 1220-21 Fee Schedule Amendment (Campground and Waste Transfer Station Fees)</b> |

## **BACKGROUND / PROPOSAL:**

Administration is presenting an amending bylaw to the Fee Schedule Bylaw as it relates to motions made previously by Council.

### Solid Waste Fees

#### **MOTION 21-04-294**

That Administration present an amending bylaw to the Fee Schedule Bylaw as it relates to the Solid Waste Fee for Hamlet & Rural Residential Waste (up to three (3) bags) - \$5.00.

### Parks Fees

#### **MOTION 21-04-293**

That Administration present an amending bylaw to the Fee Schedule Bylaw as it relates to the Campground Glamping fees at Machesis Lake with a rate of \$50.00 per night.

## **OPTIONS & BENEFITS:**

Approve as presented or amended.

## **COSTS & SOURCE OF FUNDING:**

N/A

**Author:** Don Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

Fee amendments are advertised through the local newspaper, website, and social media.

Bylaws are available on the Mackenzie County website.

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Motion 1

Simple Majority       Requires 2/3       Requires Unanimous

That first reading be given to Bylaw 1220-21 being a Fee Schedule Bylaw amendment for Mackenzie County.

Motion 2

Simple Majority       Requires 2/3       Requires Unanimous

That second reading be given to Bylaw 1220-21 being a Fee Schedule Bylaw amendment for Mackenzie County.

Motion 3

Simple Majority       Requires 2/3       Requires Unanimous

That consideration be given to go to third and final reading of Bylaw 1220-21 being a Fee Schedule Bylaw amendment for Mackenzie County at this meeting.

**Author:** Don Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

Motion 4

- Simple Majority       Requires 2/3       Requires Unanimous

That third and final reading be given to Bylaw 1120-21 being a Fee Schedule Bylaw amendment for Mackenzie County.

**Author:** Don Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_



**BYLAW NO. 1220-21**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY FEE SCHEDULE BYLAW**

**WHEREAS**, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, requires fees to be established by bylaw, and

**WHEREAS**, Mackenzie County has adopted a Fee Schedule Bylaw 1194-20, and

**WHEREAS**, Mackenzie County has deemed it desirable to amend portions of the Mackenzie County Fee Schedule Bylaw.

**NOW THEREFORE**, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Fee Schedule Bylaw; Solid Waste, Parks - AMENDED as follows:

**SOLID WASTE**

**Rates effective March 1, 2021**

|  |               |
|--|---------------|
| <b>At Regional Landfill</b>  |               |
| Current rate as set by the Mackenzie Regional Waste Management Commission              |               |
| <b>At Transfer Station</b>   |               |
| <b>Household, Miscellaneous, Burnable Material &amp; Construction/Renovation Waste</b> |               |
| Hamlet & Rural Residential Waste (up to six (3) bags)                                  | <b>\$5.00</b> |
| Hamlet & Rural Residential Waste (up to six (6) bags)                                  | \$10.00       |
| Pickup Truck (partial or full load)  | \$50.00       |
| Pickup Truck with Trailer  | \$200.00      |
| <b>Fees for Dumping Loads into 40 Yard Bins</b>  |               |
| Dump Trailers (all sizes) using the dump able bins                                     | \$275.00      |

|  |          |
|--|----------|
| Untarped loads <u>penalty</u> for commercial, construction, industrial and/or institutional material | \$100.00 |
| Tandem or tridem axle trucks are to be directed to the regional landfill.                            |          |

**PARKS**

**Section 1: General Park Fees**

| Day Use                                | Overnight                     | Weekly                         | Shelter Rent                | Seasonal or Monthly Camping Stalls | Marina Dock Rental  | Glamping |
|--|-------------------------------|--------------------------------|-----------------------------|------------------------------------|---|----------|
| <b>Wadlin Lake</b>                     |                               |                                |                             |                                    |   |          |
| No Charge                              | \$25                          | \$120                          | \$50/day for shelter rental | N/A                                | \$8/day with camping stall;<br><br>\$10/day without camping stall | N/A      |
| <b>Machesis Lake</b>                   |                               |                                |                             |                                    |   |          |
| No Charge                              | \$25                          | \$120                          | \$50/day for shelter rental | Non-Serviced:<br>\$200/Month       | N/A   | \$50/Day |
| <b>Machesis Lake Equine Campground</b> |                               |                                |                             |                                    |   |          |
| \$5/horse                              | \$25<br>plus \$5<br>per horse | \$120<br>plus \$5<br>per horse | N/A                         | N/A                                | N/A   | N/A      |
| <b>Hutch Lake</b>                      |                               |                                |                             |                                    |   |          |
| No Charge                              | \$25                          | \$120                          | \$50/day for shelter rental | N/A                                | N/A   | N/A      |
| <b>Zama Community Park</b>             |                               |                                |                             |                                    |   |          |

|                                       |                                |                                |                                |   |     |     |
|---------------------------------------|--------------------------------|--------------------------------|--------------------------------|---|-----|-----|
| No Charge                             | Non-Serviced:<br>\$10          | Non-Serviced:<br>\$60          | \$50/day for<br>shelter rental | <u>Monthly:</u><br>Non-Serviced:<br>\$200 | N/A | N/A |
| N/A                                   | Partially<br>Serviced:<br>\$15 | Partially<br>Serviced:<br>\$90 | N/A                            | Partially<br>Serviced:<br>\$275           | N/A | N/A |
| N/A                                   | Fully<br>Serviced:<br>\$20     | Fully<br>Serviced:<br>\$100    | N/A                            | Fully Serviced:<br>\$400                  | N/A | N/A |
| <b>Tourangeau Lake</b>                |                                |                                |                                |   |     |     |
| No Charge                             | N/A                            | N/A                            | N/A                            | N/A                                       | N/A | N/A |
| <b>Fort Vermilion Bridge Campsite</b> |                                |                                |                                |   |     |     |
| No Charge                             | N/A                            | N/A                            | N/A                            | N/A                                       | N/A | N/A |

2. This Bylaw shall come into force and effect upon receiving third reading.
3. This Bylaw amends Bylaw 1194-20 Fee Schedule Bylaw.

In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramourncy.

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2021.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2021.

READ a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2021.

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Joshua Knelsen  
 Reeve

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Lenard Racher  
Chief Administrative Officer





Mackenzie County

# REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                     |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>                              |
| <b>Presented By:</b> | <b>Don Roberts, Director of Community Services</b> |
| <b>Title:</b>        | <b>Hamlet Spring Garbage Pick-up</b>               |

## **BACKGROUND / PROPOSAL:**

Mackenzie County has implemented a charge for all waste entering the transfer stations with the exception of recyclables.

During budget deliberations and recently during the addition of waste disposal fees, the Annual Hamlet Spring Garbage pick-up was mentioned.

In past years this service was not heavily deliberated by Council, and once started in 2016 was automatically provided to the public yearly. With a reduction in staff and other pressing issues such as flooding and capital projects, administration is requesting a decision from Council on the 2021 Residential Garbage pick-up.

BYLAW NO. 893-13 Hamlet Residential Waste Clean-up states:

*6.1 The Municipal Council of the Municipality may authorize a clean-up campaign in the spring and/or fall of each year at which time all refuse will be picked up to a maximum of one half ton truck load. Additional loads, car bodies will not be accepted as part of these clean-up campaigns.*

## **OPTIONS & BENEFITS:**

### Option 1

Proceed with the 2021 Hamlet Residential Waste Clean-up campaign. This would provide the same level of service as in previous years but may delay other projects.

### Option 2

Cancel the 2021 Hamlet Residential Waste Clean-up campaign for this year. This would fall in line with staff reductions and ongoing capital projects. This would also support the new waste disposal fees.

**Author:** D. Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

Two days of 2 to 4 man crews per Hamlet

Funding: Operations

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

Social media.  
Public announcements

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

For discussion.

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_



Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>            |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>                     |
| <b>Presented By:</b> | <b>Jennifer Batt, Director of Finance</b> |
| <b>Title:</b>        | <b>Bylaw 1221-21 2021 Tax Rate</b>        |

## **BACKGROUND / PROPOSAL:**

Pursuant to section 353 of the *Municipal Government Act*, each council must pass a Property Tax Bylaw annually. The bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used towards the payment of the expenditures and transfers set out in the budget and the requisitions.

The Tax Rate Bylaw must set out and show separately all of the tax rates that must be imposed to raise the revenue required. Other levies, collected through the municipal tax notices, include the Alberta School Foundation Fund and the Boreal Housing Foundation.

### **Alberta School Requisitions**

There was a decrease of \$544,770 to the Education Property Tax from 2020 largely in part to the under collection in 2019 that was required to be collected in 2020. Education Property Tax of \$6,302,401 that is required to be collected during the 2021 tax year and is reflected in this Bylaw.

### **County Tax Burden**

Council adopted the 2021 Budget at its meeting held on December 16, 2020, with the latest amendment on April 6, 2021. Assessments have been received, and the tax rate bylaw reflects actuals not estimates as used in the development of the 2021 budget. Administration will be bringing a request to amend the 2021 budget to the next Council meeting.

Noted during budget deliberation, Mackenzie County anticipated a reduced assessment in the Oil & Gas Sector, and Council made some amendments to current service levels,

**Author:** J. Batt      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

increased some user fees, all while continuing to make infrastructure investments, and trying to avoid a negative impact on the mill rates.

Any impact on any specific residential or commercial property will be dependent on the change in their assessment, as Council did not make any changes to these mill rates. Council deliberated farmland tax increase along with an increased minimum during the 2021 tax year, due to levels of services received and infrastructure required to support.

**Boreal Housing Foundation**

With the addition of the Seniors Lodge in High Level, and other factors, the 2021 Lodge Requisition increased by \$362,397 in 2021 with a requisition of \$896,112 compared to \$533,715.

The detailed calculations are presented in the attached Bylaw.

**OPTIONS & BENEFITS:**

Option #1

Pass all three readings of the Tax Rate Bylaw at this meeting.

Option #2

Pass first reading of the Tax Rate Bylaw with subsequent readings on May 11, 2021. This may delay the release of the tax notices by the anticipated May 14<sup>th</sup> date.

**COSTS & SOURCE OF FUNDING:**

Funding will be collected via the tax billing process and relative of the approved 2021 operating and capital budget approvals.

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

Advertising as required by the Municipal Government Act. Tax notices will be mailed approximately May 14, 2021.

**POLICY REFERENCES:**

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

Motion 1

- Simple Majority       Requires 2/3       Requires Unanimous

That first reading be given to Bylaw 1221-21 being the 2021 Tax Rate bylaw for Mackenzie County.

Motion 2

- Simple Majority       Requires 2/3       Requires Unanimous

That second reading be given to Bylaw 1221-21 being the 2021 Tax Rate bylaw for Mackenzie County.

Motion 3

- Simple Majority       Requires 2/3       Requires Unanimous

That consideration be given to go to third reading of Bylaw 1221-21 being the 2021 Tax Rate bylaw for Mackenzie County, at this meeting.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

Motion 4

Simple Majority

Requires 2/3

Requires Unanimous

That third reading be given to Bylaw 1221-21 being the 2021 Tax Rate bylaw for Mackenzie County.

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**BYLAW NO. 1221-21**  
**BEING A BYLAW OF**  
**THE MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST**  
**ASSESSABLE PROPERTY WITHIN MACKENZIE COUNTY**  
**FOR THE 2021 TAXATION YEAR**

**WHEREAS**, Mackenzie County in the province of Alberta, has prepared and adopted detailed estimates of the municipal revenue, expenses and expenditures as required, at the Council meeting held on April 28, 2021; and

**WHEREAS**, the estimated municipal operating revenues from all sources other than property taxation total \$10,356,025; and

**WHEREAS**, the estimated municipal expenses (excluding non-cash items and requisitions) set out in the annual budget for the Mackenzie County for 2021 total \$34,058,530 (total expenses); and the balance of \$19,762,335 is to be raised by general municipal property taxation; and

**WHEREAS**, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$1,361,746; and

**WHEREAS**, the estimated amount required for future financial plans to be raised by municipal taxation is \$2,578,424; and

**THEREFORE**, the total amount to be raised by general municipal taxation is \$23,702,505; and

**WHEREAS**, the requisitions are:

**Alberta School Foundation Fund Requisition (including Opted Out School Board):**

|                          | <b>Base</b>        | <b>(Over)/Under</b> | <b>Total</b>       |
|--------------------------|--------------------|---------------------|--------------------|
| Residential and Farmland | \$2,630,130        | \$9,051             | \$2,639,181        |
| Non-Residential          | \$3,646,873        | \$16,347            | \$3,663,220        |
| <b>Total</b>             | <b>\$6,277,003</b> | <b>\$25,398</b>     | <b>\$6,302,401</b> |

**Lodge Requisition:**

|                                 | <b>Base</b>      | <b>(Over)/Under Levy</b> | <b>Total</b>     |
|---------------------------------|------------------|--------------------------|------------------|
| <b>Total Lodge Requisitions</b> | <b>\$896,112</b> | <b>\$546</b>             | <b>\$896,658</b> |

**Designated Industrial Property (DIP):**

|                               | <b>Base</b>     | <b>(Over)/Under Levy</b> | <b>Total</b>    |
|-------------------------------|-----------------|--------------------------|-----------------|
| <b>Total DIP Requisitions</b> | <b>\$76,233</b> | <b>(64)</b>              | <b>\$76,169</b> |

**WHEREAS**, the Council of Mackenzie County is required each year to levy on the assessed value of all property tax rates sufficient to meet the estimated municipal expenses and the requisitions: and

**WHEREAS**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act (MGA)*, Revised Statutes of Alberta, 2000; Chapter M-26, as amended, and

**WHEREAS**, the assessed value of all property in Mackenzie County as shown on the assessment roll is:

**Taxable Assessment:**

|   |                        |
|---|------------------------|
| Residential                             | \$1,014,376,130        |
| Farmland                                | \$50,525,980           |
| Non-Residential                         | \$226,766,750          |
| Machinery & Equipment                   | \$13,994,790           |
| Designated Industrial Properties/Linear | \$966,295,540          |
| <b>Total</b>                            | <b>\$2,271,959,190</b> |

**NOW THEREFORE**, under the authority of the Municipal Government Act, the Council of the Mackenzie County in the Province of Alberta enacts as follows:

1. That the Chief Administrative Officer is hereby authorized and directed to levy the following rates of taxation of the assessed value of all property as shown on the assessment roll of Mackenzie County:

| <b>General Municipal</b>                         | <b>Tax Levy</b>     | <b>Assessment</b>      | <b>Tax Rate</b> |
|--|---------------------|------------------------|-----------------|
| Residential                                      | \$7,018,468         | \$1,014,376,130        | 0.006919        |
| Farmland   | \$520,165           | \$50,525,980           | 0.010295        |
| Non-Residential                                  | \$15,205,579        | \$1,193,062,290        | 0.012745        |
| Machinery & Equipment                            | \$178,364           | \$13,994,790           | 0.012745        |
|  | <b>\$22,922,576</b> | <b>\$2,271,959,190</b> |                 |
| Revenue estimated due to the established minimum | \$779,929           |                        |                 |
| <b>Total</b>                                     | <b>\$23,702,505</b> | <b>\$2,271,959,190</b> |                 |



Notwithstanding the foregoing, the minimum tax for:

- Residential shall be **\$200** (two hundred dollars)
- Limited Access Seasonal Residential **\$50** (fifty dollars)
- Non-Residential shall be **\$400** (four hundred dollars)
- Farmland shall be **\$200** (two hundred dollars)

**Alberta School Foundation Fund (including Opted Out School Board):**

|                          | <b>Tax Levy</b>    | <b>Taxable Assessment</b> | <b>Tax Rate</b> |
|--------------------------|--------------------|---------------------------|-----------------|
| Residential and Farmland | \$2,639,181        | \$1,027,394,590           | 0.002569        |
| Non-Residential          | \$3,663,220        | \$969,912,939             | 0.003777        |
| <b>Total ASFF</b>        | <b>\$6,302,401</b> | <b>\$1,997,307,529</b>    |                 |

|  | <b>Tax Levy</b> | <b>Taxable Assessment</b> | <b>Tax Rate</b> |
|--|-----------------|---------------------------|-----------------|
|--|-----------------|---------------------------|-----------------|

|                                |                  |                        |                 |
|--------------------------------|------------------|------------------------|-----------------|
| <b>Total Lodge Requisition</b> | <b>\$896,658</b> | <b>\$2,306,676,281</b> | <b>0.000389</b> |
|--------------------------------|------------------|------------------------|-----------------|

|   |                 |                      |                 |
|---|-----------------|----------------------|-----------------|
| Designated Industrial Properties/Linear | \$76,169        | \$995,207,200        | 0.000076        |
| <b>Total DIP Requisitions</b>           | <b>\$76,169</b> | <b>\$995,207,200</b> | <b>0.000076</b> |

|                    |                     |
|--------------------|---------------------|
| <b>Grand Total</b> | <b>\$30,977,733</b> |
|--------------------|---------------------|

2. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

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Joshua Knelsen  
Reeve

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Lenard Racher  
Chief Administrative Officer





Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>   |
| <b>Presented By:</b> | <b>Jennifer Batt, Director of Finance</b>   |
| <b>Title:</b>        | <b>2021 Minimum Tax -<br/>Bistcho Cabins, Grazing Leases, Farmland Development<br/>Leases</b> |

## **BACKGROUND / PROPOSAL:**

As part of the Budget deliberations, Council developed the budget based on an increase to the farmland minimum tax from \$50 to \$200. Council requested that Grazing Leases, and Farmland Development Leases be exempt from the \$200 minimum, and be subject to \$50. Administration explained that all farmland and grazing leases are under the same assessment class, and in order to amend these tax rolls Council would have to pass a motion as per the Municipal Government Act. Bistcho Cabins were also requested to be brought back to Council for discussion.

Section 347(1) of the MGA reads as follows:

*347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:*

- (a) *Cancel or reduce tax arrears;*
- (b) *Cancel or refund all or part of a tax;*
- (c) *Defer the collection of a tax.*

Only tax arrears or current taxes may be the subject of relief under section 347. Section 347 does not empower municipalities to grant the specified relief on future taxes as this would fetter the discretion of future councils.

Administration has compiled a list of the tax rolls “Schedule A” for the Grazing Leases, and Farmland Development Leases that would require a Council Motion.

**Author:** J. Batt      **Reviewed by:** L. Racher      **CAO:** L. Racher

Administration has also provided "Schedule B" for the Bistcho Cabin sites, that was requested to be brought forward to Council for discussion along with the Grazing Leases, and Farmland Development Leases

**OPTIONS & BENEFITS:**

Option #1

That Schedule "A" tax rolls be reduced to a \$50 minimum tax due to size and use of land for 2021, and that \$40,489.54 be written off.

Option #2

That tax rolls listed in Schedule "A" be levied as per the 2021 Tax Rate Bylaw 122-21.

Option #3

That Schedule "B" tax rolls be reduced to a \$50 minimum tax under the Limited Access Seasonal Residential for 2021, and the \$300.76 be written off.

Option #4

That tax rolls listed in Schedule "B" be levied as per the 2021 Tax Rate Bylaw 122-21.

Option #5

That Schedule "A" and Schedule "B" be reduced to a \$50 minimum tax for 2021, and the amounts of \$40,489.54 & \$ 300.76 respectively be written off.

**COSTS & SOURCE OF FUNDING:**

2021 Operating budget.

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

Administration to communicate with all ratepayers in Schedules approved by Council motion.

**POLICY REFERENCES:**

Author: J. Batt Reviewed by: L. Racher CAO: L. Racher

**RECOMMENDED ACTION:**

Motion 1

Simple Majority       Requires 2/3       Requires Unanimous

That Grazing Lease and Farmland Development Leases tax rolls as per Schedule "A" be reduced to a \$50 minimum tax for 2021, and that \$40,489.54 in taxes be written off.

Motion 2

Simple Majority       Requires 2/3       Requires Unanimous

That Bistcho Cabin tax rolls as per Schedule "B" be reduced to a \$50 minimum tax for 2021, and that \$300.76 in taxes be written off.

**Author:** J. Batt      **Reviewed by:** L. Racher      **CAO:** L. Racher



## SCHEDULE A

### GRAZING LEASES & FARMALND DEVELOPMENT LEASES

| <b>Roll #</b> | <b>2020 ASSESSMENT</b> | <b>2021 LEVY</b> | <b>\$50 MINIMUM</b> | <b>TO BE WRITTEN OFF</b> |
|---------------|------------------------|------------------|---------------------|--------------------------|
| 71034         | \$5,590.00             | \$200.00         | \$57.55             | \$142.45                 |
| 71084         | \$100.00               | \$200.00         | \$50.00             | \$150.00                 |
| 71085         | \$940.00               | \$200.00         | \$50.00             | \$150.00                 |
| 71086         | \$250.00               | \$200.00         | \$50.00             | \$150.00                 |
| 71087         | \$230.00               | \$200.00         | \$50.00             | \$150.00                 |
| 71097         | \$6,700.00             | \$200.00         | \$68.98             | \$131.02                 |
| 71098         | \$960.00               | \$200.00         | \$50.00             | \$150.00                 |
| 71099         | \$1,780.00             | \$200.00         | \$50.00             | \$150.00                 |
| 71133         | \$200.00               | \$200.00         | \$50.00             | \$150.00                 |
| 71134         | \$220.00               | \$200.00         | \$50.00             | \$150.00                 |
| 71135         | \$300.00               | \$200.00         | \$50.00             | \$150.00                 |
| 71136         | \$40.00                | \$200.00         | \$50.00             | \$150.00                 |
| 71137         | \$130.00               | \$200.00         | \$50.00             | \$150.00                 |
| 72086         | \$5,110.00             | \$200.00         | \$52.61             | \$147.39                 |
| 72087         | \$1,860.00             | \$200.00         | \$50.00             | \$150.00                 |
| 72088         | \$1,860.00             | \$200.00         | \$50.00             | \$150.00                 |
| 72089         | \$1,860.00             | \$200.00         | \$50.00             | \$150.00                 |
| 72093         | \$1,860.00             | \$200.00         | \$50.00             | \$150.00                 |
| 72094         | \$1,860.00             | \$200.00         | \$50.00             | \$150.00                 |
| 72095         | \$6,650.00             | \$200.00         | \$68.46             | \$131.54                 |
| 72096         | \$6,650.00             | \$200.00         | \$68.46             | \$131.54                 |
| 74857         | \$12,120.00            | \$200.00         | \$124.78            | \$75.22                  |
| 74858         | \$11,260.00            | \$200.00         | \$115.92            | \$84.08                  |
| 74860         | \$15,430.00            | \$200.00         | \$158.85            | \$41.15                  |
| 76999         | \$450.00               | \$200.00         | \$50.00             | \$150.00                 |
| 77000         | \$450.00               | \$200.00         | \$50.00             | \$150.00                 |
| 77001         | \$1,790.00             | \$200.00         | \$50.00             | \$150.00                 |
| 77002         | \$1,790.00             | \$200.00         | \$50.00             | \$150.00                 |
| 78126         | \$450.00               | \$200.00         | \$50.00             | \$150.00                 |
| 78159         | \$12,420.00            | \$200.00         | \$127.86            | \$72.14                  |
| 78163         | \$5,410.00             | \$200.00         | \$55.70             | \$144.30                 |
| 78167         | \$7,760.00             | \$200.00         | \$79.89             | \$120.11                 |
| 78170         | \$600.00               | \$200.00         | \$50.00             | \$150.00                 |
| 81578         | \$2,100.00             | \$200.00         | \$50.00             | \$150.00                 |
| 81579         | \$2,100.00             | \$200.00         | \$50.00             | \$150.00                 |
| 81580         | \$1,980.00             | \$200.00         | \$50.00             | \$150.00                 |
| 81627         | \$2,600.00             | \$200.00         | \$50.00             | \$150.00                 |
| 81628         | \$2,600.00             | \$200.00         | \$50.00             | \$150.00                 |
| 81700         | \$40.00                | \$200.00         | \$50.00             | \$150.00                 |
| 81703         | \$10,190.00            | \$200.00         | \$104.91            | \$95.09                  |
| 81704         | \$9,700.00             | \$200.00         | \$99.86             | \$100.14                 |
| 81706         | \$6,160.00             | \$200.00         | \$63.42             | \$136.58                 |
| 81779         | \$6,090.00             | \$200.00         | \$62.70             | \$137.30                 |
| 81780         | \$11,620.00            | \$200.00         | \$119.63            | \$80.37                  |
| 81880         | \$200.00               | \$200.00         | \$50.00             | \$150.00                 |
| 81881         | \$200.00               | \$200.00         | \$50.00             | \$150.00                 |

|        |             |          |          |          |
|--------|-------------|----------|----------|----------|
| 81882  | \$200.00    | \$200.00 | \$50.00  | \$150.00 |
| 81883  | \$200.00    | \$200.00 | \$50.00  | \$150.00 |
| 81884  | \$200.00    | \$200.00 | \$50.00  | \$150.00 |
| 81885  | \$200.00    | \$200.00 | \$50.00  | \$150.00 |
| 81886  | \$200.00    | \$200.00 | \$50.00  | \$150.00 |
| 81887  | \$800.00    | \$200.00 | \$50.00  | \$150.00 |
| 81888  | \$790.00    | \$200.00 | \$50.00  | \$150.00 |
| 81889  | \$800.00    | \$200.00 | \$50.00  | \$150.00 |
| 81890  | \$3,600.00  | \$200.00 | \$50.00  | \$150.00 |
| 81891  | \$3,270.00  | \$200.00 | \$50.00  | \$150.00 |
| 82005  | \$1,740.00  | \$200.00 | \$50.00  | \$150.00 |
| 82006  | \$160.00    | \$200.00 | \$50.00  | \$150.00 |
| 105230 | \$1,900.00  | \$200.00 | \$50.00  | \$150.00 |
| 105231 | \$2,160.00  | \$200.00 | \$50.00  | \$150.00 |
| 105232 | \$2,620.00  | \$200.00 | \$50.00  | \$150.00 |
| 105233 | \$1,860.00  | \$200.00 | \$50.00  | \$150.00 |
| 105263 | \$15,870.00 | \$200.00 | \$163.38 | \$36.62  |
| 105264 | \$7,190.00  | \$200.00 | \$74.02  | \$125.98 |
| 105665 | \$5,760.00  | \$200.00 | \$59.30  | \$140.70 |
| 105666 | \$2,170.00  | \$200.00 | \$50.00  | \$150.00 |
| 105740 | \$8,300.00  | \$200.00 | \$85.45  | \$114.55 |
| 105750 | \$560.00    | \$200.00 | \$50.00  | \$150.00 |
| 105751 | \$2,430.00  | \$200.00 | \$50.00  | \$150.00 |
| 105752 | \$70.00     | \$200.00 | \$50.00  | \$150.00 |
| 105826 | \$15,440.00 | \$200.00 | \$158.95 | \$41.05  |
| 105861 | \$1,680.00  | \$200.00 | \$50.00  | \$150.00 |
| 105864 | \$3,420.00  | \$200.00 | \$50.00  | \$150.00 |
| 105868 | \$1,720.00  | \$200.00 | \$50.00  | \$150.00 |
| 105869 | \$9,220.00  | \$200.00 | \$94.92  | \$105.08 |
| 105870 | \$9,120.00  | \$200.00 | \$93.89  | \$106.11 |
| 105871 | \$3,060.00  | \$200.00 | \$50.00  | \$150.00 |
| 105872 | \$1,900.00  | \$200.00 | \$50.00  | \$150.00 |
| 105873 | \$5,870.00  | \$200.00 | \$60.43  | \$139.57 |
| 105874 | \$4,180.00  | \$200.00 | \$50.00  | \$150.00 |
| 105875 | \$1,770.00  | \$200.00 | \$50.00  | \$150.00 |
| 105876 | \$1,380.00  | \$200.00 | \$50.00  | \$150.00 |
| 105884 | \$9,260.00  | \$200.00 | \$95.33  | \$104.67 |
| 105885 | \$11,170.00 | \$200.00 | \$115.00 | \$85.00  |
| 105886 | \$18,010.00 | \$200.00 | \$185.41 | \$14.59  |
| 105887 | \$2,720.00  | \$200.00 | \$50.00  | \$150.00 |
| 105888 | \$2,260.00  | \$200.00 | \$50.00  | \$150.00 |
| 105889 | \$540.00    | \$200.00 | \$50.00  | \$150.00 |
| 105890 | \$2,460.00  | \$200.00 | \$50.00  | \$150.00 |
| 105894 | \$2,970.00  | \$200.00 | \$50.00  | \$150.00 |
| 105895 | \$3,550.00  | \$200.00 | \$50.00  | \$150.00 |
| 105896 | \$2,620.00  | \$200.00 | \$50.00  | \$150.00 |
| 105897 | \$1,640.00  | \$200.00 | \$50.00  | \$150.00 |
| 105898 | \$3,050.00  | \$200.00 | \$50.00  | \$150.00 |
| 105899 | \$2,110.00  | \$200.00 | \$50.00  | \$150.00 |
| 105900 | \$2,820.00  | \$200.00 | \$50.00  | \$150.00 |
| 105901 | \$5,020.00  | \$200.00 | \$51.68  | \$148.32 |
| 105902 | \$2,150.00  | \$200.00 | \$50.00  | \$150.00 |



|        |             |          |          |          |
|--------|-------------|----------|----------|----------|
| 105903 | \$2,340.00  | \$200.00 | \$50.00  | \$150.00 |
| 105904 | \$5,210.00  | \$200.00 | \$53.64  | \$146.36 |
| 105905 | \$2,620.00  | \$200.00 | \$50.00  | \$150.00 |
| 105906 | \$4,660.00  | \$200.00 | \$50.00  | \$150.00 |
| 105907 | \$4,030.00  | \$200.00 | \$50.00  | \$150.00 |
| 105908 | \$3,970.00  | \$200.00 | \$50.00  | \$150.00 |
| 105909 | \$2,470.00  | \$200.00 | \$50.00  | \$150.00 |
| 105910 | \$4,810.00  | \$200.00 | \$50.00  | \$150.00 |
| 105911 | \$6,230.00  | \$200.00 | \$64.14  | \$135.86 |
| 105912 | \$3,230.00  | \$200.00 | \$50.00  | \$150.00 |
| 105913 | \$1,700.00  | \$200.00 | \$50.00  | \$150.00 |
| 105914 | \$2,020.00  | \$200.00 | \$50.00  | \$150.00 |
| 105915 | \$6,460.00  | \$200.00 | \$66.51  | \$133.49 |
| 105916 | \$2,430.00  | \$200.00 | \$50.00  | \$150.00 |
| 105917 | \$2,060.00  | \$200.00 | \$50.00  | \$150.00 |
| 146421 | \$6,360.00  | \$200.00 | \$65.48  | \$134.52 |
| 146424 | \$1,790.00  | \$200.00 | \$50.00  | \$150.00 |
| 149326 | \$9,150.00  | \$200.00 | \$94.20  | \$105.80 |
| 149399 | \$2,620.00  | \$200.00 | \$50.00  | \$150.00 |
| 149400 | \$3,200.00  | \$200.00 | \$50.00  | \$150.00 |
| 149401 | \$1,800.00  | \$200.00 | \$50.00  | \$150.00 |
| 149402 | \$1,740.00  | \$200.00 | \$50.00  | \$150.00 |
| 149403 | \$2,960.00  | \$200.00 | \$50.00  | \$150.00 |
| 149404 | \$3,250.00  | \$200.00 | \$50.00  | \$150.00 |
| 149405 | \$1,840.00  | \$200.00 | \$50.00  | \$150.00 |
| 149406 | \$1,840.00  | \$200.00 | \$50.00  | \$150.00 |
| 149407 | \$1,450.00  | \$200.00 | \$50.00  | \$150.00 |
| 149408 | \$1,790.00  | \$200.00 | \$50.00  | \$150.00 |
| 149409 | \$1,790.00  | \$200.00 | \$50.00  | \$150.00 |
| 149410 | \$1,790.00  | \$200.00 | \$50.00  | \$150.00 |
| 150414 | \$1,720.00  | \$200.00 | \$50.00  | \$150.00 |
| 154606 | \$1,250.00  | \$200.00 | \$50.00  | \$150.00 |
| 154607 | \$3,120.00  | \$200.00 | \$50.00  | \$150.00 |
| 154609 | \$6,030.00  | \$200.00 | \$62.08  | \$137.92 |
| 154610 | \$200.00    | \$200.00 | \$50.00  | \$150.00 |
| 154611 | \$5,130.00  | \$200.00 | \$52.81  | \$147.19 |
| 154612 | \$7,560.00  | \$200.00 | \$77.83  | \$122.17 |
| 154613 | \$5,420.00  | \$200.00 | \$55.80  | \$144.20 |
| 154614 | \$1,840.00  | \$200.00 | \$50.00  | \$150.00 |
| 154615 | \$11,770.00 | \$200.00 | \$121.17 | \$78.83  |
| 154616 | \$7,440.00  | \$200.00 | \$76.59  | \$123.41 |
| 154617 | \$4,130.00  | \$200.00 | \$50.00  | \$150.00 |
| 154618 | \$4,090.00  | \$200.00 | \$50.00  | \$150.00 |
| 154619 | \$1,970.00  | \$200.00 | \$50.00  | \$150.00 |
| 154621 | \$2,320.00  | \$200.00 | \$50.00  | \$150.00 |
| 154624 | \$4,010.00  | \$200.00 | \$50.00  | \$150.00 |
| 154625 | \$4,990.00  | \$200.00 | \$51.37  | \$148.63 |
| 154626 | \$8,090.00  | \$200.00 | \$83.29  | \$116.71 |
| 159238 | \$3,430.00  | \$200.00 | \$50.00  | \$150.00 |
| 159239 | \$3,670.00  | \$200.00 | \$50.00  | \$150.00 |
| 159240 | \$4,490.00  | \$200.00 | \$50.00  | \$150.00 |
| 159247 | \$50.00     | \$200.00 | \$50.00  | \$150.00 |

|        |             |          |          |          |
|--------|-------------|----------|----------|----------|
| 159249 | \$330.00    | \$200.00 | \$50.00  | \$150.00 |
| 159250 | \$820.00    | \$200.00 | \$50.00  | \$150.00 |
| 159251 | \$4,090.00  | \$200.00 | \$50.00  | \$150.00 |
| 159252 | \$4,950.00  | \$200.00 | \$50.96  | \$149.04 |
| 159253 | \$1,030.00  | \$200.00 | \$50.00  | \$150.00 |
| 163271 | \$2,770.00  | \$200.00 | \$50.00  | \$150.00 |
| 163272 | \$2,370.00  | \$200.00 | \$50.00  | \$150.00 |
| 164925 | \$11,620.00 | \$200.00 | \$119.63 | \$80.37  |
| 164926 | \$4,810.00  | \$200.00 | \$50.00  | \$150.00 |
| 164927 | \$6,510.00  | \$200.00 | \$67.02  | \$132.98 |
| 164928 | \$7,870.00  | \$200.00 | \$81.02  | \$118.98 |
| 165329 | \$1,420.00  | \$200.00 | \$50.00  | \$150.00 |
| 165330 | \$2,120.00  | \$200.00 | \$50.00  | \$150.00 |
| 168457 | \$2,440.00  | \$200.00 | \$50.00  | \$150.00 |
| 169281 | \$8,010.00  | \$200.00 | \$82.46  | \$117.54 |
| 169667 | \$6,540.00  | \$200.00 | \$67.33  | \$132.67 |
| 171177 | \$3,090.00  | \$200.00 | \$50.00  | \$150.00 |
| 171178 | \$3,070.00  | \$200.00 | \$50.00  | \$150.00 |
| 180681 | \$3,540.00  | \$200.00 | \$50.00  | \$150.00 |
| 180682 | \$5,650.00  | \$200.00 | \$58.17  | \$141.83 |
| 180960 | \$2,850.00  | \$200.00 | \$50.00  | \$150.00 |
| 180961 | \$520.00    | \$200.00 | \$50.00  | \$150.00 |
| 181136 | \$2,130.00  | \$200.00 | \$50.00  | \$150.00 |
| 181139 | \$6,290.00  | \$200.00 | \$64.76  | \$135.24 |
| 181140 | \$970.00    | \$200.00 | \$50.00  | \$150.00 |
| 181141 | \$120.00    | \$200.00 | \$50.00  | \$150.00 |
| 181148 | \$5,120.00  | \$200.00 | \$52.71  | \$147.29 |
| 181149 | \$9,970.00  | \$200.00 | \$102.64 | \$97.36  |
| 183673 | \$3,090.00  | \$200.00 | \$50.00  | \$150.00 |
| 183674 | \$2,290.00  | \$200.00 | \$50.00  | \$150.00 |
| 183675 | \$1,660.00  | \$200.00 | \$50.00  | \$150.00 |
| 183676 | \$1,710.00  | \$200.00 | \$50.00  | \$150.00 |
| 183677 | \$1,540.00  | \$200.00 | \$50.00  | \$150.00 |
| 183682 | \$3,050.00  | \$200.00 | \$50.00  | \$150.00 |
| 184165 | \$1,620.00  | \$200.00 | \$50.00  | \$150.00 |
| 188294 | \$6,430.00  | \$200.00 | \$66.20  | \$133.80 |
| 192247 | \$11,980.00 | \$200.00 | \$123.33 | \$76.67  |
| 192681 | \$10,100.00 | \$200.00 | \$103.98 | \$96.02  |
| 192682 | \$2,020.00  | \$200.00 | \$50.00  | \$150.00 |
| 192685 | \$5,090.00  | \$200.00 | \$52.40  | \$147.60 |
| 192700 | \$1,990.00  | \$200.00 | \$50.00  | \$150.00 |
| 192701 | \$2,040.00  | \$200.00 | \$50.00  | \$150.00 |
| 197440 | \$3,880.00  | \$200.00 | \$50.00  | \$150.00 |
| 197443 | \$1,700.00  | \$200.00 | \$50.00  | \$150.00 |
| 197444 | \$690.00    | \$200.00 | \$50.00  | \$150.00 |
| 197445 | \$220.00    | \$200.00 | \$50.00  | \$150.00 |
| 203543 | \$3,990.00  | \$200.00 | \$50.00  | \$150.00 |
| 203670 | \$730.00    | \$200.00 | \$50.00  | \$150.00 |
| 203671 | \$1,770.00  | \$200.00 | \$50.00  | \$150.00 |
| 203672 | \$2,610.00  | \$200.00 | \$50.00  | \$150.00 |
| 203686 | \$4,630.00  | \$200.00 | \$50.00  | \$150.00 |
| 203687 | \$540.00    | \$200.00 | \$50.00  | \$150.00 |

|        |            |          |         |          |
|--------|------------|----------|---------|----------|
| 203688 | \$490.00   | \$200.00 | \$50.00 | \$150.00 |
| 203689 | \$2,320.00 | \$200.00 | \$50.00 | \$150.00 |
| 203690 | \$8,160.00 | \$200.00 | \$84.01 | \$115.99 |
| 203744 | \$1,000.00 | \$200.00 | \$50.00 | \$150.00 |
| 203747 | \$3,050.00 | \$200.00 | \$50.00 | \$150.00 |
| 204012 | \$760.00   | \$200.00 | \$50.00 | \$150.00 |
| 204013 | \$780.00   | \$200.00 | \$50.00 | \$150.00 |
| 208142 | \$6,020.00 | \$200.00 | \$61.98 | \$138.02 |
| 208336 | \$290.00   | \$200.00 | \$50.00 | \$150.00 |
| 208342 | \$410.00   | \$200.00 | \$50.00 | \$150.00 |
| 208344 | \$300.00   | \$200.00 | \$50.00 | \$150.00 |
| 208345 | \$10.00    | \$200.00 | \$50.00 | \$150.00 |
| 208961 | \$3,140.00 | \$200.00 | \$50.00 | \$150.00 |
| 214733 | \$3,660.00 | \$200.00 | \$50.00 | \$150.00 |
| 214734 | \$3,520.00 | \$200.00 | \$50.00 | \$150.00 |
| 214882 | \$3,880.00 | \$200.00 | \$50.00 | \$150.00 |
| 214886 | \$2,950.00 | \$200.00 | \$50.00 | \$150.00 |
| 214887 | \$2,410.00 | \$200.00 | \$50.00 | \$150.00 |
| 214891 | \$2,960.00 | \$200.00 | \$50.00 | \$150.00 |
| 214893 | \$2,150.00 | \$200.00 | \$50.00 | \$150.00 |
| 214894 | \$490.00   | \$200.00 | \$50.00 | \$150.00 |
| 214895 | \$1,840.00 | \$200.00 | \$50.00 | \$150.00 |
| 214904 | \$3,680.00 | \$200.00 | \$50.00 | \$150.00 |
| 216681 | \$390.00   | \$200.00 | \$50.00 | \$150.00 |
| 218113 | \$5,900.00 | \$200.00 | \$60.74 | \$139.26 |
| 230962 | \$340.00   | \$200.00 | \$50.00 | \$150.00 |
| 231121 | \$1,520.00 | \$200.00 | \$50.00 | \$150.00 |
| 232145 | \$2,240.00 | \$200.00 | \$50.00 | \$150.00 |
| 232146 | \$1,880.00 | \$200.00 | \$50.00 | \$150.00 |
| 232147 | \$1,880.00 | \$200.00 | \$50.00 | \$150.00 |
| 232148 | \$1,900.00 | \$200.00 | \$50.00 | \$150.00 |
| 234480 | \$5,720.00 | \$200.00 | \$58.89 | \$141.11 |
| 234481 | \$2,760.00 | \$200.00 | \$50.00 | \$150.00 |
| 234482 | \$2,610.00 | \$200.00 | \$50.00 | \$150.00 |
| 234483 | \$1,660.00 | \$200.00 | \$50.00 | \$150.00 |
| 234484 | \$5,220.00 | \$200.00 | \$53.74 | \$146.26 |
| 234485 | \$1,680.00 | \$200.00 | \$50.00 | \$150.00 |
| 234486 | \$1,870.00 | \$200.00 | \$50.00 | \$150.00 |
| 236834 | \$10.00    | \$200.00 | \$50.00 | \$150.00 |
| 237935 | \$6,760.00 | \$200.00 | \$69.59 | \$130.41 |
| 237936 | \$6,210.00 | \$200.00 | \$63.93 | \$136.07 |
| 238012 | \$470.00   | \$200.00 | \$50.00 | \$150.00 |
| 238013 | \$2,030.00 | \$200.00 | \$50.00 | \$150.00 |
| 238014 | \$60.00    | \$200.00 | \$50.00 | \$150.00 |
| 246425 | \$2,260.00 | \$200.00 | \$50.00 | \$150.00 |
| 289324 | \$2,050.00 | \$200.00 | \$50.00 | \$150.00 |
| 289325 | \$10.00    | \$200.00 | \$50.00 | \$150.00 |
| 289326 | \$1,350.00 | \$200.00 | \$50.00 | \$150.00 |
| 289347 | \$1,410.00 | \$200.00 | \$50.00 | \$150.00 |
| 289348 | \$1,130.00 | \$200.00 | \$50.00 | \$150.00 |
| 289349 | \$1,630.00 | \$200.00 | \$50.00 | \$150.00 |
| 289350 | \$1,480.00 | \$200.00 | \$50.00 | \$150.00 |

|              |                     |                    |                    |                    |
|--------------|---------------------|--------------------|--------------------|--------------------|
| 289351       | \$1,460.00          | \$200.00           | \$50.00            | \$150.00           |
| 289352       | \$1,640.00          | \$200.00           | \$50.00            | \$150.00           |
| 289595       | \$2,170.00          | \$200.00           | \$50.00            | \$150.00           |
| 289598       | \$3,180.00          | \$200.00           | \$50.00            | \$150.00           |
| 289798       | \$4,840.00          | \$200.00           | \$50.00            | \$150.00           |
| 291622       | \$2,080.00          | \$200.00           | \$50.00            | \$150.00           |
| 291667       | \$1,490.00          | \$200.00           | \$50.00            | \$150.00           |
| 292022       | \$9,320.00          | \$200.00           | \$95.95            | \$104.05           |
| 294187       | \$2,300.00          | \$200.00           | \$50.00            | \$150.00           |
| 295877       | \$2,210.00          | \$200.00           | \$50.00            | \$150.00           |
| 295878       | \$2,060.00          | \$200.00           | \$50.00            | \$150.00           |
| 295879       | \$1,520.00          | \$200.00           | \$50.00            | \$150.00           |
| 295913       | \$5,590.00          | \$200.00           | \$57.55            | \$142.45           |
| 307060       | \$880.00            | \$200.00           | \$50.00            | \$150.00           |
| 307061       | \$1,130.00          | \$200.00           | \$50.00            | \$150.00           |
| 307064       | \$900.00            | \$200.00           | \$50.00            | \$150.00           |
| 307065       | \$1,290.00          | \$200.00           | \$50.00            | \$150.00           |
| 307066       | \$1,790.00          | \$200.00           | \$50.00            | \$150.00           |
| 307067       | \$1,810.00          | \$200.00           | \$50.00            | \$150.00           |
| 307068       | \$1,810.00          | \$200.00           | \$50.00            | \$150.00           |
| 307069       | \$1,810.00          | \$200.00           | \$50.00            | \$150.00           |
| 307070       | \$1,860.00          | \$200.00           | \$50.00            | \$150.00           |
| 307071       | \$1,390.00          | \$200.00           | \$50.00            | \$150.00           |
| 307081       | \$980.00            | \$200.00           | \$50.00            | \$150.00           |
| 307082       | \$1,950.00          | \$200.00           | \$50.00            | \$150.00           |
| 307083       | \$5,040.00          | \$200.00           | \$51.89            | \$148.11           |
| 307084       | \$1,160.00          | \$200.00           | \$50.00            | \$150.00           |
| 307156       | \$320.00            | \$200.00           | \$50.00            | \$150.00           |
| 313795       | \$6,540.00          | \$200.00           | \$67.33            | \$132.67           |
| 313901       | \$240.00            | \$200.00           | \$50.00            | \$150.00           |
| <b>TOTAL</b> | <b>\$931,000.00</b> | <b>\$56,800.00</b> | <b>\$16,310.46</b> | <b>\$40,489.54</b> |

## SCHEDULE B

### BISTCHO CABINS – LIMITED SEASONAL ACCESS

| ROLL # | 2020 ASSESSMENT | 2021 LEVY | \$50 MINIMUM | TO BE WRITTEN OFF |
|--------|-----------------|-----------|--------------|-------------------|
| 082172 | \$19,700        | \$194.57  | \$50.00      | \$144.57          |
| 410952 | \$10,020        | \$98.97   | \$50.00      | \$48.97           |
| 410953 | \$10,020        | \$98.97   | \$50.00      | \$48.97           |
| 410955 | \$10,960        | \$108.25  | \$50.00      | \$58.25           |
|        | TOTAL           | \$500.76  | \$200.00     | \$300.76          |





**Mackenzie County**

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                                |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>   |
| <b>Presented By:</b> | <b>Jennifer Batt, Director of Finance</b>                     |
| <b>Title:</b>        | <b>Bylaw 1217-21 – Local Improvement Tax, 101 Ave Asphalt</b> |

**BACKGROUND / PROPOSAL:**

Council approved the 101 Ave Asphalt Overlay as a construction project in the 2021 Capital Budget. To offset some of the cost the following motion was passed:

**MOTION 20-12-806**                      *That administration investigate implementing a Local Improvement on the 101 Avenue Asphalt project in the Hamlet of La Crete.*  
*Requires 2/3*

**CARRIED**

Administration is proposing a Local Improvement Bylaw based on the estimated costs provided by the Engineer. As tenders are being opened during this meeting, the Bylaw may be updated prior to first reading if tenders received far exceed the estimated costs.

As per Policy FIN018 – Local Improvement Tax Application the County is to impose a local improvement tax based on 30% cost recovery from the properties benefiting from the street improvement.

The estimated cost of construction is \$472,630, with 30%, which is \$141,789, proposed to be recovered from the benefiting land owners over a ten year period.

Administration has prepared a bylaw for first reading (attached). Subsequent to receiving first reading, the bylaw will be advertised and appropriate documentation will be sent to the benefiting land owners.

**OPTIONS & BENEFITS:**

This area of the hamlet has been without pavement. As this is an upgrade, a local improvement tax is proposed.

**Author:** S Wheeler                      **Reviewed by:** J Batt                      **CAO:** \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

Mackenzie County - 70% of the project from the 2021 Capital Budget \$330,841.00

Benefiting Owners – 30% of the project by way of Local Improvement Tax \$141,789.00

|                    |              |      |
|--------------------|--------------|------|
| Mackenzie County   | \$330,841.00 | 70%  |
| Benefiting Owners* | \$141,789.00 | 30%  |
| Total Cost         | \$472,630.00 | 100% |

*\*One benefiting property owner is a Mackenzie County property.  
The County's portion of the \$141,789 is \$ 25,087.20.*

**SUSTAINABILITY PLAN:**

**Goal S4** - The capacity of infrastructure in County hamlets and rural communities keeps pace with their growth and is planned in a way that ensures their sustainability.

**COMMUNICATION:**

Advertise bylaw in local newspaper.  
Appropriate documentation to be sent to benefiting owners.

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That first reading be given to Bylaw 1217-21, being a bylaw authorizing imposition of a local improvement tax to the benefiting properties for construction of an Asphalt Overlay on 101<sup>st</sup> Avenue, 99<sup>th</sup> Street to 98<sup>th</sup> Street for; Plan 052 4622, Block 23, Lot 8, pt. NW-10-106-15-W5M, Plan 082 7720, Block 18, Lot 6 and Plan 962 1721, Block 18, Lots 6 and 7 in the Hamlet of La Crete.

Author: S Wheeler      Reviewed by: J Batt      CAO: \_\_\_\_\_



**BYLAW NO. 1217-21**

**BEING A BYLAW OF MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**TO IMPOSE A LOCAL IMPROVEMENT TAX  
FOR THE CONSTRUCTION OF ASPHALT OVERLAY ON  
101<sup>ST</sup> AVENUE FROM 99<sup>TH</sup> STREET TO 98<sup>TH</sup> STREET  
IN THE HAMLET OF LA CRETE**

This bylaw authorizes the Council of MACKENZIE COUNTY to impose a local improvement tax in respect of all the lands that directly benefit from the construction of Asphalt Overlay on 101<sup>st</sup> Avenue from 99<sup>th</sup> Street to 98<sup>th</sup> Street. The benefiting properties are being described as; Plan 052 4622, Block 23, Lot 8, pt. NW-10-106-15-W5M, Plan 082 7720, Block 18, Lot 6 and Plan 962 1721, Block 18, Lots 6 and 7 in the Hamlet of La Crete.

**WHEREAS**, the Council of Mackenzie County in the Province of Alberta has deemed it advisable to charge a local improvement charge for construction of Asphalt Overlay on 101<sup>st</sup> Avenue from 99<sup>th</sup> Street to 98<sup>th</sup> Street for; Plan 052 4622, Block 23, Lot 8, pt. NW-10-106-15-W5M, Plan 082 7720, Block 18, Lot 6 and Plan 962 1721, Block 18, Lots 6 and 7 in the Hamlet of La Crete; and

**WHEREAS**, the Council of Mackenzie County in the Province of Alberta, duly assembled, has decided to issue a Bylaw pursuant to Section 397 of the Municipal Government Act to authorize a local improvement tax levy to pay for the Asphalt Overlay on 101<sup>st</sup> Avenue from 99<sup>th</sup> Street to 98<sup>th</sup> Street for; Plan 052 4622, Block 23, Lot 8, pt. NW-10-106-15-W5M, Plan 082 7720, Block 18, Lot 6 and Plan 962 1721, Block 18, Lots 6 and 7 in the Hamlet of La Crete; and

**WHEREAS**, the Local Improvement Plan has been prepared and the required notice of the project given to benefiting owners in accordance with the attached Schedule "A", and no sufficient objection to the construction of Asphalt Overlay on 101<sup>st</sup> Avenue from 99<sup>th</sup> Street to 98<sup>th</sup> Street for; Plan 052 4622, Block 23, Lot 8, pt. NW-10-106-15-W5M, Plan 082 7720, Block 18, Lot 6 and Plan 962 1721, Block 18, Lots 6 and 7 in the Hamlet of La Crete has been filed with the Chief Administrative Officer of Mackenzie County; and

**WHEREAS**, plans and specifications have been prepared and the estimated sum of Four Hundred Seventy Two Thousand, Six Hundred Thirty Dollars (\$472,630.00) is required to construct an Asphalt Overlay on 101<sup>st</sup> Avenue from 99<sup>th</sup> Street to 98<sup>th</sup> Street for; Plan 052 4622, Block 23, Lot 8, pt. NW-10-106-15-W5M, Plan 082 7720, Block 18, Lot 6 and Plan 962 1721, Block 18, Lots 6 and 7 in the Hamlet of La Crete. The said project is subject to the local improvement charge of which 70% will be paid by Mackenzie County and 30% will be collected by way of local improvement assessment as follows:

---

|                   |              |      |
|-------------------|--------------|------|
| Mackenzie County  | \$330,841.00 | 70%  |
| Benefiting Owners | \$141,789.00 | 30%  |
| Total Cost        | \$472,630.00 | 100% |

---

**WHEREAS**, all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF MACKENZIE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing Asphalt Overlay on 101<sup>st</sup> Avenue from 99<sup>th</sup> Street to 98<sup>th</sup> Street for; Plan 052 4622, Block 23, Lot 8, pt. NW-10-106-15-W5M, Plan 082 7720, Block 18, Lot 6 and Plan 962 1721, Block 18, Lots 6 and 7 in the Hamlet of La Crete, the sum of One Hundred Forty One Thousand Seven Hundred Eighty Nine Dollars (\$141,789.00); be collected by way of annual, uniform local improvement tax rate assessed against the benefiting owners as provided in **Schedule A** attached.
2. The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is Fifteen Thousand Six Hundred Seventy Eight Dollars and Fifty Three Cents (\$15,678.53).
3. The net amount levied under the bylaw shall be applied only to the local improvement project specified by this bylaw.
4. This bylaw shall come into force and take effect upon receiving third and final reading thereof.

READ a first time this 28th day of April, 2021.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

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Josh Knelsen  
Reeve

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Len Racher  
Chief Administrative Officer

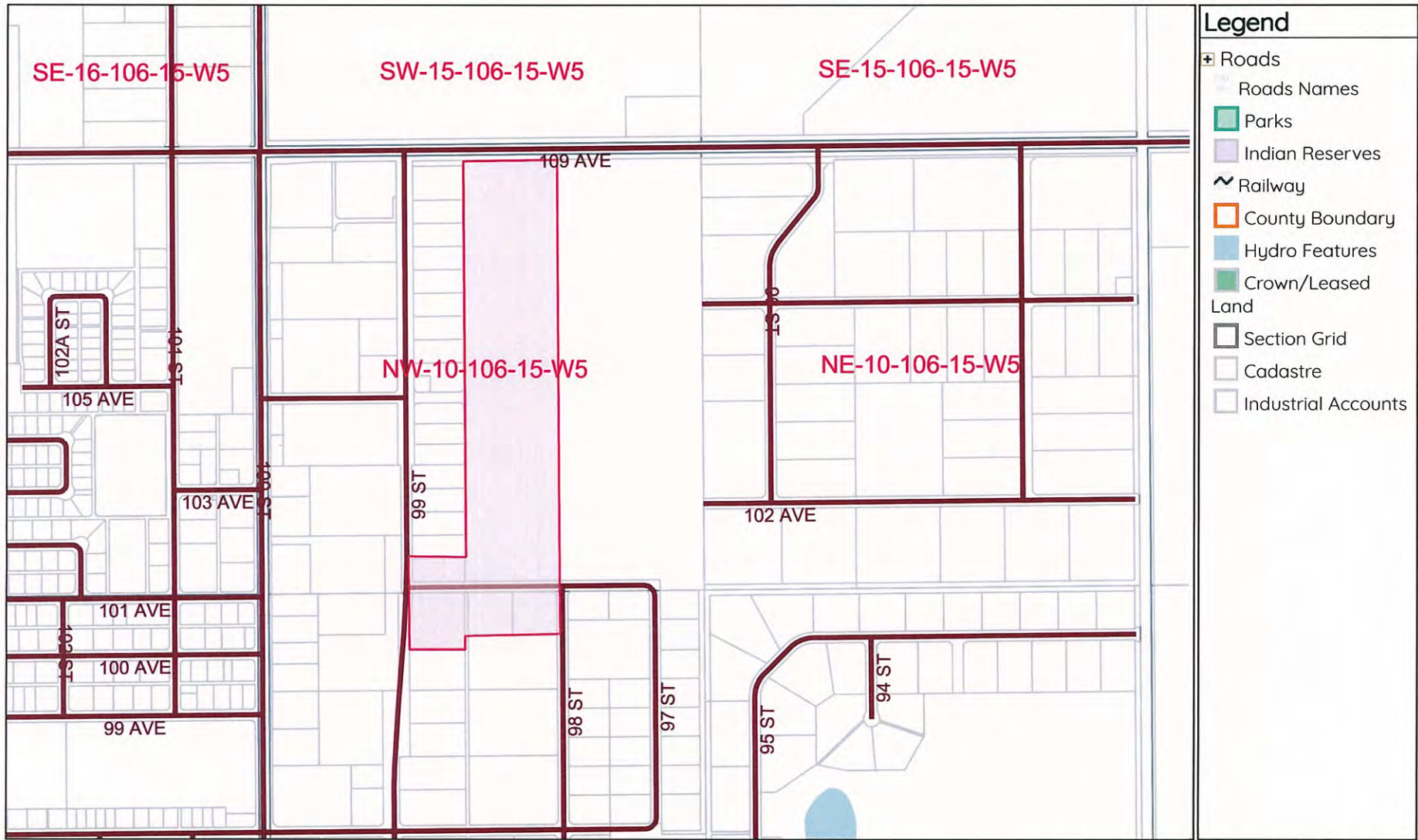
**Schedule A**  
**Bylaw No. 1217-21**

Asphalt Overlay on 101<sup>st</sup> Avenue from 99<sup>th</sup> Street to 98<sup>th</sup> Street, Hamlet of La Crete.

| Lot   | Block  | Plan    | Front  | Rear   | Average       |
|-------|--------|---------|--------|--------|---------------|
| 8     | 23     | 0524622 | 96.60  | 200.00 | 148.30        |
| NW 10 | 106 15 | W5M     | 161.92 | 253.32 | 207.62        |
| 6     | 18     | 0827720 | 95.61  | 102.01 | 98.81         |
| 6     | 18     | 9621721 | 81.84  | 81.83  | 81.84         |
| 7     | 18     | 9621721 | 80.08  | 81.84  | 80.96         |
|       |        |         |        |        | <b>617.53</b> |

|  |             |
|--|-------------|
| Total Assessable Frontage (meters)   | 617.53m     |
| Total Assessment per Front Meter of Frontage   | \$229.61    |
| Annual Unit Rate Per Front Meter of Frontage to be payable for a period of 10 years calculated at 1.871% interest rate | \$25.39     |
| Total Yearly Assessment Against All Above Properties   | \$15,678.53 |





### Legend

- ⊕ Roads
- ⊕ Roads Names
- Parks
- Indian Reserves
- ~ Railway
- County Boundary
- Hydro Features
- Crown/Leased Land
- Section Grid
- Cadastre
- Industrial Accounts

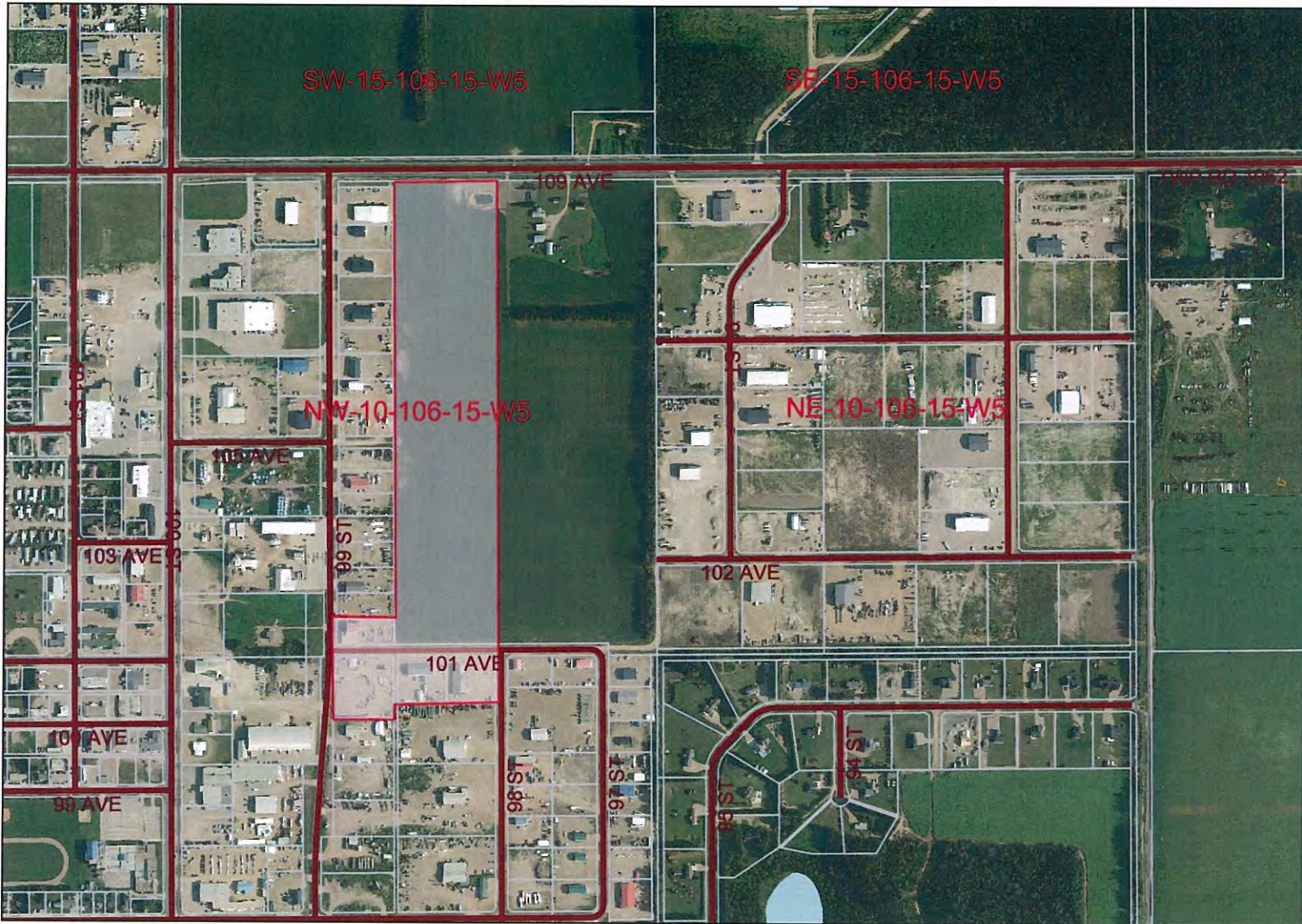


Scale 1: 10,157



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### Legend

- ⊕ Roads
  - Roads Names
- Parks
- Indian Reserves
- ~ Railway
- County Boundary
- Hydro Features
- Crown/Leased Land
- Section Grid
- Cadastre
- Industrial Accounts



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Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                  |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>                           |
| <b>Presented By:</b> | <b>Jennifer Batt, Director of Finance</b>       |
| <b>Title:</b>        | <b>2020 Audited Financial Statement (DRAFT)</b> |

**BACKGROUND / PROPOSAL:**

Council has appointed Wilde and Company as the County’s external auditors.

As per *Municipal Government Act* Section 281(1):

The auditor for the municipality must report to the Council on the annual financial statements and financial information return of the municipality.

The reports on the annual financial statements and financial information return, must be in accordance with Canadian generally accepted accounting principles for municipal governments as established in the Chartered Professional Accountant (CPA), Canada Public Sector Accounting Handbook, and any regulations established by the Minister of Municipal Affairs.

A copy of the draft statements are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

The necessary funds to undertake the audit are in the operating budget.

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

The necessary reports will be provided to Municipal Affairs, in addition, the municipality must make available by May 1<sup>st</sup> the auditor's report in a manner Council considers appropriate.

**POLICY REFERENCES:**

Policy FIN010 – Financial Reports

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the 2020 Audited Financial Statements and Financial Information Return be approved as presented.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



## INDEPENDENT AUDITOR'S REPORT

To the Reeve and Council of Mackenzie County

### *Opinion*

We have audited the financial statements of Mackenzie County (the Municipality), which comprise the consolidated statement of financial position as at December 31, 2020, and the consolidated statements of operations, change in net financial assets and cash flows for the year then ended and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2020, and the consolidated results of its operations and consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Municipality in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

(continues)

Independent Auditor's Report to the Reeve and Council of Mackenzie County (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Vegreville, AB  
April 28, 2021

Chartered Professional Accountants

Draft for discussion purposes only

**MACKENZIE COUNTY**  
**Consolidated Statement of Financial Position**  
**As at December 31, 2020**

|   | 2020               | 2019               |
|---|--------------------|--------------------|
|   | \$                 | \$                 |
| <b>Financial Assets</b>                           |                    |                    |
| Cash and temporary investments (Note 3)           | 15,930,439         | 11,016,177         |
| Receivables                                       |                    |                    |
| Taxes receivable (Note 4)                         | 2,440,609          | 683,243            |
| Due from governments                              | 5,837,656          | 7,837,843          |
| Trade and other receivables                       | 2,037,239          | 2,544,243          |
| Land held for resale                              | 46,846             | 46,846             |
| Investments (Note 5)                              | 10,948,282         | 10,524,284         |
|   | <b>37,241,071</b>  | <b>32,652,636</b>  |
| <b>Liabilities</b>                                |                    |                    |
| Accounts payable and accrued liabilities (Note 6) | 3,946,887          | 4,344,802          |
| Deposit liabilities                               | 285,797            | 616,092            |
| Deferred revenue (Note 7)                         | 2,773,033          | 2,510,870          |
| Long term debt (Note 8)                           | 12,981,874         | 14,520,156         |
|   | <b>19,987,591</b>  | <b>21,991,920</b>  |
| <b>Net financial assets</b>                       | <b>17,253,480</b>  | <b>10,660,716</b>  |
| <b>Non-financial assets</b>                       |                    |                    |
| Tangible capital assets (Schedule 2)              | 187,479,720        | 193,422,453        |
| Inventory for consumption (Note 10)               | 2,492,140          | 2,893,614          |
| Prepaid expenses                                  | 1,664,137          | 597,332            |
|   | <b>191,635,997</b> | <b>196,913,399</b> |
| <b>Accumulated surplus (Schedule 1, Note 13)</b>  | <b>208,889,477</b> | <b>207,574,115</b> |

Draft for discussion purposes

**MACKENZIE COUNTY**  
**Consolidated Statement of Operations**  
**As at December 31, 2020**

|   | Budget<br>\$<br>(Unaudited) | 2020<br>\$         | 2019<br>\$         |
|---|-----------------------------|--------------------|--------------------|
| <b>Revenue</b>  |                             |                    |                    |
| Net municipal taxes (Schedule 3)                                | 23,949,792                  | 23,651,797         | 25,968,912         |
| User fees and sales of goods                                    | 4,824,610                   | 4,986,107          | 5,695,378          |
| Government transfers for operating (Schedule 4)                 | 649,378                     | 1,715,864          | 1,423,195          |
| Investment income   | 500,000                     | 402,956            | 589,215            |
| Penalties and costs on taxes                                    | 729,000                     | 1,098,665          | 1,092,222          |
| Licenses, permits and fines                                     | 378,000                     | 713,316            | 471,095            |
| Rentals   | 145,793                     | 136,711            | 171,499            |
| Other   | 274,657                     | 735,106            | 287,355            |
| <b>Total revenue</b>  | <b>31,451,230</b>           | <b>33,440,522</b>  | <b>35,698,871</b>  |
| <b>Expenses</b>   |                             |                    |                    |
| Legislative   | 925,779                     | 709,259            | 794,428            |
| Administration  | 6,617,162                   | 8,023,427          | 10,247,397         |
| Protective services   | 1,336,835                   | 1,029,650          | 1,824,042          |
| Transportation  | 19,022,242                  | 15,583,101         | 16,714,806         |
| Environmental use and protection                                | 4,917,884                   | 5,570,579          | 5,317,343          |
| Family and community support                                    | 839,203                     | 791,618            | 886,102            |
| Planning, development and agriculture                           | 3,861,851                   | 3,039,455          | 3,004,655          |
| Recreation and culture  | 2,019,325                   | 2,343,108          | 2,341,175          |
| <b>Total expenses</b>   | <b>32,540,284</b>           | <b>37,090,197</b>  | <b>41,129,948</b>  |
| <b>Deficiency of revenue over expenses</b>                      |                             |                    |                    |
| <b>before disasters and government transfers</b>                | <b>(1,089,054)</b>          | <b>(3,649,675)</b> | <b>(5,431,077)</b> |
| Recovery (deficiency) from Chuckegg Wildfire Disaster (Note 14) | -                           | 2,255,886          | (2,966,852)        |
| Deficiency from Northern Alberta Overland Flood (Note 15)       | -                           | (114,456)          | -                  |
| <b>Deficiency of revenue over expenses</b>                      |                             |                    |                    |
| <b>before transfers for capital</b>                             | <b>(1,089,054)</b>          | <b>(1,508,245)</b> | <b>(8,397,929)</b> |
| Government transfers for capital (Schedule 4)                   | 2,130,000                   | 1,878,267          | 5,293,868          |
| Non-government transfers for capital                            | -                           | 945,340            | -                  |
| <b>Excess (deficiency) of revenue over expenses</b>             | <b>1,040,946</b>            | <b>1,315,362</b>   | <b>(3,104,061)</b> |
| Accumulated surplus - beginning of the year                     | 207,574,115                 | 207,574,115        | 210,678,176        |
| Accumulated surplus - end of the year                           | 208,615,061                 | 208,889,477        | 207,574,115        |

Draft for Discussion Purposes

**MACKENZIE COUNTY**  
**Consolidated Statement of Change in Net Financial Assets**  
**As at December 31, 2020**

|   | Budget<br>\$<br>(Unaudited) | 2020<br>\$  | 2019<br>\$   |
|---|-----------------------------|-------------|--------------|
| Excess (deficiency) of revenue over expenses    | 1,040,946                   | 1,315,362   | (8,104,061)  |
| Acquisition of tangible capital assets          | (15,387,017)                | (4,807,997) | (10,903,666) |
| Proceeds on disposal of tangible capital assets | 430,000                     | 487,740     | 723,451      |
| Amortization of tangible capital assets         | 9,969,698                   | 10,146,270  | 9,969,698    |
| Loss on disposal of tangible capital assets     | -                           | 118,720     | 471,827      |
|   | (4,987,319)                 | 8,942,733   | 261,310      |
| Acquisition of prepaid assets                   | -                           | (1,068,805) | (221,344)    |
| Use of supplies inventories                     | -                           | 401,474     | 352,646      |
|   | -                           | (665,331)   | 131,302      |
| Increase (decrease) in net assets               | (3,946,373)                 | 6,592,764   | (2,711,449)  |
| Net financial assets, beginning of year         | 10,660,716                  | 10,660,716  | 13,372,165   |
| Net financial assets, end of year               | 6,714,343                   | 17,253,480  | 10,660,716   |

Draft for discussion purposes

**MACKENZIE COUNTY**  
**Consolidated Statement of Cash Flows**  
**As at December 31, 2020**

|  | 2020               | 2019                |
|--|--------------------|---------------------|
|  | \$                 | \$                  |
| <b>Operating</b>   |                    |                     |
| Excess (deficiency) of revenue over expenses                               | 1,315,362          | (3,404,061)         |
| Net changes in non-cash items included in excess of revenues over expenses |                    |                     |
| Amortization of tangible capital assets                                    | 10,146,270         | 9,969,698           |
| Loss on disposal of tangible capital assets                                | 116,720            | 471,827             |
| Net changes in non-cash charges to operation                               |                    |                     |
| (Increase) decrease in taxes and grants in lieu receivable                 | (1,757,366)        | 1,538,707           |
| Decrease (increase) in government receivables                              | 2,000,187          | (6,341,172)         |
| Decrease (increase) in trade and other receivables                         | 507,004            | (1,064,167)         |
| Decrease in inventory for consumption                                      | 401,474            | 352,646             |
| Increase in prepaid expenses   | (1,066,805)        | (221,344)           |
| Decrease in accounts payable and accrued liabilities                       | (397,915)          | (1,150,825)         |
| (Decrease) increase in deposit liabilities                                 | (330,295)          | 31,762              |
| Increase in deferred revenue   | 262,163            | 1,524,579           |
| <i>Net cash provided by operating transactions</i>                         | <b>11,196,799</b>  | <b>2,007,650</b>    |
| <b>Capital</b>   |                    |                     |
| Acquisition of tangible capital assets                                     | (4,807,997)        | (10,903,666)        |
| Proceeds on sale of tangible capital assets                                | 487,740            | 723,451             |
| <i>Net cash used in capital transactions</i>                               | <b>(4,320,257)</b> | <b>(10,180,215)</b> |
| <b>Investing</b>   |                    |                     |
| Increase in restricted cash or cash equivalents                            | (262,163)          | (1,524,579)         |
| (Increase) decrease in investments   | (423,998)          | 7,422,618           |
| <i>Net cash (used in) provided by investing transactions</i>               | <b>(686,161)</b>   | <b>5,898,039</b>    |
| <b>Financing</b>   |                    |                     |
| Long term debt issued  | -                  | 3,530,670           |
| Long term debt repaid  | (1,538,282)        | (1,632,476)         |
| <i>Net cash (used in) provided by financing transactions</i>               | <b>(1,538,282)</b> | <b>1,898,194</b>    |
| <b>Change in cash and cash equivalents during the year</b>                 | <b>4,652,099</b>   | <b>(376,332)</b>    |
| Cash and cash equivalents, beginning of year                               | 8,505,307          | 8,881,639           |
| <b>Cash and cash equivalents, end of year</b>                              | <b>13,157,406</b>  | <b>8,505,307</b>    |
| Cash and cash equivalents is made up of:                                   |                    |                     |
| Cash and temporary investments (Note 3)                                    | 15,930,439         | 11,016,177          |
| Less: restricted portion of cash and temporary investments (Note 7)        | (2,773,033)        | (2,510,870)         |
|  | <b>13,157,406</b>  | <b>8,505,307</b>    |
| <b>Cash flows supplementary information</b>                                |                    |                     |
| Interest received  | 402,956            | 589,215             |
| Interest paid  | 426,794            | 411,033             |

See accompanying notes

**MACKENZIE COUNTY**

*(Schedule 1)*

**Schedule of Changes in Accumulated Surplus  
As at December 31, 2020**

|   | <b>Unrestricted<br/>Surplus</b> | <b>Restricted<br/>Operating</b> | <b>Restricted<br/>Capital</b> | <b>Equity in<br/>Capital Assets</b> | <b>2020<br/>\$</b> | <b>2019<br/>\$</b> |
|---|---------------------------------|---------------------------------|-------------------------------|-------------------------------------|--------------------|--------------------|
| Balance, beginning of year                          | 5,056,920                       | 10,683,441                      | 12,931,457                    | 178,902,297                         | <b>207,574,115</b> | 210,678,176        |
| Excess (deficiency) of revenues over expenses       | 1,315,362                       | -                               | -                             | -                                   | <b>1,315,362</b>   | (3,104,061)        |
| Unrestricted funds designated for future use        | (3,817,495)                     | 896,908                         | 2,920,587                     | -                                   | -                  | -                  |
| Restricted funds used for operations                | 1,152,313                       | (1,146,616)                     | (5,697)                       | -                                   | -                  | -                  |
| Restricted funds used for tangible capital assets   | -                               | (91,108)                        | (1,302,748)                   | 1,393,856                           | -                  | -                  |
| Current year funds used for tangible capital assets | (3,414,141)                     | -                               | -                             | 3,414,141                           | -                  | -                  |
| Disposal of tangible capital assets                 | 604,460                         | -                               | -                             | (604,460)                           | -                  | -                  |
| Annual amortization expense                         | 10,146,270                      | -                               | -                             | (10,146,270)                        | -                  | -                  |
| Long term debt repaid                               | (1,538,282)                     | -                               | -                             | 1,538,282                           | -                  | -                  |
| <b>Balance, end of year</b>                         | <b>9,505,407</b>                | <b>10,342,625</b>               | <b>14,543,599</b>             | <b>174,497,846</b>                  | <b>208,889,477</b> | <b>207,574,115</b> |

Draft for discussion purposes

**MACKENZIE COUNTY**  
**Schedule of Tangible Capital Assets**  
**As at December 31, 2020**

*(Schedule 2)*

|   | Land and<br>Improvements | Buildings         | Engineered<br>Structures | Machinery<br>Equipment | Vehicles         | 2020<br>\$         | 2019<br>\$         |
|---|--------------------------|-------------------|--------------------------|------------------------|------------------|--------------------|--------------------|
| <b>Cost</b>   |                          |                   |                          |                        |                  |                    |                    |
| Balance, beginning of year                            | 10,916,604               | 20,068,866        | 369,771,240              | 19,528,909             | 5,300,081        | 425,585,700        | 416,423,710        |
| Acquisition of tangible capital assets                | 8,600                    | 584,620           | 795,971                  | 1,225,434              | 500,329          | 3,114,954          | 7,112,460          |
| Construction in progress                              | 96,655                   | -                 | 1,596,388                | -                      | -                | 1,693,043          | 3,791,206          |
| Disposal of tangible capital assets                   | -                        | (11,733)          | -                        | (986,340)              | (297,000)        | (1,295,073)        | (1,741,676)        |
| Balance, end of year                                  | 11,021,859               | 20,641,753        | 372,163,599              | 19,768,003             | 5,503,410        | 429,098,624        | 425,585,700        |
| <b>Accumulated amortization</b>                       |                          |                   |                          |                        |                  |                    |                    |
| Balance, beginning of year                            | 2,465,571                | 5,776,955         | 213,956,500              | 7,516,970              | 2,447,251        | 232,163,247        | 222,739,947        |
| Annual amortization                                   | 329,369                  | 514,138           | 7,473,983                | 1,512,711              | 316,069          | 10,146,270         | 9,969,698          |
| Accumulated amortization on disposals                 | -                        | (3,908)           | -                        | (400,605)              | (287,000)        | (690,613)          | (546,398)          |
| Balance, end of year                                  | 2,794,940                | 6,288,085         | 221,430,483              | 8,629,076              | 2,476,320        | 241,618,904        | 232,163,247        |
| <b>2020 net book value of tangible capital assets</b> | <b>8,226,919</b>         | <b>14,353,668</b> | <b>150,733,116</b>       | <b>11,138,927</b>      | <b>3,027,090</b> | <b>187,479,720</b> | <b>193,422,453</b> |
| 2019 net book value of tangible capital assets        | 8,451,033                | 14,291,911        | 155,814,739              | 12,011,939             | 2,852,831        |                    | 193,422,453        |



**MACKENZIE COUNTY**  
**Schedule of Property and Other Taxes**  
**As at December 31, 2020**

**(Schedule 3)**

|   | Budget<br>\$<br>(Unaudited) | 2020<br>\$        | 2019<br>\$        |
|---|-----------------------------|-------------------|-------------------|
| <b>Taxation</b>                                 |                             |                   |                   |
| Real property taxes                             | 18,898,229                  | 18,762,019        | 19,430,768        |
| Linear property taxes                           | 12,073,032                  | 11,986,015        | 13,340,342        |
| Government grants in place of property taxes    | 139,143                     | 139,140           | 136,028           |
| Special assessments and local improvement taxes | (2,240)                     | (2,224)           | 73,576            |
|   | 31,108,164                  | 30,883,950        | 32,980,714        |
| <b>Requisitions</b>                             |                             |                   |                   |
| Alberta School Foundation Fund                  | 6,847,171                   | 6,618,889         | 6,305,895         |
| Mackenzie Housing Management Board              | 534,997                     | 533,715           | 608,793           |
| Designated industrial property                  | 79,534                      | 79,549            | 97,114            |
|   | 7,461,612                   | 7,232,153         | 7,011,802         |
| <b>Net Municipal Taxes</b>                      | <b>23,046,552</b>           | <b>23,651,797</b> | <b>25,968,912</b> |

Draft for discussion purposes

**MACKENZIE COUNTY**  
**Schedule of Government Transfers**  
**As at December 31, 2020**

(Schedule 4)

|   | Budget<br>\$<br>(Unaudited) | 2020<br>\$        | 2019<br>\$        |
|---|-----------------------------|-------------------|-------------------|
| <b>Transfers for Operating</b>  |                             |                   |                   |
| Federal Government  | -                           | -                 | 51,500            |
| Provincial Government   | 649,378                     | 1,715,864         | 1,371,695         |
|   | 649,378                     | 1,715,864         | 1,423,195         |
| Provincial Government - Chuckegg Wildfire Disaster (Note 14)                  | -                           | 2,265,886         | 6,497,495         |
| Provincial Government - Northern Alberta Overland Flooding Disaster (Note 15) | -                           | 4,732,307         | -                 |
|   | 649,378                     | 8,704,057         | 7,920,690         |
| <b>Transfers for Capital</b>  |                             |                   |                   |
| Provincial Government   | 2,130,000                   | 1,878,267         | 5,293,868         |
|   | 2,130,000                   | 1,878,267         | 5,293,868         |
| <b>Total Government Transfers</b>   | <b>2,779,378</b>            | <b>10,582,324</b> | <b>13,214,558</b> |

Draft for discussion purposes

**MACKENZIE COUNTY**  
**Schedule of Consolidated Expenses by Object**  
**As at December 31, 2020**

(Schedule 5)

|   | Budget<br>\$<br>(Unaudited) | 2020<br>\$        | 2019<br>\$        |
|---|-----------------------------|-------------------|-------------------|
| <b>Consolidated Expenses by Object</b>                |                             |                   |                   |
| Salaries, wages and benefits                          | 10,201,369                  | 8,711,261         | 9,709,526         |
| Contracted and general services                       | 4,174,858                   | 6,799,716         | 6,480,793         |
| Materials, goods, supplies and utilities              | 7,814,446                   | 5,273,202         | 6,224,545         |
| Transfers to other governments (Note 12)              | 2,143,586                   | 1,793,917         | 1,385,766         |
| Transfers to local boards and agencies                | 2,454,240                   | 2,108,278         | 2,346,833         |
| Bank charges and short term interest                  | 21,000                      | 24,827            | 26,984            |
| Interest on long term debt                            | 432,994                     | 426,794           | 421,139           |
| Amortization of tangible capital assets               | 9,969,698                   | 10,146,270        | 9,969,698         |
| Loss on disposal of capital assets                    | -                           | 116,720           | 471,827           |
| Property tax bad debt expense (Note 4)                | 350,000                     | 1,689,212         | 4,092,837         |
|   | <b>37,562,191</b>           | <b>37,090,197</b> | <b>41,129,948</b> |
| Chuckegg Wildfire Disaster (Note 14)                  | -                           | -                 | 9,464,347         |
| Northern Alberta Overland Flooding Disaster (Note 15) | -                           | 4,846,763         | -                 |
| <b>Total expenses including disaster</b>              | <b>-</b>                    | <b>41,936,960</b> | <b>41,129,948</b> |

Draft for discussion purposes

**MACKENZIE COUNTY**  
**Schedule of Segmented Disclosure**  
**As at December 31, 2020**

(Schedule 6)

|   | General<br>Government | Protective<br>Services | Transportation<br>Services | Environmental<br>Services | Planning &<br>Development | Recreation &<br>Culture | Other       | Total<br>\$ |
|---|-----------------------|------------------------|----------------------------|---------------------------|---------------------------|-------------------------|-------------|-------------|
| <b>Revenue</b>  |                       |                        |                            |                           |                           |                         |             |             |
| Net municipal taxes   | 23,524,021            | -                      | 109,481                    | 18,295                    | -                         | -                       | -           | 23,651,797  |
| Government transfers for operations                                   | 1,078,624             | -                      | 186,961                    | -                         | 109,547                   | -                       | 340,732     | 1,715,864   |
| User fees and sales of goods  | 112,026               | 43,862                 | 88,612                     | 4,627,848                 | 19,462                    | 94,297                  | -           | 4,986,107   |
| Investment income   | 402,956               | -                      | -                          | -                         | -                         | -                       | -           | 402,956     |
| Other   | 1,796,266             | 28,762                 | 32,966                     | 87,368                    | 736,936                   | -                       | 1,500       | 2,683,798   |
|   | 26,913,893            | 72,624                 | 418,020                    | 4,733,511                 | 865,945                   | 94,297                  | 342,232     | 33,440,522  |
| <b>Expenses</b>   |                       |                        |                            |                           |                           |                         |             |             |
| Salaries, wages and benefits  | 2,732,550             | 343,353                | 3,058,883                  | 1,138,732                 | 1,240,244                 | 197,502                 | -           | 8,711,261   |
| Contracted and general services                                       | 1,433,217             | 326,094                | 2,087,439                  | 1,412,039                 | 1,286,149                 | 247,054                 | 7,724       | 6,799,716   |
| Materials, goods, supplies and utilities                              | 699,764               | 133,456                | 3,232,156                  | 794,136                   | 324,838                   | 88,852                  | -           | 5,273,202   |
| Transfers to other local government and boards                        | 1,793,917             | -                      | -                          | -                         | 126,678                   | 1,197,706               | 783,894     | 3,902,195   |
| Interest on long term debt  | 2,204                 | -                      | 396,708                    | 20,894                    | -                         | 6,988                   | -           | 426,794     |
| Property tax bad debt expense (Note 4)                                | 1,689,212             | -                      | -                          | -                         | -                         | -                       | -           | 1,689,212   |
| Loss on disposal of capital assets                                    | -                     | 10,000                 | 104,225                    | -                         | -                         | 2,495                   | -           | 116,720     |
| Other   | 24,827                | -                      | -                          | -                         | -                         | -                       | -           | 24,827      |
|   | 8,375,691             | 812,903                | 5,879,411                  | 3,365,801                 | 2,977,906                 | 1,740,597               | 791,618     | 26,943,927  |
| <b>Net revenue (expenditure) before amortization</b>                  | 18,538,202            | (740,279)              | (8,461,391)                | 1,367,710                 | (2,111,961)               | (1,646,300)             | (449,386)   | 6,496,595   |
| Amortization of tangible capital assets                               | 356,995               | 216,747                | 6,703,690                  | 2,204,778                 | 61,549                    | 602,511                 | -           | 10,146,270  |
| <b>Net revenue (expenditure) before disasters and transfers</b>       | 18,181,207            | (957,026)              | (15,165,081)               | (837,068)                 | (2,173,510)               | (2,248,811)             | (449,386)   | (3,649,675) |
| Recovery from Chuckegg Wildfire Disaster (Note 14)                    | -                     | -                      | -                          | -                         | -                         | -                       | 2,255,886   | 2,255,886   |
| Deficiency from Northern Alberta Overland Flooding Disaster (Note 15) | -                     | -                      | -                          | -                         | -                         | -                       | (114,456)   | (114,456)   |
| <b>Net revenue (expenditure) before transfers for capital</b>         | 18,181,207            | (957,026)              | (15,165,081)               | (837,068)                 | (2,173,510)               | (2,248,811)             | 1,692,044   | (1,508,245) |
| Government transfers for capital                                      | -                     | 289,372                | 839,412                    | 475,883                   | 273,600                   | -                       | -           | 1,878,267   |
| Non-government transfers for capital                                  | -                     | -                      | 400,000                    | -                         | 545,340                   | -                       | -           | 945,340     |
| <b>2020 net revenue (expenditure)</b>                                 | 18,181,207            | (667,654)              | (13,925,669)               | (361,185)                 | (1,354,570)               | (2,248,811)             | 1,692,044   | 1,315,362   |
| <b>2019 net revenue (expenditure)</b>                                 | 17,135,116            | (496,214)              | (12,173,254)               | (719,438)                 | (1,267,034)               | (2,030,465)             | (3,552,772) | (3,104,061) |

Draft for discussion purposes

**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

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1. Summary of significant accounting policies

Basis of presentation

The consolidated financial statements of the Municipality are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Municipality are as follows:

Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the Municipality, therefore, accountable to Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

*(continues)*

**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

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1. Summary of significant accounting policies (*continued*)

Use of estimates

The preparation of the financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

Significant estimates include:

- Amortization of tangible capital assets
- Estimated useful life of tangible capital assets
- Allowance for doubtful accounts

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments maturing within 90 days and are valued at cost plus accrued interest.

Tax revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

Requisition over-levy and under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(*continues*)

**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

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1. Summary of significant accounting policies (*continued*)

Inventories for resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under the respective function.

Gravel pit reclamation

Estimated environmental provisions, comprising pollution control, rehabilitation and pit closure, are based on the Municipality's environmental policy taking into account current technological, environmental and regulatory requirements. The provision for rehabilitation is recognized as and when the environmental liability arises. To the extent that the obligations relate to the construction of an asset, they are capitalized as part of the cost of those assets. The effect of subsequent changes to assumptions in estimating an obligation for which the provision was recognized as part of the cost of the asset is adjusted against the asset. Any subsequent changes to an obligation which did not relate to the initial construction of a related asset are charged to the income statement.

Government transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(continues)

Draft for discussion purposes only

**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

1. Summary of significant accounting policies *(continued)*

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets (Debt) for the year.

a) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

|                             | <b>YEARS</b> |
|-----------------------------|--------------|
| Land improvements           | 15-45        |
| Buildings                   | 25-50        |
| Engineered structures       |              |
| Water system                | 45-75        |
| Wastewater system           | 45-75        |
| Other engineered structures | 10-50        |
| Machinery and equipment     | 5-15         |
| Vehicles                    | 10-25        |

b) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

c) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

d) Inventories

Inventories consist of parts and supplies held for consumption, and gravel. Inventories of parts and supplies are carried at the lower of cost and replacement cost, with cost determined by the average cost method. Gravel pit reserves are recorded at cost and allocated to gravel supplies on a unit of production basis.



**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

2. Recent accounting pronouncements published but not yet adopted

The following accounting standards have been issued by the Chartered Professional Accountants of Canada (CPAC) but are not yet effective. The Municipality is currently evaluating the effect of adopting these standards on their financial statements.

Section PS 3450 - Financial Instruments

The new Section establishes standards for recognizing and measuring financial assets, financial liabilities and non-financial derivatives. In conjunction with this new Section, Section PS1201, Section PS 2601 and Section 3041 have been amended as a consequence of the introduction of new financial instruments standards. These amendments were required to present the associated gains and losses with financial instruments recognized under the new Section. The new Section and the related amendments are effective for fiscal periods beginning on or after April 1, 2022.

Section PS 3280 - Asset Retirement Obligations

This new Section establishes standards on how to account for and report a liability for asset retirement obligations. This Section applies to fiscal years beginning on or after April 1, 2022. Earlier adoption is permitted. As a consequence of the issuance of Section PS3280, Solid Waste Landfill Closure and Post-Closure Liability, Section PS3270, has been withdrawn. Section PS3270 will remain in effect until the adoption of Section PS3280.

Section 3400 - Revenue

This new Section establishes standards on how to account for and report on revenue. Specifically, it differentiates between revenue arising from transactions that include performance obligations and transactions that do not have performance obligations. This Section applies to fiscal years beginning on or after April 1, 2023.

3. Cash and temporary investments

|                       | 2020                 | 2019                 |
|-----------------------|----------------------|----------------------|
| Cash                  | \$ 12,429,473        | \$ 3,651,041         |
| Temporary investments | 3,500,966            | 7,365,136            |
|                       | <b>\$ 15,930,439</b> | <b>\$ 11,016,177</b> |

Temporary investments are short term deposits with original maturities of three months or less.

Included in cash and temporary investments is a restricted amount of \$6,368,350 (2019 - \$4,917,983) comprised of deferred revenue not expended (Note 7) and for capital projects, vehicle and equipment replacement and infrastructure upgrades.

**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

4. Taxes receivable

|                                       | 2020                   | 2019              |
|---------------------------------------|------------------------|-------------------|
| Taxes receivable - current            | \$ 4,649,783           | \$ 3,195,579      |
| Taxes receivable - arrears            | 3,853,721              | 2,033,622         |
| Subtotal                              | 8,503,504              | 5,229,201         |
| Less: allowance for doubtful accounts | <del>(6,062,895)</del> | (4,545,958)       |
|                                       | <b>\$ 2,440,609</b>    | <b>\$ 683,243</b> |

Allowance for doubtful accounts is determined by management through identification of specific accounts.

Property tax bad debt expense is included in the administration expense category on the consolidated statement of operations. In 2020, this amount is \$1,689,212 (2019 - \$4,092,837).

5. Investments

|  | 2020                 | 2019                 |
|--|----------------------|----------------------|
| Short term deposits                        | \$ 289,650           | \$ 4,139,894         |
| Long term deposits                         | 10,062,258           | 5,506,085            |
| Government and government guaranteed bonds | 596,374              | 878,305              |
|  | <b>\$ 10,948,282</b> | <b>\$ 10,524,284</b> |

Short term deposit has an effective interest rate of 1.91% (2019 - 2.4% to 3.22%) with a maturity date in April 2021. Market value of the short term notes and deposits is \$293,576 (2019 - \$4,180,650).

Long term deposits have effective interest rates of 0.8% to 3.3% (2019 - 1.5% to 3.3%) with maturity dates from April 2022 to February 2028. Market value of the long term investments is \$10,318,565 (2019 - \$5,565,922).

Government and government guaranteed bonds have effective interest rates of 2.45% to 2.55% (2019 - 2.45% to 3.55%) with maturity dates from June 2025 to June 2027. Market value of the bonds is \$658,952 (2019 - \$907,909).

Council has designated funds of \$10,948,282 (2019 - \$10,524,284) included in the above amounts for capital projects, vehicle and equipment replacement and infrastructure upgrades.

**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

6. Accounts payables and accrued liabilities

|   | 2020                | 2019                |
|---|---------------------|---------------------|
| Government payroll remittance payable         | \$ 20,401           | \$ -                |
| Trade payables and accruals                   | 1,368,209           | 1,852,061           |
| Holdback payables                             | 234,481             | 144,983             |
| Gravel pit reclamation liability              | 1,815,208           | 1,804,676           |
| Employee payable (wages and accrued overtime) | 473,263             | 501,556             |
| Long term debt interest payable               | 35,325              | 41,526              |
|   | <b>\$ 3,946,887</b> | <b>\$ 4,344,802</b> |

7. Deferred revenue

|   | 2020                | 2019                |
|---|---------------------|---------------------|
| Municipal Sustainability Initiative (MSI) capital                     | \$ 1,276,223        | \$ 2,388,539        |
| Disaster Recovery Program   | 544,211             | -                   |
| Municipal Operating Support Transfer                                  | 498,797             | -                   |
| Gas Tax Fund  | 401,660             | -                   |
| Family and Community Support Services                                 | 24,892              | -                   |
| Disaster relief funding   | 15,000              | 10,000              |
| Community and Regional Economic Support                               | 12,250              | -                   |
| Alberta Community Partnership (ACP) - Intermunicipal<br>Collaboration | -                   | 103,921             |
| Natural Disaster Mitigation   | -                   | 8,410               |
|   | <b>\$ 2,773,033</b> | <b>\$ 2,510,870</b> |

The use of these funds are restricted to eligible projects as approved under the agreements. Unexpended funds are supported by cash and temporary investments (Note 3).

Draft for discussion purposes only

**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

8. Long-term debt

|                          | 2020          | 2019          |
|--------------------------|---------------|---------------|
| Tax supported debentures | \$ 12,981,874 | \$ 14,520,156 |

Principal and interest repayments are as follows:

|            | Principal     | Interest     | Total         |
|------------|---------------|--------------|---------------|
| 2021       | \$ 1,361,746  | \$ 385,989   | \$ 1,751,735  |
| 2022       | 1,141,345     | 351,942      | 1,496,287     |
| 2023       | 965,591       | 324,432      | 1,290,023     |
| 2024       | 994,733       | 295,290      | 1,290,023     |
| 2025       | 1,024,813     | 265,210      | 1,290,023     |
| Thereafter | 7,493,646     | 988,011      | 8,481,657     |
|            | \$ 12,981,874 | \$ 2,617,874 | \$ 15,599,748 |

Debenture debt is repayable to the Alberta Capital Finance Authority and bears interest at rates ranging from 1.47% to 4.50% per annum and matures in periods 2021 through 2033. The average annual interest rate is 3.08% for 2020 (3.06% for 2019).

Debenture debt is issued on the credit and security of the Municipality at large.

Interest on long-term debt amounted to \$426,794 (2019 - \$421,139).

The Municipality's total cash payments for interest in 2020 were \$432,995 (2019 - \$411,033).

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**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

9. Debt limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the Municipality be disclosed as follows:

|                                       | 2020          | 2019          |
|---------------------------------------|---------------|---------------|
| Total debt limit                      | \$ 49,985,783 | \$ 52,840,566 |
| Total debt                            | (12,981,874)  | (14,520,156)  |
| Amount of debt limit unused           | \$ 37,003,909 | \$ 38,320,410 |
| Debt servicing limit                  | \$ 8,330,951  | \$ 8,806,861  |
| Debt servicing                        | (1,751,735)   | (1,971,275)   |
| Amount of debt servicing limit unused | \$ 6,579,216  | \$ 6,835,586  |

The debt limit is calculated at 1.5 times revenue of the Municipality (as defined in Alberta Regulation 255/2000) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the Municipality. Rather, the financial statements must be interpreted as a whole.

10. Inventory for consumption

|                    | 2020         | 2019         |
|--------------------|--------------|--------------|
| Parts and supplies | \$ 969,524   | \$ 1,017,334 |
| Gravel             | 1,522,616    | 1,876,280    |
|                    | \$ 2,492,140 | \$ 2,893,614 |

11. Equity in tangible capital assets

|   | 2020          | 2019          |
|---|---------------|---------------|
| Tangible capital assets (Schedule 2)        | \$429,098,624 | \$425,585,700 |
| Less: Accumulated amortization (Schedule 2) | 241,618,904   | 232,163,247   |
| Less: Long-term debt (Note 9)               | 12,981,874    | 14,520,156    |
|   | \$174,497,846 | \$178,902,297 |

**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

12. Transfers to other governments

|                      | 2020                | 2019                |
|----------------------|---------------------|---------------------|
| Town of High Level   | \$ 543,917          | \$ 589,366          |
| Town of Rainbow Lake | 1,250,000           | 796,400             |
|                      | <b>\$ 1,793,917</b> | <b>\$ 1,385,766</b> |

These payments are related to service sharing agreements held with the Town of High Level and the Town of Rainbow Lake.

13. Accumulated surplus

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

|   | 2020                 | 2019                 |
|---|----------------------|----------------------|
| Equity in tangible capital assets (Note 11) | \$174,497,846        | \$178,902,297        |
| Operating reserves (Schedule 1)             | 10,342,625           | 10,683,441           |
| Capital reserves (Schedule 1)               | 14,543,599           | 12,931,457           |
| Unrestricted surplus (Schedule 1)           | 9,505,407            | 5,056,920            |
|   | <b>\$208,889,477</b> | <b>\$207,574,115</b> |

14. Chuckegg Wildfire Disaster

The Municipality continues to incur expenditures relating to the 2019 Chuckegg Wildfire. Disaster Recovery Program submissions have been completed and are awaiting government approval. Additional projects of \$2,255,886 have been approved by April 28, 2021 and are recognized as revenue in 2020. The remaining expenses have not been confirmed by Disaster Recovery Program, as such, collection of the funds is undeterminable and therefore not included in 2020 revenue. The following is a summary of items included in the 2020 financial statements:

|   | 2020                | 2019                  |
|---|---------------------|-----------------------|
| Disaster Recovery Program assistance (Schedule 4)         | \$ 2,255,886        | \$ 6,497,495          |
| Chuckegg Wildfire Disaster expenses incurred (Schedule 5) | -                   | (9,464,347)           |
| Recovery (deficiency) from Chuckegg Wildfire Disaster     | <b>\$ 2,255,886</b> | <b>\$ (2,966,852)</b> |

**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

15. Northern Alberta Overland Flood

The Municipality incurred approximately \$5 million in expenditures relating to the Northern Alberta Overland Flood. Disaster Recovery Program submissions are being completed and are awaiting government approval. Advances of \$5 million have been issued by April 28, 2021 and revenue equivalent to the approved expenditures has been recognized in 2020. The remaining expenses have not been approved by Disaster Recovery Program, as such, collection of the funds is undeterminable and therefore not included in 2020 revenue. The following is a summary of items included in the 2020 financial statements:

|   | 2020             |
|---|------------------|
| Disaster Recovery Program assistance (Schedule 4)                               | \$ 4,832,307     |
| Northern Alberta Overland Flood disaster expenses incurred in 2020 (Schedule 5) | (4,846,763)      |
| <b>Deficiency from Northern Alberta Overland Flood</b>                          | <b>(114,456)</b> |

16. Salary and benefits disclosure

Disclosure of salaries and benefits for municipal officials, the Chief Administrative Officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

|                              | Salary (1)        | Benefits & allowances (2) | 2020              | 2019              |
|------------------------------|-------------------|---------------------------|-------------------|-------------------|
| Josh Knelsen - Reeve         | \$ 4,740          | \$ 219                    | \$ 74,959         | \$ 82,739         |
| Peter Braun                  | 44,500            | 4,529                     | 49,029            | 54,550            |
| Lisa Wardley                 | 57,840            | 3,946                     | 61,786            | 65,841            |
| Walter Sarapuk               | 36,470            | 2,304                     | 38,774            | 37,839            |
| Jacquie Bateman              | 33,100            | 219                       | 33,319            | 34,799            |
| Eric Jorgensen               | 41,630            | 219                       | 41,849            | 48,977            |
| Cameron Cardinal             | 50,420            | 4,825                     | 55,245            | 50,980            |
| David Driedger               | 37,680            | 4,188                     | 41,868            | 45,856            |
| Anthony Peters               | 32,640            | 2,304                     | 34,944            | 39,619            |
| Ernest Peters                | 32,380            | 3,923                     | 36,303            | 41,026            |
| Chief Administrative Officer | 209,244           | 32,131                    | 241,375           | 279,599           |
| Designated Officer           | -                 | -                         | -                 | 3,155             |
|                              | <b>\$ 650,644</b> | <b>\$ 58,807</b>          | <b>\$ 709,451</b> | <b>\$ 784,980</b> |

- Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
- Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short term disability plans.

**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

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17. Local Authorities Pension Plan

Employees of the Municipality participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Public Sector Pension Plans Act. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The Municipality is required to make current service contributions to the LAPP of 9.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 13.84% on pensionable earnings above this amount.

Total current service contributions by the Municipality to the LAPP in 2020 were \$565,907 (2019 - \$572,358). Total current service contributions by the employees of the Municipality to the Local Authorities Pension Plan in 2020 were \$503,254 (2019 - \$518,977).

At December 31, 2019, the LAPP disclosed an actuarial surplus of \$7.9 billion.

18. Segmented disclosure

The Municipality provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (schedule 6).

19. Financial instruments

The Municipality's financial instruments consist of cash and temporary investments, accounts receivable, accounts payable and accrued liabilities, deposit liabilities, and long term debt. It is management's opinion that the Municipality is not exposed to significant interest or currency risk arising from these financial instruments.

The Municipality is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Municipality provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.



**MACKENZIE COUNTY**  
**Notes to Financial Statements**  
**Year Ended December 31, 2020**

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20. Pandemic risk

In March 2020, the World Health Organization declared a global pandemic due to the novel coronavirus (COVID-19). The situation is constantly evolving, and measures put in place have multiple impacts on local, provincial, national and global economies. As at April 28, 2021, the Municipality is aware of these changes in its operations as a result of the COVID-19 crisis. Management is uncertain of the effects of these changes on its financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of the disturbance. As a result, we are unable to estimate the potential impact on the Municipality's operations as of the date of these financial statements.

21. Budget amounts

Budget amounts are included for information purposes only and are not audited.

22. Comparative figures

Some of the comparative figures have been reclassified to conform to the current year's presentation.

23. Approval of financial statements

Council and Management have approved these financial statements.

*Draft for discussion purposes only*





Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>            |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>                     |
| <b>Presented By:</b> | <b>Jennifer Batt, Director of Finance</b> |
| <b>Title:</b>        | <b>Expense Claims – Councillors</b>       |

## **BACKGROUND / PROPOSAL:**

Councillor Honorarium and Expense Claims are reviewed by Council on a monthly basis.

A copy of the following Councillor Honorarium and Expense Claims will be presented at the meeting:

- March – All Councillors

## **OPTIONS & BENEFITS:**

N/A

## **COSTS & SOURCE OF FUNDING:**

2021 Operating Budget

## **SUSTAINABILITY PLAN:**

N/A

Author: J Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

Honorariums and Expense Reimbursement Bylaw

**RECOMMENDED ACTION:**

Motion 1

Simple Majority       Requires 2/3       Requires Unanimous

That the Councillor expense claims for March 2021 be received for information.

Author: J Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>            |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>                     |
| <b>Presented By:</b> | <b>Jennifer Batt, Director of Finance</b> |
| <b>Title:</b>        | <b>Expense Claims – Members at Large</b>  |

**BACKGROUND / PROPOSAL:**

Members at Large expense claims are reviewed by Council on a monthly basis.

A copy of the following Members at Large Expense Claims will be presented at the meeting:

| <b>Name</b>    | <b>Board/Committee</b>        | <b>Month</b> |
|----------------|-------------------------------|--------------|
| Dicky Driedger | Agricultural Service Board    | March 2021   |
| Joe Peters     | Agricultural Service Board    | March 2021   |
| Erik Carter    | Municipal Planning Commission | March 2021   |
| Wally Schroder | Subdivision Appeal Board      | March 2021   |
| Karen Egge     | Subdivision Appeal Board      | March 2021   |

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

2021 Operating Budget.

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

Honorariums and Expense Reimbursement Bylaw

**RECOMMENDED ACTION:**

Motion 1

Simple Majority       Requires 2/3       Requires Unanimous

That the Member at Large Expense Claims for March 2021 be received for information.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                      |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>                               |
| <b>Presented By:</b> | <b>Jennifer Batt, Director of Finance</b>           |
| <b>Title:</b>        | <b>Cheque Registers – April 10 – April 23, 2021</b> |

**BACKGROUND / PROPOSAL:**

At the request of Council cheque registers are to be viewed by Council during Council meetings.

All invoices are authorized by Managers, Directors, and or the CAO in accordance with the Purchasing Policy. Cheques are released on a weekly basis unless otherwise required for operational needs. Copies of the April 10 - 23, 2021 cheque registers will be available on meeting day.

**OPTIONS & BENEFITS:**

Administration will continue to present all new cheque registers at each Council meeting.

**COSTS & SOURCE OF FUNDING:**

2021 Budget.

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

Author: J.Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**POLICY REFERENCES:**

Policy FIN025 Purchasing Authority Directive and Tendering Process

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the cheque registers from April 10 - April 23, 2021 be received for information.

Author: J.Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_





Mackenzie County

# REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>  |
| <b>Presented By:</b> | <b>Byron Peters, Deputy Chief Administrative Officer</b>                         |
| <b>Title:</b>        | <b>Bylaw 1222-21 Off-Site Levy Bylaw – La Crete North Storm Water Management</b> |

## **BACKGROUND / PROPOSAL:**

Administration is in the process of reviewing and consolidating the County’s existing off-site levy bylaws as well as incorporating a new off-site levy fee for the North Storm Water Management project in the Hamlet of La Crete. At the April 13, 2021 Council meeting, administration presented Borrowing Bylaw 1218-21 for the North Storm Pond “A” portion of the project, which is anticipated to begin in 2021. In order for the borrowing bylaw to be fully adopted, an off-site levy bylaw must also be in place to allow costs to be recouped.

Bylaw 1222-21 Off-Site Levy Bylaw – La Crete North Storm Water Management contains the La Crete North Storm Design Report, prepared by Helix Engineering Inc. and approved by Council in November of 2020:

**MOTION 20-11-745**      **MOVED** by Councillor Braun

*That the La Crete North Storm Design Report prepared by Helix Engineering Inc., dated November 18, 2020 be approved.*

**CARRIED**

## **OPTIONS & BENEFITS:**

Options are to pass, defeat, or table first reading of the Bylaw.

## **COSTS & SOURCE OF FUNDING:**

**Author:** N Friesen      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_

Costs will consist of advertising prior to second reading of the bylaw which will be borne by the Planning & Development Operating Budget.

**SUSTAINABILITY PLAN:**

**Goal C1**

*The capacity of infrastructure in County hamlets keeps pace with their growth and is planned in such a way that ensures their sustainability*

**Goal E 26.1**

*Infrastructure is adequate and there are plans in place to manage additional growth*

**COMMUNICATION / PUBLIC PARTICIPATION:**

Advertisement is required prior to second and third reading by the MGA.

**POLICY REFERENCES:**

MGA Section 648/649 Offsite-levy, Section 606 “Advertising”  
Mackenzie County General Municipal Improvement Standards

**RECOMMENDED ACTION:**

Motion 1

Simple Majority       Requires 2/3       Requires Unanimous

That first reading be given to Bylaw 1222-21 Off-Site Levy Bylaw – La Crete North Storm Water Management.

**Author:** N Friesen      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_

**BYLAW NO. 1222-21**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO PROVIDE FOR OFF-SITE LEVIES FOR THE PURPOSE OF NORTH STORM  
WATER MANAGEMENT PLAN IN THE HAMLET OF LA CRETE**

**WHEREAS**, pursuant to section 648 of the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended, a municipality has the authority to pass an Off-Site Levy Bylaw; and

**WHEREAS**, the Council of Mackenzie County, in the province of Alberta, has deemed it necessary to establish an Off-Site Levy Bylaw to pay for the capital costs of new storm water management facilities in the Hamlet of La Crete; and

**WHEREAS**, the Council of Mackenzie County deems it necessary to require agreements to be entered into with owners of the lands within the boundaries of the Benefitting Areas that are to be subdivided or developed in respect of the payment of the Off-Site Levy; and

**WHEREAS**, Mackenzie County has prepared a La Crete North Storm Design Report;

**NOW THEREFORE**, the Council of Mackenzie County, in the province of Alberta, duly assembled, hereby enacts as follows:

1. **CITATION**

1.1 This bylaw may be cited as the La Crete North Storm Off-Site Levy Bylaw and referred to herein as “this Bylaw”.

2. **DEFINITIONS**

2.1 For the purposes of this Bylaw the following definitions shall apply:

- a) Act – means the *Municipal Government Act*, RSA 2000, Chapter M-26, and amendments thereto;
- b) Administration – means Mackenzie County Administrative Staff;
- c) Benefiting Lands – means those areas located within Mackenzie County which will benefit from the Off-Site Infrastructure or Improvements subject of this Bylaw;

\_\_\_\_\_  
\_\_\_\_\_

- d) Council – means the Municipal Council of Mackenzie County in the Province of Alberta, as duly elected and defined in the Municipal Government Act, RSA 2000, Chapter M-26 and amendments thereto;
- e) County – means the municipal district of Mackenzie County in the Province of Alberta;
- f) Developer – means a person or entity who submits a Subdivision or Development Permit Application, pursuant to this Bylaw;
- g) Off-Site Infrastructure or Off-Site Improvements – means the projects specified in Schedule “A” of this Bylaw for the purposes of storm water management in the Hamlet of La Crete.

### 3. **APPLICATION**

- 3.1 The total recoverable cost of the Off-Site Infrastructure, subject of this Bylaw is shown in Schedule “A” Section 6.0;
- 3.2 The Off-Site Levy fee is applicable to any Benefiting Lands as shown in Schedule “A” Figures 1 & 2;
- 3.3 The Off-Site Levy fee is charged in accordance with Schedule “A” Executive Summary;
- 3.4 Where it is determined that a development agreement is appropriate for an application for development or subdivision, the developer shall enter into a development agreement with the County and such development agreement shall ensure:
  - a. that provision is made for the payment of the Off-Site Levies as specified in this Bylaw with reasonable interest on the cost of improvements paid for in whole or in part by the municipality as established under the conditions of approval of the development permit for subdivision approval; or
  - b. that provision may be made for the deferring of payment of the Off-Site Levies to a future time certain or uncertain.
- 3.5 In the event that any of the Off-Site Levies imposed by this Bylaw or any other County Bylaw are not paid at the time specified in the development agreement, the County’s Chief Administrative Officer is hereby authorized to impose the unpaid sums of money on the lands that are subject of the development agreement, and thereafter collect the same as unpaid taxes in accordance with the provisions of the Act.

### 4. **SEVERABILITY**

\_\_\_\_\_  
\_\_\_\_\_

4.1 If at any time any provision of this Bylaw is declared or held to be illegal, invalid, or ultra vires, in whole or in part, then that provision shall not apply and the remainder of this Bylaw shall continue in full force and effect and shall be continued as if it had been enacted without the illegal, invalid, or ultra vires provision.

5. **REPORTING**

5.1 Administration will review the status of Off-Site Levies and provide a report to Council on an annual basis.

6. **ENACTMENT**

6.1 Schedules "A" forms part of this bylaw.

6.2 This Bylaw shall come into force and effect upon the date of passing of the third and final reading.

READ a first time this \_\_ day of \_\_\_\_\_, 2021.

READ a second time this \_\_ day of \_\_\_\_\_, 2021.

READ a third time and finally passed this \_\_ day of \_\_\_\_\_, 2021.

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Joshua Knelsen  
Reeve

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Lenard Racher  
Chief Administrative Officer

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**Schedule "A"**  
**La Crete North Storm Design Report**

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# **La Crete North Storm Design Report**

*Mackenzie County  
Hamlet of La Crete*

November 17, 2020

**HELIX**  
Engineering Ltd.

#202, 10514 67 Avenue  
Grande Prairie, AB T8W 0K8  
ph: 780.532.5731  
fax: 780.532.5824

**HELIX ENGINEERING LTD.**

**DISCLAIMER**


This Design Report has been prepared by HELIX ENGINEERING LTD for use in preliminary design concepts for the La Crete North Storm Design Report for the Hamlet of La Crete in Mackenzie County. The information and data contained herein represent HELIX's best professional judgement in light of the knowledge and information available to HELIX at the time of preparation. This Report and the information and data contained herein are to be treated as confidential and may be used and relied on only by HELIX and its employees. HELIX denies any liability whatsoever to other parties who may obtain access to this document for any injury, loss, or damage suffered by such parties arising from their use of, or reliance upon, this study or any of its contents without the express written consent of HELIX ENGINEERING LTD.



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**CORPORATE AUTHORIZATION**

This document entitled "La Crete North Storm Design Report" was prepared by Helix Engineering Ltd.

 Nov 19/20

**APEGA 'Permit To Practice' # P11731**



**Randy Glenn, P. Eng**

**This is a scanned copy of the original.**

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## EXECUTIVE SUMMARY

Helix Engineering Ltd. has been retained to provide a storm water management plan for an area north of 109 Avenue in the Hamlet of La Crete. In addition, a problem area south of 109 Avenue was identified and our scope included finding a solution. The drainage basin encompasses 217.6 ha of land in a mix of residential and commercial / light industrial land use. The basin includes some developed areas, some infill areas as well as areas of new development.

The servicing strategy includes three (3) interconnected storm water ponds and a conveyance system of ditches, culverts, and gravity trunk sewers. The Overall Concept is shown on Figure 3.

Interim servicing for the lands south of 109 Avenue is accomplished with using Pond A as a zero-discharge pond with a temporary connection to the existing storm sewer at 101 Street. With zero discharge, Pond A will store 100% of the runoff and empty into the storm system only after the downstream pipes have capacity.

The estimated cost for the servicing strategy is \$2,353,200 including engineering and contingencies. Based on this cost, levies have been calculated as \$10,810 /ha.

## 1.0 GENERAL

The purpose of this report is to consider storm water management for the north area of La Crete. The report also addresses a problem area identified by the County as shown on Figure 1. The report presents conceptual designs for the proposed infrastructure. Final detailed engineering design will be in accordance with the latest Mackenzie County General Municipal Improvement Standards.

## 2.0 SERVICE AREA

The service area is 217.6 ha. The lands included area as follows:

North of 109 Avenue (TWP RD 1060) – Management Area

- South half of SW16-106-15-5
- SE16-106-15-5
- SW15-106-15-5

South of 109 Avenue (TWP RD 1060) – Problem Area

- Portions of North half of 9-106-15-5

The area north of 109 Avenue requires a stormwater management plan. The report provides this.

The area south of 109 Avenue has been substantially developed with no storm water management. The area has been identified as a problem for major drainage. The report seeks to provide a long-term solution.

## 3.0 PROPOSED LAND USE

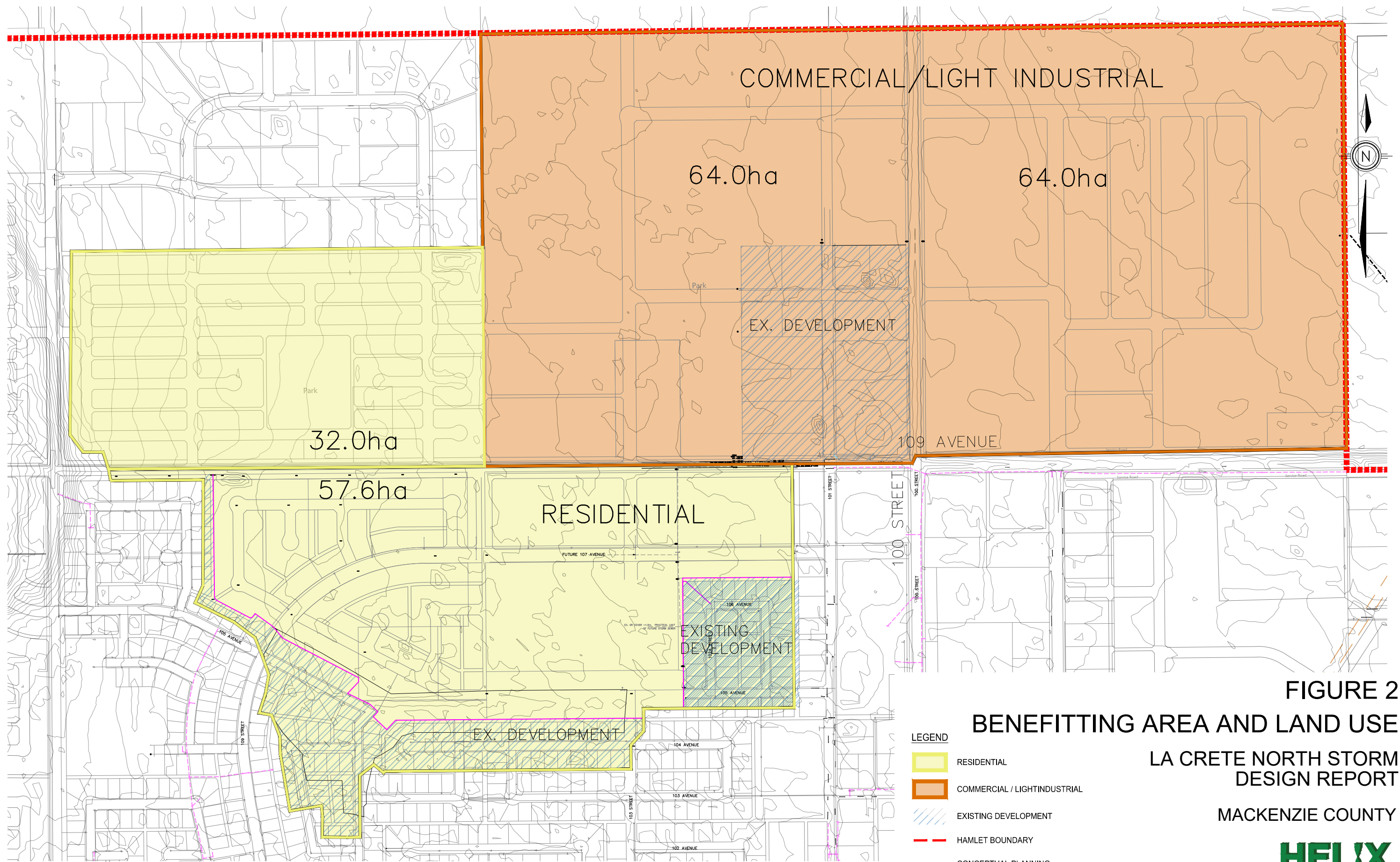
The proposed land use and existing topography for the basin is shown on Figure 2. The area is a mix of residential with commercial and light industrial. The land use and benefitting areas are shown on Table 1.

| TABLE 1 - BENEFITTING AREAS |                     |             |                     |              |              |
|-----------------------------|---------------------|-------------|---------------------|--------------|--------------|
|                             | South of 109 Avenue |             | North of 109 Avenue |              | Total        |
|                             | Existing            | Future      | Existing            | Future       |              |
| Residential                 | 16.0                | 41.6        | -                   | 32.0         | 89.6         |
| Commercial/Light Industrial | -                   | -           | 12.8                | 115.2        | 128.0        |
| <b>Total</b>                | <b>16.0</b>         | <b>41.6</b> | <b>12.8</b>         | <b>147.2</b> | <b>217.6</b> |

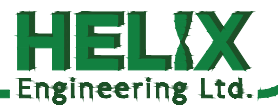








**FIGURE 2**  
**BENEFITTING AREA AND LAND USE**  
 LA CRETE NORTH STORM  
 DESIGN REPORT  
 MACKENZIE COUNTY



## 4.0 DESIGN CRITERIA

The design criteria used in the preliminary design is in accordance with the County Mackenzie County General Municipal Improvement Standards dated July 2014 and current Alberta Environment and Parks (AEP) guidelines. The preliminary design is based on the following criteria:

- 400 cu.m/ha storage required for Residential
- 550 cu.m/ha storage required for commercial and light industrial
- Rational method for estimating peak flows
- 5.0 l/s/ha pre-development flow rate
- 5:1 pond side slope from 1m above Normal Water Level (NWL)
- 7:1 pond side slope from 1m above NWL to 1m below NWL
- Minimum 2m water depth below NWL
- High Level IDF curves

The drainage system is addressed in two parts, the major and the minor system. Typically, the minor system is a series of catch basins and pipes that convey the 1:5 year rainfall event. The major system is the overland flow route for greater than the 1:5 year event, sized for the 1:100 year rainfall event. The major system can be the road/curbs/gutters or it can be the series of ditches and culverts. The major system also includes storage facilities, typically ponds, to attenuate the flows to pre-development rates, thereby minimizing the impact of development on the downstream systems.

## 5.0 DRAINAGE CONCEPT

As per the design criteria, the drainage concept has been developed to convey major and minor flows to storm water ponds. The ponds will store excess runoff generated from development and release to the downstream system at the pre-development flow rate. The resulting system will satisfy this requirement for the existing and future development areas defined by the basin.

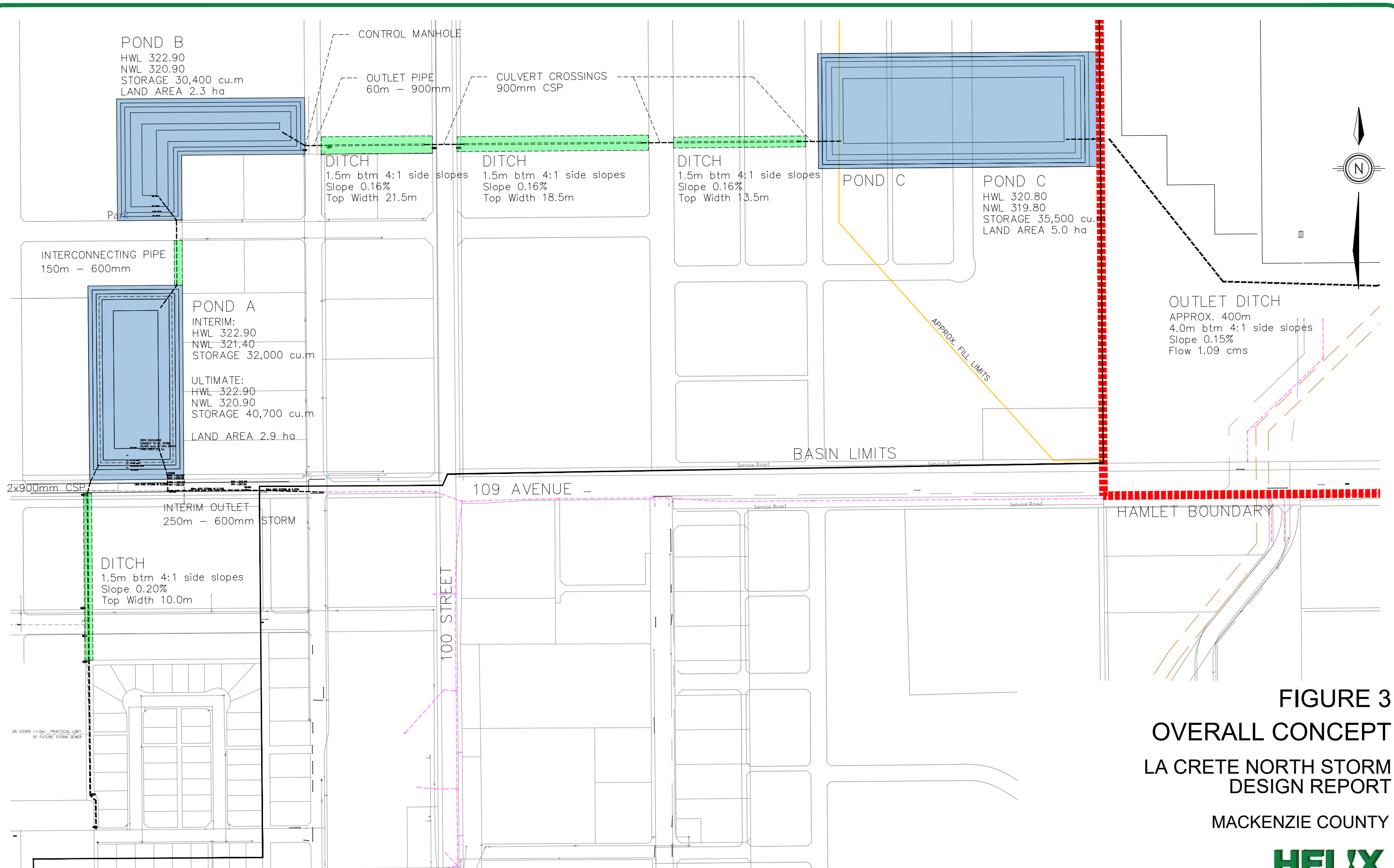
### *Problem Area*

The problem area south of 109 Avenue offers a few challenges to the system. In the absence of stormwater management facilities, the area is experiencing drainage issues during significant events. The undeveloped lands in this area have been subdivided into smaller parcels with multiple landowners. This makes assembling a storm water pond site difficult. Ultimately, it was determined the best option would be to site the facility for this area on the north side of 109 Avenue. Negotiations have occurred with the landowner and the land acquisition looks promising. There is pressure to develop this facility in the immediate future.

### *Ultimate Concept*

The ultimate concept is shown on Figure 3. The system consists of ditches, storm sewer, culverts, and storm ponds. Runoff is directed to a series of 3 ponds, labelled as A, B and C. Ponds A and B are connected by an equalization pipe and will function as one pond. Controlled discharge from Pond A will flow east through ditches and culverts into Pond C. Controlled discharge from Pond C will be directed to the existing drainage course to the east on the lagoon site. To illustrate how these systems will work together, a profile of the system is provided on Figure 4.

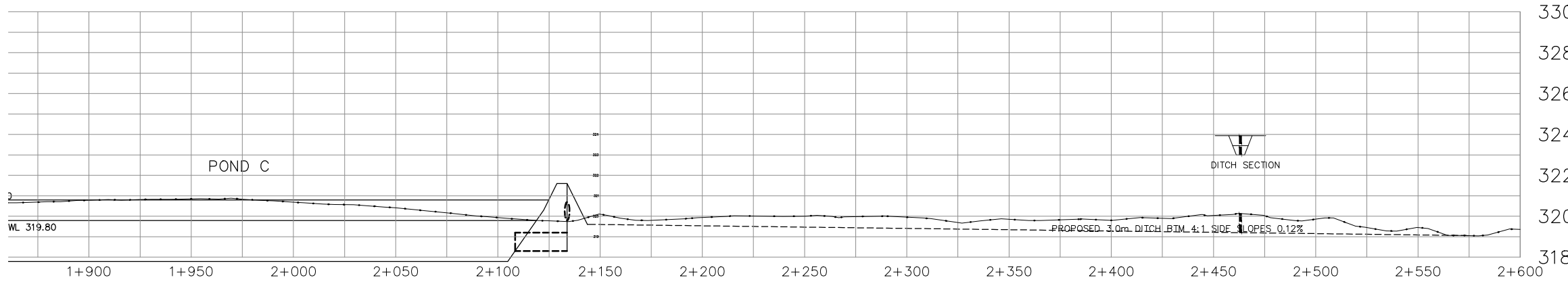
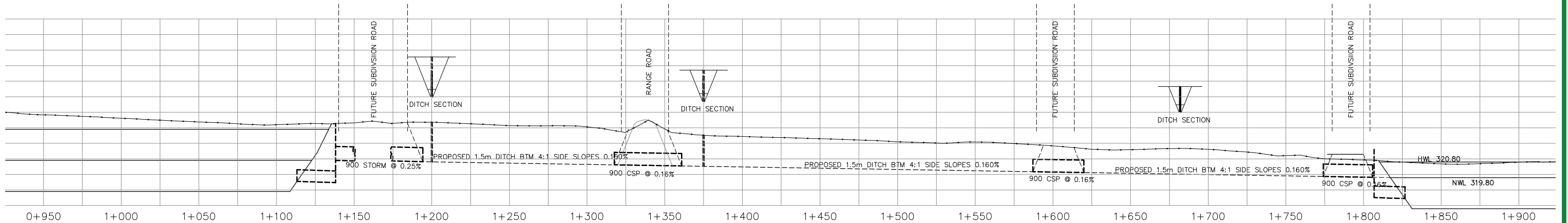
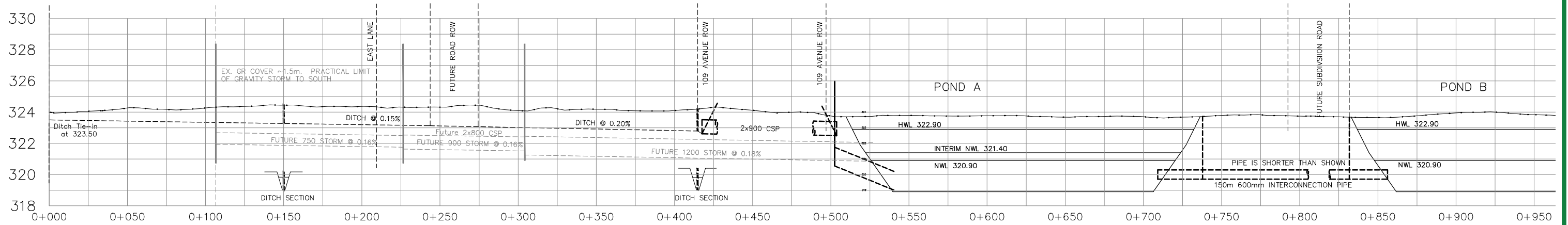
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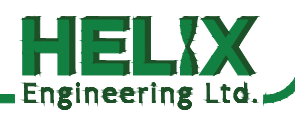
**FIGURE 3**  
**OVERALL CONCEPT**  
**LA CRETE NORTH STORM**  
**DESIGN REPORT**  
**MACKENZIE COUNTY**







**FIGURE 4**  
**SYSTEM PROFILE**  
 LA CRETE NORTH STORM  
 DESIGN REPORT  
 MACKENZIE COUNTY



2320-003-100DD-STORM SEWER.DWG Nov. 18, 2020 9:00 AM

### Interim Servicing

The ultimate system relies on the three ponds and the associated conveyance system to be in place. The immediate need is for Pond A. Interim construction of Pond A requires that the pond have an outlet, which will not exist until the ultimate system is constructed. On an interim basis, the outlet will be provided with a connection to the existing storm sewer system located at 109 Avenue and 101 Street. This system was not sized to accommodate flows from the pond. To ensure that the existing storm system is protected from negative impacts due to increased flows, operation of Pond A will be modified to allow 100% of the 100 year runoff from the basin south of 109 Avenue to be stored with zero discharge from the pond. To accommodate the storm sewer connection, the interim NWL will be set at or near 321.4, roughly 0.5m higher than the ultimate. The pond will only empty into the storm only when the water level in the existing pipes subsides to free up capacity.

The conceptual pond data is summarized in Table 2.

| TABLE 2 - POND DATA               |                |        |        |            |        |
|-----------------------------------|----------------|--------|--------|------------|--------|
|                                   | Interim Pond A | Pond A | Pond B | Pond A & B | Pond C |
| Allowable Outlet - (l/s)          | zero           | -      |        | 768        | 1,088  |
| Storage Required (cu.m)           | 31,553         |        |        | 71,040     | 35,200 |
| Storage Provided (cu.m)           | 31,992         | 40,736 | 30,376 | 71,112     | 35,517 |
| High Water Level (HWL)            | 322.9          | 322.9  | 322.9  | 322.9      | 320.8  |
| Normal Water Level (NWL)          | 321.4          | 320.9  | 320.9  | 320.9      | 319.8  |
| Pond Bottom (BTM)                 | 319.9          | 319.9  | 319.9  | 319.9      | 317.8  |
| Ultimate Pond A outlets to Pond B |                |        |        |            |        |

The ultimate concept will allow for urban servicing of the infill lands south of 109 Avenue. The water levels in Ponds A and B will allow a storm sewer connection that will service the area. This will allow the remaining lands to be developed with curb & gutter and storm sewer. The storm sewer should be designed for the 1:5 year event. The proposed ditch conveyance system that runs from south to north, crossing 109 Avenue, will continue to convey the major flows from the area. The road system should be designed to convey the major flows overland to the north-south ditch.

## 6.0 CONSTRUCTION COST ESTIMATES

The construction cost for the servicing concept has been estimated based on the preliminary design of the system. This includes the following:

- Ditches
- Road Culverts
- Inter-connection Pipes
- Storm Sewer
- Control Manholes
- Earthworks for storm ponds
- Erosion Control
- Restoration

In addition to the infrastructure costs, the costs estimates include the cost of land for Pond A and the associated ditching to the south. Also included:

- Cost of the servicing study
- 10% for Engineering
- 20% for Contingencies

The construction costs are summarized in Table 3.

| TABLE 3 - ESTIMATED COSTS |                |                |                |                |                  |
|---------------------------|----------------|----------------|----------------|----------------|------------------|
|                           | Phase          |                |                |                | Total            |
|                           | Offsite        | Pond A         | Pond B         | Pond C         |                  |
| Ditching/Piping           | 212,700        | 216,000        | 173,400        | 140,900        | 743,000          |
| Ponds                     | 25,000         | 287,600        | 300,300        | 408,100        | 1,021,000        |
| Subtotal                  | 237,700        | 503,600        | 473,700        | 549,000        | 1,764,000        |
| Contingencies 20%         | 47,500         | 100,700        | 94,700         | 109,800        | 352,700          |
| Engineering 10%           | 23,800         | 50,400         | 47,400         | 54,900         | 176,500          |
| Subtotal                  | 309,000        | 654,700        | 615,800        | 713,700        | 2,293,200        |
| Design Report             | 60,000         |                |                |                | 60,000           |
| <b>Project Total</b>      | <b>369,000</b> | <b>654,700</b> | <b>615,800</b> | <b>713,700</b> | <b>2,353,200</b> |

Note: \$25,000 in Offsite ponds is the interim control manhole.

Land cost has been included in the offsite area for the offsite conveyance system (ditches) and for the land to construct Pond A. All other lands required to complete the servicing strategy will be taken as public utility lots at the time of subdivision. The offsite area is an exception to allow for an immediate solution to the problem area south of 109 Avenue.

## **7.0 BASIN LEVIES**

The cost to service the basin will be charged back to the benefitting lands as a development levy. The system will result in the following development levy:

|                   |               |
|-------------------|---------------|
| System Cost       | \$2,353,200   |
| Benefitting Lands | 217.6 ha      |
| Levy              | \$10,810 / ha |

## **Appendix A**

### Detailed Cost Estimates

**Detailed Cost Estimate**

| Item                | Unit     | Unit Price | Pond A Offsites   |           | Pond A              |            | Pond B              |            | Pond A and B        |            | Pond A, B with Offsite |            | Pond C              |            | Pond A and B and C    |            | Pond A, B, C with Offsite |            |
|---------------------|----------|------------|-------------------|-----------|---------------------|------------|---------------------|------------|---------------------|------------|------------------------|------------|---------------------|------------|-----------------------|------------|---------------------------|------------|
|                     |          |            | Quantity          | Amount    | Quantity            | Amount     | Quantity            | Amount     | Quantity            | Amount     | Quantity               | Amount     | Quantity            | Amount     | Quantity              | Amount     | Quantity                  | Amount     |
| <b>STORM PONDS</b>  |          |            |                   |           |                     |            |                     |            |                     |            |                        |            |                     |            |                       |            |                           |            |
| Common Excavation   |          |            |                   |           |                     |            |                     |            |                     |            |                        |            |                     |            |                       |            |                           |            |
| To Stockpile        | cu.m     | 3.50       | -                 | -         | 62,800              | 219,800.00 | 58,602              | 205,107.00 | 121,402             | 424,907.00 | 121,402                | 424,907.00 | 79,695              | 278,932.50 | 201,097               | 703,839.50 | 201,097                   | 703,839.50 |
| To Fill             | cu.m     | 4.00       | -                 | -         | -                   | -          | -                   | -          | -                   | -          | -                      | -          | 3,600               | 14,400.00  | 3,600                 | 14,400.00  | 3,600                     | 14,400.00  |
| Control Manhole     | lump sum | 25,000.00  | 1                 | 25,000.00 | -                   | -          | 1                   | 25,000.00  | 1                   | 25,000.00  | 2                      | 50,000.00  | 1                   | 25,000.00  | 2                     | 50,000.00  | 3                         | 75,000.00  |
| Topsoil and Seeding | sq.m     | 4.00       | -                 | -         | 11,637              | 46,548.00  | 11,868              | 47,472.00  | 23,505              | 94,020.00  | 23,505                 | 94,020.00  | 15,069              | 60,276.00  | 38,574                | 154,296.00 | 38,574                    | 154,296.00 |
| Erosion Control     | sq.m     | 9.00       | -                 | -         | 2,364               | 21,276.00  | 2,520               | 22,680.00  | 4,884               | 43,956.00  | 4,884                  | 43,956.00  | 3,272               | 29,448.00  | 8,156                 | 73,404.00  | 8,156                     | 73,404.00  |
| <b>CONVEYANCE</b>   |          |            |                   |           |                     |            |                     |            |                     |            |                        |            |                     |            |                       |            |                           |            |
| Storm Sewer:        |          |            |                   |           |                     |            |                     |            |                     |            |                        |            |                     |            |                       |            |                           |            |
| 600mm UltraRib      | m        | 350.00     | 248               | 86,800.00 | -                   | -          | 150                 | 52,500.00  | 150                 | 52,500.00  | 398                    | 139,300.00 | -                   | -          | 150                   | 52,500.00  | 398                       | 139,300.00 |
| 750mm PVC           | m        | 500.00     | -                 | -         | -                   | -          | -                   | -          | -                   | -          | -                      | -          | -                   | -          | -                     | -          | -                         | -          |
| 900mm PVC           | m        | 750.00     | -                 | -         | -                   | -          | 70                  | 52,500.00  | 70                  | 52,500.00  | 70                     | 52,500.00  | 40                  | 30,000.00  | 110                   | 82,500.00  | 110                       | 82,500.00  |
| Manholes            | ver.m    | 2,750.00   | 6                 | 16,500.00 | -                   | -          | 6                   | 16,500.00  | 6                   | 16,500.00  | 12                     | 33,000.00  | -                   | -          | 6                     | 16,500.00  | 12                        | 33,000.00  |
| Ditching            | cu.m     | 5.00       | 3,413             | 17,062.50 | -                   | -          | 3,968               | 19,837.50  | 3,968               | 19,837.50  | 7,380                  | 36,900.00  | 9,988               | 49,938.75  | 13,955                | 69,776.25  | 17,368                    | 86,838.75  |
| Topsoil and Seeding | sq.m     | 4.00       | 4,830             | 19,320.00 | -                   | -          | 2,967               | 11,868.00  | 2,967               | 11,868.00  | 7,797                  | 31,188.00  | 6,307               | 25,228.80  | 9,274                 | 37,096.80  | 14,104                    | 56,416.80  |
| Culverts:           |          |            |                   |           |                     |            |                     |            |                     |            |                        |            |                     |            |                       |            |                           |            |
| 600mm               | lin.m    | 325.00     | -                 | -         | -                   | -          | -                   | -          | -                   | -          | -                      | -          | -                   | -          | -                     | -          | -                         | -          |
| 800mm               | lin.m    | 450.00     | -                 | -         | -                   | -          | 45                  | 20,250.00  | 45                  | 20,250.00  | 45                     | 20,250.00  | -                   | -          | 45                    | 20,250.00  | 45                        | 20,250.00  |
| 900mm               | lin.m    | 550.00     | 30                | 16,500.00 | -                   | -          | -                   | -          | -                   | -          | 30                     | 16,500.00  | 65                  | 35,750.00  | 65                    | 35,750.00  | 95                        | 52,250.00  |
| Road Repairs:       |          |            |                   |           |                     |            |                     |            |                     |            |                        |            |                     |            |                       |            |                           |            |
| Pavement            | sq.m     | 80.00      | 252               | 20,160.00 | -                   | -          | -                   | -          | -                   | -          | 252                    | 20,160.00  | -                   | -          | -                     | -          | 252                       | 20,160.00  |
| Gravel              | sq.m     | 40.00      | -                 | -         | -                   | -          | -                   | -          | -                   | -          | -                      | -          | -                   | -          | -                     | -          | -                         | -          |
| Land - Pond         | ac       | 30,000.00  | -                 | -         | 7.2                 | 216,000.00 | -                   | -          | 7.2                 | 216,000.00 | 7                      | 216,000.00 | -                   | -          | 7.2                   | 216,000.00 | 7.2                       | 216,000.00 |
| Land - PUL          | ls       | 5,500.00   | 1.0               | 5,500.00  | -                   | -          | -                   | -          | -                   | -          | 1.0                    | 5,500.00   | -                   | -          | -                     | -          | 1.0                       | 5,500.00   |
| Land - PUL          | ls       | 12,600.00  | 1.0               | 12,600.00 | -                   | -          | -                   | -          | -                   | -          | 1.0                    | 12,600.00  | -                   | -          | -                     | -          | 1.0                       | 12,600.00  |
| Ditch Oversizing    | ls       | 500.00     | 1.0               | 500.00    | -                   | -          | -                   | -          | -                   | -          | 1.0                    | 500.00     | -                   | -          | -                     | -          | 1.0                       | 500.00     |
| Culvert Oversizing  | ls       | 17,718.90  | 1.0               | 17,718.90 | -                   | -          | -                   | -          | -                   | -          | 1.0                    | 17,718.90  | -                   | -          | -                     | -          | 1.0                       | 17,718.90  |
| Subtotal            |          |            | 237,661.40        |           | Subtotal 503,624.00 |            | Subtotal 473,714.50 |            | Subtotal 977,338.50 |            | Subtotal 1,214,999.90  |            | Subtotal 548,974.05 |            | Subtotal 1,526,312.55 |            | Subtotal 1,763,973.95     |            |
| Conveyance          |          |            | 212,700.00        |           | 216,000.00          |            | 173,400.00          |            | 389,400.00          |            | 602,100.00             |            | 140,900.00          |            | 530,400.00            |            | 743,100.00                |            |
| Ponds               |          |            | 25,000.00         |           | 287,600.00          |            | 300,300.00          |            | 587,900.00          |            | 612,900.00             |            | 408,100.00          |            | 995,900.00            |            | 1,020,900.00              |            |
| Construction        |          |            | 237,700.00        |           | 503,600.00          |            | 473,700.00          |            | 977,300.00          |            | 1,215,000.00           |            | 549,000.00          |            | 1,526,300.00          |            | 1,764,000.00              |            |
| Engineering 10%     |          |            | 23,800.00         |           | 50,400.00           |            | 47,400.00           |            | 97,700.00           |            | 122,000.00             |            | 54,900.00           |            | 153,000.00            |            | 176,400.00                |            |
| Basin Study         |          |            | 60,000.00         |           | -                   |            | -                   |            | -                   |            | 60,000.00              |            | -                   |            | -                     |            | 60,000.00                 |            |
| Contingencies 20%   |          |            | 47,500.00         |           | 100,700.00          |            | 94,700.00           |            | 195,500.00          |            | 243,000.00             |            | 109,800.00          |            | 305,000.00            |            | 352,800.00                |            |
| <b>Total</b>        |          |            | <b>369,000.00</b> |           | <b>654,700.00</b>   |            | <b>615,800.00</b>   |            | <b>1,270,500.00</b> |            | <b>1,640,000.00</b>    |            | <b>713,700.00</b>   |            | <b>1,984,300.00</b>   |            | <b>2,353,200.00</b>       |            |

Basin Area 217.6 ha  
Development Levy 10,800.00 /ha



Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                  |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>                           |
| <b>Presented By:</b> | <b>Byron Peters, Deputy CAO</b>                 |
| <b>Title:</b>        | <b>La Crete Transportation Network Analysis</b> |

## **BACKGROUND / PROPOSAL:**

The La Crete Transportation Network Analysis project was initiated in mid-2020 in response to challenges faced by developers and some of the initial feedback that we received at the open houses for the Industrial Growth Strategy.

A primary goal of this project is to understand the traffic volume growth projections over the next 20 to 30 years, and understand when intersection upgrades may be required, and what sort of upgrades we can anticipate.

The first draft was brought to Council on November 10, 2020. Council provided feedback to Administration for the final analysis.

Administration conducted traffic counts to get a better understanding of traffic volume at the intersections of 94 Avenue and 100 Street, and 100 Street and 109 Avenue. Larger/revised radiuses for intersections and approaches to facilitate larger vehicles are discussed in Section 4 of the report, but also need to be incorporated into our General Municipal Improvement Standards (GMIS). Section 4 also provides suggestions to increase snow storage on/along county roads.

## **OPTIONS & BENEFITS:**

This information will help the County with budgeting, and assist developers with understanding the impacts that their development is likely to have on traffic volumes. This allows a plan to be developed to upgrade key roads and intersections at the appropriate times, and provides projections to Alberta Transportation so that there is a less onerous Traffic Impact Assessment requirement on developers.

**Author:** S Gibson      **Reviewed by:** B Peters      **CAO:** \_\_\_\_\_

## **COSTS & SOURCE OF FUNDING:**

Adoption of the La Crete Transportation Network Analysis does not include any direct costs. The County will incur a variety of costs as the region grows, but adequate pre-planning should reduce both costs and risk for the county and developers.

One option for funding future intersection improvements is provincial Strategic Transportation Infrastructure Program (STIP) funding. This program provides up to 50% matching funding for eligible projects up to \$6M (\$3M provincial contribution).

As Administration was working through the application, we were informed by Alberta Transportation that they were including an upgrade to the 697/North access intersection with the widening of Highway 697 therefore no longer requiring an immediate application.

## **SUSTAINABILITY PLAN:**

**Goal E1** That the Region's transportation system:

- Reduces travel time and increases safe, comfortable, and efficient travel between its communities and between the County and major destinations beyond its borders.
- Provides an economically efficient access to business and industrial markets outside of County boundaries.

**Goal E26** That Mackenzie County is prepared with infrastructure and services for a continually growing population.

**Strategy E26.3** Take proactive measures to anticipate growth by preparing evidence-based plans for it.

## **COMMUNICATION / PUBLIC PARTICIPATION:**

None required.

## **POLICY REFERENCES:**

N/A

**Author:** S Gibson      **Reviewed by:** B Peters      **CAO:** \_\_\_\_\_



**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the Transportation Network Analysis for the Hamlet of La Crete be adopted as presented.

**Author:** S Gibson      **Reviewed by:** B Peters      **CAO:** \_\_\_\_\_





Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>   |
| <b>Presented By:</b> | <b>Byron Peters, Deputy CAO</b>   |
| <b>Title:</b>        | <b>Mackenzie County Flood Mitigation-Engineering Services Procurement</b> |

## BACKGROUND / PROPOSAL:

Administration recommended that an Expression of Interest for Engineering Services for Mackenzie County Flood Mitigation be issued, utilizing a matrix to short list a handful of engineering firms.

The RFP process confirmed which firm has the resources available to complete the required task within the required timelines, and which personnel will be assigned to the project. Administration reviewed the proposals as per the direction received at the April 13, 2021 council meeting:

**MOTION 21-04-291      MOVED** by Councillor Bateman

That administration provide a summary at the next council meeting of the proposals received and the successful proponents for the Request for Qualifications for the Prequalification of Engineering Consulting Services for the mitigation program.

**CARRIED**

All proposals were evaluated utilizing the following criteria:

| <b>Mandatory Criteria</b> |  |                   |
|---------------------------|--|-------------------|
| <b>Section</b>            | <b>Description</b>   | <b>Evaluation</b> |
| 1                         | Registration with APEGA  | Pass/Fail         |
| 2                         | Current Alberta Construction Safety Association Certificate of Recognition (COR/SECOR) | Pass/Fail         |
| 3                         | WCB Clearance  | Pass/Fail         |
| 4                         | Provide evidence of insurability for professional liability,                           | Pass/Fail         |

**Author:** S Gibson      **Reviewed by:** B Peters      **CAO:** \_\_\_\_\_

|  |  |  |
|--|--|--|
|  | comprehensive general liability and automobile coverage, each in an amount of not less than \$2,000,000.00 per occurrence. |  |
|--|--|--|

Evaluation Requirements and Points System: Statement of Qualifications meeting the Mandatory Requirements will be evaluated based on the following for each Project:

| <b>Section</b> | <b>Evaluation Requirements</b>                                  | <b>Points</b> |
|----------------|---|---------------|
| 1              | Corporate Qualifications and Experience                         | 20            |
| 2              | Key Staff Qualifications and Experience / Assigned Project Team | 40            |
| 3              | Past Performance on Similar Projects                            | 20            |
| 5              | Local Experience  | 15            |
| 6              | Innovation/Value Added/Sustainable Design                       | 5             |
|                | <b>Total</b>  | <b>100</b>    |

Eight proposals were received, with each of them providing a good value proposition to the county. However, only the top three have been/will be retained through this process. The scores of each proposal are provided below:

|  |    |
|--|----|
| Associated Engineering                     | 94 |
| Helix Engineering                          | 91 |
| Beairsto & Associates Engineering & Survey | 89 |
| Wood Canada Ltd                            | 87 |
| McIntosh Perry Infrastructure Engineering  | 87 |
| MPE Engineering                            | 84 |
| McElhanney Ltd                             | 82 |
| TeckEra Consulting Ltd                     | 81 |

### **OPTIONS & BENEFITS:**

There are several benefits of procuring engineering services for the mitigation project through this amended process: timely procurement of engineering services, ability to procure work at a preliminary stage in project assessment, ability to easily create and/or amend the scope of work, ability to require firms work together for the provision of some services (eg. geotechnical, survey, site supervision), while maintaining an open, transparent and competitive process.

### **COSTS & SOURCE OF FUNDING:**

The special tendering process should result in cost savings through increased efficiency. Engineering costs will be covered by the mitigation funding.

Author: S Gibson Reviewed by: B Peters CAO: \_\_\_\_\_

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

The special tendering process was publicly advertised. All firms that submitted a proposal have been notified of the results.

**POLICY REFERENCES:**

FIN025 Purchasing Authority Directive and Tendering Process

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the summary of the Request for Qualifications for the Prequalification of Engineering Consulting Services for the mitigation program be received for information, acknowledging Associated Engineering, Helix Engineering, and Beirsto & Associates Engineering & Surveys as the successful proponents.

Author: S Gibson      Reviewed by: B Peters      CAO: \_\_\_\_\_





Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                      |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>                               |
| <b>Presented By:</b> | <b>Don Roberts, Director of Community Services</b>  |
| <b>Title:</b>        | <b>Community Services Committee Meeting Minutes</b> |

**BACKGROUND / PROPOSAL:**

The unapproved minutes of the April 1, 2021 Community Services Committee meeting are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

Author: C. Sarapuk Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the unapproved minutes of the April 1, 2021 Community Services Committee Meeting be received for information.

Author:   N Friesen        Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



**MACKENZIE COUNTY  
Community Services Committee Meeting**

**April 1, 2021  
10:00 a.m.**

**Council Chambers  
Fort Vermilion, Alberta**

|                        |                  |   |
|------------------------|------------------|---|
| <b>PRESENT:</b>        | Lisa Wardley     | Chair (virtual)   |
|                        | Peter F. Braun   | Councillor (virtual)  |
|                        | Cameron Cardinal | Councillor (virtual)  |
|                        | Eric Jorgensen   | Councillor (virtual)  |
| <b>REGRETS:</b>        | Len Racher       | CAO   |
|                        | Josh Knelsen     | Reeve   |
| <b>ADMINISTRATION:</b> | Don Roberts      | Director of Community Services                                |
|                        | Caitlyn Froese   | Admin Assistant/Recording Secretary                           |
|                        | Colleen Sarapuk  | Administrative Officer  |
|                        | Jeff Simpson     | Director of Operations (virtual – left meeting at 12:23 p.m.) |
|                        | Byron Peters     | Deputy Chief Administrative Officer                           |
|                        | Chad Roberts     | Communication Coordinator                                     |

Minutes of the Community Services Committee meeting for Mackenzie County held on April 1, 2021 in Fort Vermilion.

**CALL TO ORDER: 1. a) Call to Order**

Councillor Wardley called the meeting to order at 10:01a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION CS-21-04-019 MOVED BY** Councillor Peter Braun

That the agenda be adopted as presented.

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES: 3. a) Minutes of the March 4, 2021 Community Service Committee Meeting**

**MOTION CS-21-04-020 MOVED BY** Councillor Cameron Cardinal

That the minutes be accepted as amended.

**CARRIED**

**DELEGATION**

**4. a) None**

**OLD BUSINESS**

**5. a) Campground Partnership – Communication Proposal**

**MOTION CS-21-04-021**

**MOVED BY** Councillor Eric Jorgensen

That the administration develop a campaign for the Campground Partnership and bring back to the next Community Services Meeting

**CARRIED**

**OLD BUSINESS:**

**5. b) Hutch Lake Dock - Quote**

**MOTION CS-21-04-022**

**MOVED BY** Councillor Peter Braun

That the administration move forward with the CanDock for Hutch Lake

**CARRIED**

**MOTION CS-21-04-023**

**MOVED BY** Councillor Cameron Cardinal

That administration request detailed design from L.A Fabricating

**CARRIED**

**OLD BUSINESS:**

**5. c) Streetscape Design & TOR – (Handout)**

**MOTION CS-21-04-024**

**MOVED BY** Councillor Eric Jorgensen

That the Community Services review the streetscape plans regularly and incorporate the elements of the plan into future improvements and infrastructure while coordinating with Planning and Development where appropriate

**CARRIED**

**MOTION CS-21-04-025**

**MOVED BY** Councillor Eric Jorgensen

That a recommendation be made to Council to approve the Streetscape design terms of reference as amended

**CARRIED**

**OLD BUSINESS: 5. d) None**

**OLD BUSINESS: 5. e) None**

**NEW BUSINESS: 6. a) Campground – Revenue / Expenses**

**MOTION CS-21-04-026 MOVED BY** Councillor Peter Braun

That the Campground – Revenue / Expenses be added to and be brought back to the next Community Services Committee meeting

**CARRIED**

**NEW BUSINESS: 6. b) Hutch Lake Caretaker – Tender Matrix**

**2021 Hutch Lake Campground Caretaker Matrix**

**Isaac Dyck**

| EVALUATION CRITERIA                       | WEIGHT     | SCORE | TOTAL      |
|---|------------|-------|------------|
| Equipment                                 | 15         | 9     | 135        |
| Experience                                | 20         | 4     | 80         |
| Additional services offered to the public | 15         | 6     | 90         |
| Proposal Cost                             | 50         | 10    | 500        |
| <b>TOTAL</b>                              | <b>100</b> |       | <b>805</b> |

**Jake Bueckert**

| EVALUATION CRITERIA                       | WEIGHT     | SCORE | TOTAL      |
|---|------------|-------|------------|
| Equipment                                 | 15         | 9     | 135        |
| Experience                                | 20         | 8     | 160        |
| Additional services offered to the public | 15         | 8     | 120        |
| Proposal Cost                             | 50         | 10    | 500        |
| <b>TOTAL</b>                              | <b>100</b> |       | <b>915</b> |

**MOTION CS-21-04-027 MOVED BY** Councillor Cameron Cardinal

That Administration award the 2021 Hutch Lake Caretaker contract to Jake Bueckert while staying within budget

**CARRIED**

**NEW BUSINESS: 6. c) Glamping Fee – Fee Schedule By-law**

**MOTION CS-21-04-028 MOVED BY** Councillor Eric Jorgensen

That a recommendation be made to Council to amend the fee schedule by-law to include glamping at Machesis Lake at a rate of \$50 per night

**CARRIED**

**NEW BUSINESS: 6. d) None**

**INFORMATION/  
CORRESPONDENCE 7. a) Action List**

**MOTION CS-21-04-029 MOVED BY** Councillor Cameron Cardinal

That the action list be received for information.

**CARRIED**

**NEXT MEETING DATE: 8. a) The next Community Services Committee meeting be held on May 6, 2021 at 10:00 a.m. in Fort Vermilion**

**ADJOURNMENT: 9. a) Adjournment**

**MOTION CS-21-04-030 MOVED BY** Councillor Peter Braun

That the Community Services Committee meeting be adjourned at 12:39 p.m.

**CARRIED**

These minutes will be presented for approval at the next the Community Services Committee Meeting.

---

Lisa Wardley  
Chair



Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                              |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>                                       |
| <b>Presented By:</b> | <b>Caitlin Smith, Manager of Planning &amp; Development</b> |
| <b>Title:</b>        | <b>Municipal Planning Commission Meeting Minutes</b>        |

## **BACKGROUND / PROPOSAL:**

The approved minutes of the February 25 and March 25, 2021 Municipal Planning Commission meeting are attached.

## **OPTIONS & BENEFITS:**

N/A

## **COSTS & SOURCE OF FUNDING:**

N/A

## **SUSTAINABILITY PLAN:**

N/A

## **COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

## **POLICY REFERENCES:**

Author: N Friesen Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the approved Municipal Planning Commission meeting minutes of February 25 and March 25, 2021 be received for information.

**Author:** N Friesen      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**MACKENZIE COUNTY  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
Fort Vermilion, AB**

**Thursday, February 25, 2021 @ 10:00 a.m.**

**PRESENT:** Erick Carter Chair, MPC Member (virtual)  
Beth Kappelar Vice Chair, MPC Member  
David Driedger Councillor, MPC Member (virtual)

**ADMINISTRATION:** Caitlin Smith Manager of Planning and Development  
Kristin Racine Development Officer  
Nicole Friesen Development Officer/Recording Secretary

**REGRETS:** Jacquie Bateman Councillor, MPC Member

**MOTION 1. CALL TO ORDER**

Beth Kappelar called the meeting to order at 10:07 a.m.

**2. ADOPTION OF AGENDA**

**MPC 21-02-019 MOVED** by David Driedger

That the agenda be adopted as presented.

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MPC 21-02-020 MOVED** by David Driedger

That the minutes of the January 28, 2021 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

**4. TERMS OF REFERENCE**

For Information.

**5. DEVELOPMENT**

\_\_\_\_\_  
\_\_\_\_\_

a) None

6. **SUBDIVISIONS**

a) **03-SUB-21 William & Marie Fehr  
10.00 Acre Subdivision  
NE 18-106-15-W5M (La Crete Rural)**

**MPC 21-02-021** **MOVED** by David Driedger

That Subdivision Application 03-SUB-21 in the name of William & Marie Fehr on NE 18-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 10.00 acres (4.05 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
    - i. Range Road 155 is to be extended to meet Mackenzie County standards policy PW039.
  - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
  - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - f) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others.
  - g) Provision of and negotiations for utility rights-of-way

\_\_\_\_\_  
\_\_\_\_\_



and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

- b) **04-SUB-21 Frank & Tina Goertzen  
1.32 Acre Subdivision  
Plan 032 5931; 4; 3 (La Crete – Frank Goertzen Subdivsion)**

**MPC 21-02-022** **MOVED** by Erick Carter

That Subdivision Application 04-SUB-21 in the name of Frank & Tina Goertzen on Part of Plan 032 5931, Block 4, Lot 3 be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 1.32 acres (0.527 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
  - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
  - c) Provision of all water lines, including all fittings and valves as required by the County,
  - d) Provision of municipal servicing (water and sanitary

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sewer) to each lot,

- e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
  - (2) Erosion prevention systems, if required,
  - (3) Direction of site drainage, and
  - (4) Elevation plans for each lot
- f) Provision of internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at the Developers expense, such construction of roads to serve the lots to be created by the subdivision;
  - g) Provision of access to lot being created by the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense. This requirement is in accordance with Mackenzie County's Rural Road, Access Construction and Surface Water Management Policy No. PW039;
  - h) Provision of street lighting with underground wiring, design and location as required by the County,
  - i) Engineered signage package,
  - j) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,

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- k) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
- l) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure.
- m) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- n) Any outstanding property taxes shall be paid in full prior to registration of title,
- o) Provision of off-site levies as required by the County as follows:
  - i) Hamlet Off-Site Levies (Bylaw 319/02) are imposed for the construction and maintenance of off-site municipal services, including:
    - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
    - b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
    - c) new or expanded storm sewage drainage facilities;
    - d) new or expanded facilities for the storage, transfer, or disposal of waste;
    - e) land required for or in connection with any facilities described in clauses (a) to (d); and
    - f) ongoing maintenance of the facilities described in clauses (a) to (d).

The levy is calculated at \$1,000.00 per lot. One (1) lot at \$1,000 equals **\$1,000.00**,

- ii) Off-site levies of the Water and Sewer servicing

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project cost of installation are recovered through a service connection fee of **\$3,958.00** per residential lot.

The levy is calculated at \$3,958.00 per residential lot. One (1) lot at \$3,958.00 equals **\$3,958.00**

**Total Levies: \$4,958.00**

- p) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

**CARRIED**

**7. MISCELLANEOUS ITEMS**

- a) None

**8. IN CAMERA**

- a) None

**9. MEETING DATES**

- ❖ Thursday, March 25<sup>th</sup>, 2021 @ 10:00 a.m. in Fort Vermilion

**10. ADJOURNMENT**

**MPC 21-02-023** **MOVED** by David Driedger

That the Municipal Planning Commission Meeting be adjourned at 10:10 a.m.

**CARRIED**

These minutes were adopted this 25<sup>th</sup> day of March, 2021.

(original signed)  
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Erick Carter, Chair

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**MACKENZIE COUNTY  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
Fort Vermilion, AB**

**Thursday, March 25, 2021 @ 10:00 a.m.**

**PRESENT:** Erick Carter Chair, MPC Member  
Beth Kappelar Vice Chair, MPC Member (virtual)  
David Driedger Councillor, MPC Member  
Jacquie Bateman Councillor, MPC Member (virtual)

**ADMINISTRATION:** Caitlin Smith Manager of Planning and Development  
Kristin Racine Development Officer  
Lynda Washkevich Development Officer/Recording Secretary

**MOTION 1. CALL TO ORDER**

Erick Carter called the meeting to order at 10:05 a.m.

**2. ADOPTION OF AGENDA**

**MPC 21-03-024 MOVED** by Beth Kappelar

That the agenda be adopted as amended.

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MPC 21-03-025 MOVED** by Jacquie Bateman

That the minutes of the February 25, 2021 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

**4. TERMS OF REFERENCE**

For Information.

**5. DEVELOPMENT**

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**a) 032-DP-21 Courtney Miller  
Dwelling – Stacked Row Housing (8 Unit) in “H-R1”  
Plan 792 1881, Block 15, Lot 10**

**MPC 21-03-026 MOVED** by David Driedger

That Development Permit 032-DP-21 on Plan 792 1881, Block 15, Lot 10 in the name of Courtney Miller be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

**1. Minimum building setbacks are:**

- a) 7.6 meters (25.0 feet) front yard;
- b) 1.5 meters (5 feet) interior sides yards; and
- c) 1.5 meters (5 feet) rear yard; from the property lines, or setbacks required by Safety Codes, whichever is greater.  
It is the responsibility of the developer to find out the Safety Codes setbacks.

- 2. The developer shall enter into a Development Agreement with Mackenzie County.
- 3. The Dwelling – Stacked Row Housing shall meet all Alberta Building Code 2019 requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
- 4. The developer must provide design drawings prior to construction. The architecture, construction materials and appearance of the Dwelling – Stacked Row Housing shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
- 5. The Dwelling – Stacked Row Housing is to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
- 6. **The Municipality has assigned the following address to the noted building 10410-102 Avenue. You are required to display the address (10410) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.**

**Each unit must be numbered individually from 1-8 which will**

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**be assigned by the municipality.**

7. The siting and development of the Dwelling – Stacked Row Housing shall be in compliance with the regulations of the Land Use Zone intended to be applied to the site to accommodate future residential development; provided that the development officer may attach additional conditions to minimize adverse impacts on adjacent development, including the construction of roadways or temporary turnarounds, in accordance with Mackenzie County's Design Standards.
8. **Provide adequate off street parking as follows: 2 stalls per dwelling unit plus 1 stall per 3 dwelling units for visitor parking. This would be a total of 18 parking stalls for the 8 units.**
9. The colours and materials employed for the exterior finishes, whether permanent or temporary, shall be compatible with those commonly found in Residential Zones.
10. Any exterior lighting shall be designed and located such that no light is directed at adjoining properties and such that the effectiveness of any traffic control devices is not impaired.
11. **All DEVELOPMENT shall provide:**
  - a. Lighting between DWELLING UNITS;
  - b. Orientation of buildings and general site appearance;
  - c. Safe pedestrian access to and from the public sidewalk fronting the building; and
  - d. Parking areas adjacent to streets must be paved.
12. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

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**CARRIED**

**6. SUBDIVISIONS**

- a) **05-SUB-21 Andreas & Liane Wiebe  
2 x 10.00 Acre Subdivisions  
NW 35-105-14-W5M (La Crete Rural)**

**MPC 21-03-027 MOVED** by Beth Kappelar

That Subdivision Application 05-SUB-21 in the name of Andreas & Liane Wiebe and Heinrich & Tina Wiebe on NW 34-105-14-W5M be APPROVED with the following conditions:

1. This approval is for two (2) **TYPE B** subdivisions, 10.00 acres (4.05 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
  - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - f) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others.
  - g) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value in accordance with Policy DEV006. The current market value for this property is \$7,000 per acre.

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Municipal reserve is charged at 10%, which is \$ 700 per subdivided acre. **10.00 acres times \$ 700 equals \$7,000.00.**

- h) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utility companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

### **CARRIED**

- b) **06-SUB-21 Mike & Nellie Friesen  
10.00 Acre Subdivision  
NW 23-105-14-W5M (Wilson Prairie)**

**MPC 21-03-028 MOVED** by Jacquie Bateman

That Subdivision Application 06-SUB-21 in the name of Mike & Nellie Friesen on NW 23-105-14-W5M be APPROVED with the following conditions:

1. This approval is for one (1) **TYPE B** subdivision, 10.00 acres (4.05 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.

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- b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utility companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

- c) **07-SUB-21 Henry Fehr  
0.09 Acre Boundary Adjustment  
Plan 182 2539, Block 1, Lot K (La Crete)**

**MPC 21-03-029** **MOVED** by David Driedger

That boundary adjustment Application 07-SUB-21 in the name of Henry Fehr on Plan 182 2539, Block 1, Lot K & Plan 1878TR, Lot B be APPROVED with the following conditions:

1. This approval is for a **BOUNDARY ADJUSTMENT** totalling 0.09 acres (0.037 hectares) in size.

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2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed boundary adjustment, the developer shall obtain a development permit from the Municipality,
  - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
  - c) Provision of all water lines, including all fittings and valves as required by the County,
  - d) Provision of municipal servicing (water and sanitary sewer) to each lot,
  - e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
  - (2) Erosion prevention systems, if required,
  - (3) Direction of site drainage, and
  - (4) Elevation plans for each lot
- f) Provision of paved internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
  - g) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,

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- h) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
- i) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure.
  - I. Tree buffer must be planted on the west and south property lines.
- j) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- k) Any outstanding property taxes shall be paid in full prior to registration of title,
- l) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

**CARRIED**

- d) **08-SUB-21 Northern Express Bus Line Ltd.  
11.40 Acre Subdivision  
SE 18-110-17-W5M (Rocky Lane)**

**MPC 21-03-030** **MOVED** by Beth Kappelar

That Subdivision Application 08-SUB-21 in the name of Northern Express Bus Line Ltd. on SE 18-110-17-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 11.40 acres (4.63

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hectares) in size.

2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
  - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - f) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others.
  - g) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value in accordance with Policy DEV006. The current market value for this property is \$6,000 per acre. Municipal reserve is charged at 10%, which is \$ 600 per subdivided acre. **11.40 acres times \$ 600 equals \$6,840.00.**
  - h) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**
  - i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

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- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

- e) **09-SUB-21 Mackenzie County  
10.00 Acre Subdivision  
Part of Plan FORTVER, Block 3, Lot 7 (Fort Vermilion)**

**MPC 21-03-031** **MOVED** by Jacquie Bateman

That Subdivision Application 09-SUB-21 in the name of Mackenzie County on Plan FORTVER, Block 3, Lot 7 be APPROVED with the following conditions:

1. This approval is for a subdivision totalling 10.00 acres (4.05 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) The proposed parcels shall be rezoned to Hamlet Residential 1 "H-R1" to accommodate the proposed use.
  - c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
  - e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision.**
  - f) Any outstanding property taxes are to be paid on the land

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proposed to be subdivided prior to registration.

- g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others.
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

**7. MISCELLANEOUS ITEMS**

- a) **Bylaw 12xx-21 Land Use Bylaw Amendment  
Rezone from Agricultural "A"  
to Rural Industrial Light "RIL"  
Part of SE 35-105-15-W5M (La Crete Rural)**

**MPC 21-03-032** **MOVED** by David Driedger

That the Municipal Planning Commission recommend to Council to approve Bylaw 12xx-21 being a Land Use Bylaw Amendment to rezone Part of SE 35-105-15-W5M from Agricultural "A" to Rural Industrial Light "RIL" to accommodate an Industrial Use – General, subject to public hearing input.

**CARRIED**

**8. IN CAMERA**

- a) **None**

**9. MEETING DATES**

- ❖ **Thursday, April 15<sup>th</sup>, 2021 @ 10:00 a.m. in La Crete**

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- ❖ Thursday, April 29<sup>th</sup>, 2021 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, May 13<sup>th</sup>, 2021 @ 10:00 a.m. in La Crete
- ❖ Thursday, May 27<sup>th</sup>, 2021 @ 10:00 a.m. in Fort Vermilion

**10. ADJOURNMENT**

**MPC 21-03-033** **MOVED** by David Driedger

That the Municipal Planning Commission Meeting be adjourned at 10:17 a.m.

**CARRIED**

These minutes were adopted this 15<sup>th</sup> day of April, 2021.

(original signed)  
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Erick Carter, Chair

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Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                  |
| <b>Meeting Date:</b> | <b>April 28, 2021</b>                           |
| <b>Presented By:</b> | <b>Len Racher, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Information/Correspondence</b>               |

**BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

- Council Action List
- 2021-04-16 FVSD –Letter to Minister of Education
- 2021-04-07 Birch Hills County – Seed Royalty Stakeholder Consultation
- 2021-04-21 CN Right-Of-Way Vegetation Control
- 2021-04-16 Town of Morinville – Support for RCMP
- RMA – Regional Partnerships and Collaboration Course
- 
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- 

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

Author: C. Sarapuk Reviewed by: C. Sarapuk CAO: \_\_\_\_\_

**POLICY REFERENCES:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the information/correspondence items be accepted for information purposes.

**Author:** C. Sarapuk      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

## Mackenzie County Action List as of April 13, 2021

### *Council and Committee of the Whole Meeting Motions Requiring Action*

| Motion                                       | Action Required   | Action By  | Status   |
|--|---|------------|--|
| <b>February 22, 2016 Council Meeting</b>     |   |            |  |
| 16-02-135                                    | That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.   | Byron      | Refer to Motion 18-06-411<br><br>In progress. Meeting with landowners.<br><br>Impacted by 2020 flood.  |
| <b>May 10, 2016 Regular Council Meeting</b>  |   |            |  |
| 16-05-354                                    | That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> <li>• cancel PLS 080023;</li> <li>• <b>pursue acquisition of land parcels as identified on the map presented in red;</b></li> <li>• identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator.</li> </ul> | Don        | PLS Cancelled.<br><br>Asset list with all leases, caveats, dispositions, easements, etc.<br><br>Response Received from AEP 2017-11-27.<br><br>Application submitted.<br><br>RFD to Council once response is received to our application. |
| <b>July 12, 2016 Regular Council Meeting</b> |   |            |  |
| 16-07-526                                    | That the County pursue purchasing the leased lands at the Hutch Lake campground.  | Don<br>Len | Application for purchase of Hutch Lake has been filed.   |
| <b>April 25, 2018 Council Meeting</b>        |   |            |  |
| 18-04-314                                    | That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.   | Don        | Application submitted.<br>FNC process  |
| 18-04-315                                    | That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.  | Don        | Sketch plan completed.<br>Application to purchase is in submitted  |
| <b>June 12, 2018 Council Meeting</b>         |   |            |  |
| 18-06-432                                    | That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.   | Byron      | In progress. Engineering report received. (WSP)<br>Working on application.<br><br>2020 Flood Mitigation  |

| Motion   | Action Required  | Action By                 | Status  |
|--|--|---------------------------|---|
| <b>October 9, 2018 Regular Council Meeting</b>   |  |                           |   |
| 18-10-763  | That administration proceeds with the water diversion license's as discussed.  | Fred                      | Received some follow-up from Ministers Office. Continue to follow-up. |
| <b>November 13, 2018 Regular Council Meeting</b> |  |                           |   |
| 18-11-885  | That the Zama Water Treatment Improvements Project be retendered with a project scope change.  | Fred                      | In progress<br>2021-03-09 Council                                     |
| <b>February 27, 2019 Regular Council Meeting</b> |  |                           |   |
| 19-01-117  | That administration proceed with Plan 5999CL in Fort Vermilion as discussed.   | Byron                     | Impacted by 2020 flood<br>In conjunction with motion 16-02-135        |
| <b>October 8, 2019 Regular Council Meeting</b>   |  |                           |   |
| 19-10-559  | That administration enter into an agreement with the owners of Tax Roll 155377 as discussed.   | Jennifer                  | Filed in courts<br>No progress on agreement                           |
| <b>November 5, 2019 Regular Council Meeting</b>  |  |                           |   |
| 19-11-676  | That Mackenzie County representatives appointed to a provincial task force must provide regular written reports to council, shall immediately forward all task force material and information to council and CAO, and shall receive specific, prior approval from council to represent views or negotiate on behalf of the County.   | Council                   | Discussed at COW  |
| <b>January 29, 2020 Regular Council Meeting</b>  |  |                           |   |
| 20-01-055  | That Administration move forward with applying for Recreational Leases for the Bistcho Lake cabin areas and consideration be given to the work being done by the Caribou Sub-regional Task Force.  | Don                       | On hold. Pursuing reinstatement of commercial fishing.                |
| 20-01-067  | That a letter be sent to the Minister of Municipal Affairs in regards to the Section 627(3) of the Municipal Government Act that relates to the number of councillor's on a Subdivision and Development Appeal Board.  | Byron                     | In progress<br>CC:RMA & AUMA  |
| <b>April 22, 2020 Regular Council Meeting</b>    |  |                           |   |
| 20-04-265  | That the County and applicable developers co-develop a storm water management plan for the La Crete North Storm Catchment area (as delineated in red on the attached map), and that a storm water management fee of \$4,000/ha be applied effective immediately to subdivision applications within the defined catchment area, with a fee adjustment to be completed once detailed construction costs are finalized. | Byron                     | In progress   |
| 20-04-266  | That an offsite levy bylaw be established for the La Crete North Storm Catchment area as soon as detailed construction costs are finalized.  | Byron<br>Fred<br>Jennifer | Costs finalized. Working on draft offsite levy bylaw.                 |
| 20-04-267  | That administration proceed with obtaining the right-of-way on 26-108-14-W5M and that the budget be  | Jeff                      | Project Cancelled<br>21/04/13   |

| Motion                                    | Action Required   | Action By | Status   |
|---|---|-----------|--|
|   | amended to include \$50,000 for surveying, etc. with funding coming from the General Operating Reserve.   |           |  |
| June 5, 2020 Special Council Meeting      |   |           |  |
| 20-06-334                                 | That administration continues to support a community recovery plan that includes a community engagement component.  | DRT       | Ongoing  |
| June 15, 2020 Special Council Meeting     |   |           |  |
| 20-06-373                                 | That the Fort Vermilion future development continue to be investigated.   | DRT       | Ongoing  |
| June 24, 2020 Regular Council Meeting     |   |           |  |
| 20-06-383                                 | That applications be submitted for the three boat launch locations and that the Mackenzie County Search and Rescue River Access Plan be amended to include the additional access sites as identified in the 1991 Recreation Sites in the Lower Peace River Valley Report and be brought back to Council for approval. | Don       | Application submitted for three boat launches.<br><br>River Access Plan in progress. |
| 20-06-396                                 | That second reading of Bylaw 1181-20 being a Land Use Bylaw Amendment to rezone Plan 2938RS, Block 02, Lots 15 & 16 from Fort Vermilion Commercial Centre "FV-CC" to Hamlet Residential 1 "H-R1" to accommodate a Manufactured Home-Mobile be TABLED.   | Caitlin   | Tabled due to flood recovery process.  |
| July 15, 2020 Regular Council Meeting     |   |           |  |
| 20-07-438                                 | That Administration proceed with the one-year extension and creating a two-year sub-contract request for proposals for the Construction and Maintenance of the Tompkins Crossing Ice Bridge.  | Jeff      | RFP – August 2021  |
| 20-11-744                                 | That the concepts and guidance provided within the La Crete Industrial Growth Strategy be incorporated into County planning documents.  | Byron     | Incorporated into the MDP 2022 Budget  |
| November 25, 2020 Regular Council Meeting |   |           |  |
| 20-11-742                                 | That Administration be authorized to proceed in developing an Offsite Levy Bylaw for the benefitting area of the La Crete North Sanitary Trunk Sewer, for the purpose of recovering all costs associated with the improvements.   | Byron     | Working on draft offsite levy bylaw.   |
| 20-11-748                                 | That Administration proceed in developing an offsite levy bylaw for the benefitting area of the La Crete South Sanitary Trunk Sewer for the purpose in recovering all costs associated with the sanitary sewer trunk improvements.  | Byron     | Working on draft offsite levy bylaw.   |
| 20-11-759                                 | That administration proceed with developing consolidated offsite levy bylaws on a per improvement basis.  | Byron     | May 2021   |

| Motion                                   | Action Required  | Action By | Status                          |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
|--|--|-----------|---------------------------------|-------------------|--|----------------|---|------------------------|--|--------|--------------------------|---------------------|-------------------------|---------------|-------------|
| 20-11-774                                | That a letter be sent to Alberta Health Services regarding critical staff shortages in Northwest Alberta.  | Len       | In progress                     |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| December 2, 2020 Budget Council Meeting  |  |           |                                 |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| 20-12-739                                | That a flight fuel assessment invoice in the amount of \$200,000 be sent to Alberta Forestry for the fuel flowage fee for the period May – August 2019 as per the Fee Schedule Bylaw.  | Jennifer  | Completed                       |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| December 8, 2020 Regular Council Meeting |  |           |                                 |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| 20-12-754                                | That administration gather information regarding the river flows and water temperature on the Peace River within the Mackenzie County boundary.  | Fred      | Completed                       |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| 20-12-774                                | That administration request an insurance summary and bring it back to Council.   | Jennifer  | Completed                       |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| December 16, 2020 Budget Council Meeting |  |           |                                 |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| 20-12-799                                | That the County lobby the provincial government (Red Tape Reduction) to consolidate grazing leases into a single tax roll to assist the province and the municipality to reduce red tape.  | Len       | In progress                     |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| 20-12-802                                | That administration develop a Policy for the reporting of fuel flowage charges at airports.  | Byron     | Completed                       |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| 20-12-805                                | That administration request that the province waive/reimburse fees associated with the River Search & Rescue Access Plan approvals.  | Don       | Drafting a letter to AEP        |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| 20-12-806                                | That administration investigate implementing a Local Improvement on the 101 Avenue Asphalt project in the Hamlet of La Crete.  | Jeff      | Bringing to Council<br>21/04/28 |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| 20-12-808                                | ... administration bring forward a policy review at each Committee of the Whole Meeting.   | Len       | Ongoing                         |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| January 12, 2021 Regular Council Meeting |  |           |                                 |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| 21-01-033                                | That administration request meetings with the following Ministries during the 2021 Rural Municipalities of Alberta (RMA) Spring Convention to discuss the following policy items or issues:<br><table border="1" data-bbox="321 1528 979 1900"> <thead> <tr> <th>Ministry:</th> <th>Priority Topics:</th> </tr> </thead> <tbody> <tr> <td>Municipal Affairs</td> <td>Disaster Recovery<br/>Petition to Form a New Municipality</td> </tr> <tr> <td>Transportation</td> <td>Bridge at Tompkins Landing<br/>High Wide Load Corridor</td> </tr> <tr> <td>Agriculture &amp; Forestry</td> <td>Farmland Expansion<br/>Fire Ban Exemption Request<br/>Agricultural Land Sales<br/>Natural Gas Line Update</td> </tr> <tr> <td>Health</td> <td>La Crete Birthing Centre</td> </tr> <tr> <td>Environment &amp; Parks</td> <td>Agricultural Land Sales</td> </tr> </tbody> </table> | Ministry: | Priority Topics:                | Municipal Affairs | Disaster Recovery<br>Petition to Form a New Municipality | Transportation | Bridge at Tompkins Landing<br>High Wide Load Corridor | Agriculture & Forestry | Farmland Expansion<br>Fire Ban Exemption Request<br>Agricultural Land Sales<br>Natural Gas Line Update | Health | La Crete Birthing Centre | Environment & Parks | Agricultural Land Sales | Collen<br>Len | In progress |
| Ministry:                                | Priority Topics:   |           |                                 |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| Municipal Affairs                        | Disaster Recovery<br>Petition to Form a New Municipality   |           |                                 |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| Transportation                           | Bridge at Tompkins Landing<br>High Wide Load Corridor  |           |                                 |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| Agriculture & Forestry                   | Farmland Expansion<br>Fire Ban Exemption Request<br>Agricultural Land Sales<br>Natural Gas Line Update   |           |                                 |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| Health                                   | La Crete Birthing Centre   |           |                                 |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |
| Environment & Parks                      | Agricultural Land Sales  |           |                                 |                   |  |                |   |                        |  |        |                          |                     |                         |               |             |

| Motion   | Action Required   | Action By     | Status   |        |                         |                   |                           |  |  |
|--|---|---------------|--|--------|-------------------------|-------------------|---------------------------|--|--|
|  | <table border="1"> <tr> <td></td> <td>Recreation Leases – First Nation Consultation<br/>Water Diversion Licenses<br/>Northwest Bison</td> </tr> <tr> <td>Energy</td> <td>Transportation Corridor</td> </tr> <tr> <td>Solicitor General</td> <td>Fort Vermilion Courthouse</td> </tr> </table> |               | Recreation Leases – First Nation Consultation<br>Water Diversion Licenses<br>Northwest Bison | Energy | Transportation Corridor | Solicitor General | Fort Vermilion Courthouse |  |  |
|  | Recreation Leases – First Nation Consultation<br>Water Diversion Licenses<br>Northwest Bison  |               |  |        |                         |                   |                           |  |  |
| Energy   | Transportation Corridor   |               |  |        |                         |                   |                           |  |  |
| Solicitor General                                      | Fort Vermilion Courthouse   |               |  |        |                         |                   |                           |  |  |
| <b>January 26, 2021 Committee of the Whole Meeting</b> |   |               |  |        |                         |                   |                           |  |  |
| COW-21-01-007  | That administration work with the landowner for farmland access options and bring a recommendation to Council.  | Byron         |  |        |                         |                   |                           |  |  |
| <b>January 27, 2021 Regular Council Meeting</b>        |   |               |  |        |                         |                   |                           |  |  |
| 21-01-052  | That administration investigate all costs associated with the ownership of the Fire Truck unit #9132, purchased under Section 10.11 of the Regional Service Sharing Agreement and that the transfer of ownership be TABLED.   | Jennifer      | Ongoing  |        |                         |                   |                           |  |  |
| 21-01-058  | That administration proceed with negotiations to purchase the required land for the La Crete North Storm project and report back to Council prior to submitting an offer to purchase.   | Byron<br>Fred | In progress  |        |                         |                   |                           |  |  |
| 21-01-075  | That administration proceed with the land sale of Plan 082 6817, Block 3, Lots 11MR & 12MR for the purpose of consolidation.  | Caitlin       | Waiting on designation removal at land titles  |        |                         |                   |                           |  |  |
| <b>February 9, 2021 Regular Council Meeting</b>        |   |               |  |        |                         |                   |                           |  |  |
| 21-02-108  | That administration bring back all grazing lease Tax Rolls over \$50 for Council review, prior to mailing notices in 2021.  | Jennifer      | Ongoing  |        |                         |                   |                           |  |  |
| 21-02-111  | That administration work with the Fort Vermilion School Division to complete a trade and land transfer for properties adjacent to the Blue Hills Community School, La Crete Public School and Fort Vermilion Public School.   | Byron         | In progress  |        |                         |                   |                           |  |  |
| 21-02-115  | That administration prepare a new Land Use Bylaw Amendment to further restrict non-compatible uses near Mackenzie County airports   | Caitlin       | In Progress  |        |                         |                   |                           |  |  |
| 21-02-141  | That Mackenzie County enter into an agreement for the payment of outstanding taxes with Long Run Exploration as discussed.  | Jennifer      | Reviewing new draft  |        |                         |                   |                           |  |  |
| <b>February 24, Regular Council Meeting</b>            |   |               |  |        |                         |                   |                           |  |  |
| 21-02-146  | That the Agricultural Land Development & Lease Proposals for NW 6 & SW 7-109-19-W5 be TABLED until further discussion with bidder.  | Grant         | Drafting   |        |                         |                   |                           |  |  |

| Motion  | Action Required  | Action By | Status                 |
|---|--|-----------|------------------------|
| <b>March 9, 2021 Regular Council Meeting</b>  |  |           |                        |
| 21-03-185                                     | That administration include Option 4 - being place a new building on higher ground (new location) in the flood recovery work for the Fort Vermilion Airport, and that a detailed budget amendment to fund the works be presented to council prior to issuing a tender for the recovery/mitigation works.       | Byron     | Working with engineers |
| 21-03-186                                     | That council authorizes a special tendering and award process and that administration be directed to issue an Expression of Interest for Engineering Services for Mackenzie County Flood Mitigation.   | Byron     | Completed              |
| <b>March 24, 2021 Regular Council Meeting</b> |  |           |                        |
| 21-03-212                                     | That the Caretaking – Fort Vermilion Waste Transfer Station Tenders be retendered.   | Don       |                        |
| 21-03-213                                     | That the hours are changed to 5:00 p.m. to 9:00 p.m. on Tuesdays and Thursdays at the Fort Vermilion Transfer Station.   | Don       |                        |
| 21-03-219                                     | That Council amend the 2021 budget by \$4500 for the Machesis Lake Glamping project with funds coming from the Parks and Recreation reserve  | Jen       | Completed              |
| 21-03-221                                     | That the 2021 operating budget be amended by \$5,000 for the donation from TELUS Communications Inc., and be distributed as follows:<br><br><div style="margin-left: 40px;"> High Level Friendship Center - \$1,250 (25%)<br/> La Crete FCSS - \$1,250 (25%)<br/> Metis Association #74 - \$2,500 (50%) </div> | Jen       | Completed              |
| 21-03-223                                     | That the Tax Roll accounts as detailed be deemed as uncollectable, reflected as bad debt, and written off.<br><br>Tax Roll #410831 outstanding balance \$ 823.64<br>Tax Roll #410986 outstanding balance \$ 1,615.56<br>Tax Roll #422125 outstanding balance \$ 67,190.96                                      | Jen       | Completed              |
| 21-03-224                                     | That the outstanding amount of \$2,931.87 in Appendix #1 for utility accounts be written off.  | Jen       | Completed              |
| 21-03-225                                     | That the outstanding amount of \$77,410.81 in Appendix #2 as amended with the removal of the Airport Parking and the Leases for accounts receivable accounts be written off.   | Jen       | Completed              |
| 21-03-226                                     | That the levies & penalties in the amount of \$2,187.78 in Tax Roll Appendix #1 be written off.  | Jen       | Completed              |
| 21-03-227                                     | That administration allocate all remaining grant funds from the Municipal Operating Support Transfer grant toward the decrease in property taxes collected in 2020.  | Jen       | Completed              |



| Motion    | Action Required  | Action By | Status    |
|-----------|--|-----------|-----------|
| 21-03-228 | That the 2020 budget be amended to include amortization/depreciation in the amount of \$9,969,697.   | Jen       | Completed |
| 21-03-229 | That \$4,500 from 2020 operating budget be contributed to the Bursaries Reserve, as per Policy RESV017 – Bursaries Reserve.  | Jen       | Completed |
| 21-03-230 | That the 2020 Capital budget be amended as follows:<br><br><ul style="list-style-type: none"> <li>- LC-Rebuild Airport Road- 2 miles increase of \$13,473 with funding coming from the Road Reserve;</li> <li>- OR05-Overlay Heliport Road increase of \$3,190 with funding coming from the Road Reserve.</li> <li>- New Roads Infrastructure – Endeavor to Assist project funding sources be amended to \$455,000 from the Gas Tax Fund, and \$45,000 from the Road Reserve;</li> <li>- Waterline Hill Crest Community School increase of \$22,720 , and change funding of \$87,720 to come from the Gas Tax Fund;</li> <li>- Mackenzie Applied Research Association Agronomy building project increase of \$10,340 with funding coming from Mackenzie Applied Research Association.</li> <li>- That the \$73,500 in funding received by Alberta Environment and Parks be moved to the Water &amp; Sewer Reserve to offset costs incurred in anticipation of the signed agreement.</li> </ul> | Jen       | Completed |
| 21-03-231 | That 2020 funds in the amount of \$158,573 be allocated to General Operating Reserve from Municipal Levy to fund 2020 One time Projects being carried into 2021.   | Jen       | Completed |
| 21-03-233 | That Offsite Levies/Frontage revenues in 2020 of \$82,024 be contributed to the Off-Site Levy Reserve.   | Jen       | Completed |
| 21-03-234 | That Gravel Aggregate revenue in 2020 of \$109,834 be contributed to the Gravel Reclamation Reserve.   | Jen       | Completed |
| 21-03-235 | That Municipal Reserve revenue in 2020 of \$245,377 be contributed to the Municipal Reserve.   | Jen       | Completed |
| 21-03-236 | That \$63,100 in 2020 operating revenue be contributed to the General Operating Reserve to fund the Town of High Level 2020 approved Capital projects in 2021 budget.  | Jen       | Completed |

| Motion                                 | Action Required  | Action By            | Status                           |
|--|--|----------------------|----------------------------------|
| 21-03-240                              | That the 2021 Capital budget be amended to include \$1,100,000 for the La Crete North Storm – Pond A, with funding coming from Debenture, and future off-site levies.  | Fred<br>Jen          | Budget amended                   |
| 21-03-241                              | That a borrowing bylaw, and off-site levy bylaw be developed for the purpose of funding La Crete North Storm – Pond A project.   | Fred<br>Jen<br>Byron | 1 <sup>st</sup> Reading          |
| 21-03-242                              | That Administration proceed with issuing a Request for Proposals for La Crete North Storm – Pond A engineering services.   | Fred<br>Byron        | Tendered – Closing<br>2021-04-28 |
| 21-03-246                              | That administration be authorized to proceed with the sale of the land and transfer of title for amalgamation back into the quarter.   | Caitlin              | In Progress                      |
| April 13, 2021 Regular Council Meeting |  |                      |                                  |
| 21-04-275                              | That the Caretaking – Buffalo Head Prairie Waste Transfer Station contract be awarded to the lowest qualified bidder, and that the operating budget be amended by \$3200 with the funds coming from the General Operating Reserve.                   | Don/Jen              | Don – Done<br>Jen                |
| 21-04-279                              | That the organizational chart be amended to include a part time summer staff employee for the Fort Vermilion Waste Transfer Station until September 2021, and the Caretakeing contract be retendered after September.                                | Len                  |                                  |
| 21-04-280                              | That the budget be amended by \$300 a month to include the part time summer staff with funding coming from the General Operating Reserve.  | Jen                  |                                  |
| 21-04-291                              | That administration provide a summary at the next council meeting of the proposals received and the successful proponents for the Request for Qualifications for the Prequalification of Engineering Consulting Services for the mitigation program. | Byron                |                                  |
| 21-04-293                              | That Administration present an amending bylaw to the Fee Schedule Bylaw as it relates to the Campground Glamping fees at Machesis Lake with a rate of \$50.00 per night.   | Don                  |                                  |
| 21-04-294                              | That Administration present an amending bylaw to the Fee Schedule Bylaw as it relates to the Solid Waste Fee for Hamlet & Rural Residential Waste (up to three (3) bags)- \$5.00.  | Don                  |                                  |
| 21-04-297                              | That the 2021 Budget be amended to include \$8186.76 for the Boiler Pump Replacement at the Northern Lights Recreation Center with funding coming from the Grants to Other Organizations Reserve – General Capital Reserve                           | Jen                  |                                  |

| Motion    | Action Required   | Action By | Status    |
|-----------|---|-----------|-----------|
| 21-04-300 | The 2021 budget be amended to include a \$50,000 budget for the North Storm Pond A – Hamlet of La Crete with the funding coming from Water Sewer infrastructure reserve.  | Jen       |           |
| 21-04-313 | That administration proceed with further developing the Offsite levy bylaw taking into consideration the average Canadian offsite levy is 2.5% –5 %.  | Byron     |           |
| 21-04-315 | That the letter from Alberta Environment and Parks regarding Township Road 1085A be received for information and that the County no longer pursue acquisition of the proposed right-of-way and return the existing budget to the general operating reserve.                     | Jen       | Completed |
| 21-04-317 | That Mackenzie County sponsor the 51st Annual High Level Rodeo \$1,000 for the Saturday and Sunday half time show.  | Jen       | Completed |
| 21-04-318 | That Maarten Braat be invited to the April 28, 2021 regular council meeting as a delegation.  | Len       |           |
| 21-04-319 | That the 2020 budget be amended with funding for the heliport road project in the amount of \$268,336 with funds coming from the general capital reserve and the new road infrastructure project in the amount of \$268,336 with funds coming from the general capital reserve. | Jen       | Completed |
| 21-04-325 | That the 2021 capital budget be amended by \$400,000 for the Phase 1 and Phase 2 flood mitigation project with funds coming from the General Operating Reserve  | Jen       |           |



April 16, 2021

Honourable Adriana LaGrange  
Minister of Education  
228 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

Greetings Minister LaGrange,

The Board of Trustees of the Fort Vermilion School Division would like to explain our position on both the proposed Wellness Center in La Crete and Multi-Use Facility in High Level. Our commitment to both projects is to support them operationally, you will not see either project on our capital plan. We would like to explain the benefits of provincial funding to both projects through a multi-department approach.

High Level and La Crete are growing communities serving an area of approximately 30,000 people. Both projects will provide recreational opportunities but also act as much needed gymnasium space for La Crete Public School and High Level Public School. Construction of the facilities is expected to cost \$88 million (High Level) and \$30 Million (La Crete), both being attached to the respective schools.

The following highlights the direct benefits to education and ideas that can be shared as multiple ministries partner on funding.

Benefits:

1. Capital Planning – Government funding provincially would allow breathing room in planning as a need for a full school build could be delayed potentially for 10 years.
2. Population Growth – Our population grows within FVSD at a rate of 600 babies per year. As we continue to grow more and more students are choosing FVSD. Our reproduction\per graduation rate is 3:1. 600 students born and 200 graduates per year.
3. Gymnasium Space – Our schools struggle not to have two classes at the same time occupy a single Gymnasium with the required Daily Physical Activity at least 5 months of the year. When temperatures hover around the low twenties or low thirties from mid November till the end of March it is hard to enjoy the outdoors.

.../2

FORT VERMILION SCHOOL DIVISION  
**"Our Children, Our Students, Our Future"**

P.O. BAG NO. 1, 5213 RIVER ROAD, FORT VERMILION, ALBERTA T0H 1N0 . TELEPHONE 780-927-3766 . FAX 780-927-4625

Minister of Education

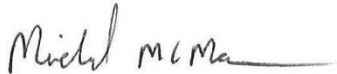
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April 16, 2021

4. Teacher Recruitment – One of our biggest struggles is teacher recruitment and retention and both facilities would increase the region to have lots of recreation for working families to enjoy. We find this is a huge draw when recruiting staff.
5. Community Partnership – The Community partnership FVSD has with both La Crete and High Level is something we are proud of.

Thank you for talking with Ministers that could help support these projects.

Sincerely,

A handwritten signature in cursive script that reads "Mike McMann". The signature is written in black ink and has a long, horizontal flourish extending to the right.

Mike McMann  
Superintendent

cc: Josh Knelsen, Reeve of Mackenzie County  
Crystal McAteer, Mayor of Town of High Level  
Dan Williams, MLA Peace River



April 7, 2021

Honourable Devin Dreeshen  
Minister of Agriculture and Forestry  
229 Legislature Building  
10800-97 Ave  
Edmonton, AB  
T5K 2B6

Dear Minister,

**RE: Seed Royalty Stakeholder Consultation**

On behalf of Birch Hills County Agricultural Service Board and in support of the letter sent to you by Northern Sunrise County addressing the same matter, I am contacting you about the plans that Agriculture and Agri-Food Canada (AAFC) and the Canadian Food Inspection Agency (CFIA) have to move forward with a Seed Royalty Program. By sharing this letter we hope to demonstrate that Birch Hills County Agricultural Service Board (ASB) and our agricultural producers are concerned about the implementation of such a program and its impact on grain producers.

Our Agricultural Service Board is apprehensive about the federal government duplicating an existing funding model to support research with a Seed Royalty Program. The Western Grain Research Foundation (WGRF) is a farmer-funded and farmer-directed non-profit organization investing in agricultural research that benefits western Canadian producers. The WGRF has invested more than \$200 million to support diverse crop research projects. Leaders from twelve farm organizations came together to create WGRF in 1981. Their vision was to establish a robust agricultural research funding organization, consult farmers about what they needed, and then work with research providers to fill that need. Today, WGRF invests over \$14 million annually into variety development and field crop research.

Our agricultural producers identify the Seed Royalty Program as an additional commercial taxation scheme above their current checkoff dollars and other fees collected for research and development by commodity groups and industry. This increases the input cost to producers that directly affects the economic viability of the agricultural producer.

Birch Hills County ASB would appreciate the Minister of Agriculture and Forestry request two things from his federal counterparts. First, a report from the Federal Ministry that would indicate and address this Seed Royalty Program's effects on the

.../2

provincial agricultural grain producers and their long-term financial sustainability. Second, that this process be halted until the review and dispersal of the information mentioned above to producers, producer groups, ASBs and other agricultural stakeholders is complete.

Our ASB would like to reiterate our concerns with the direction this current Seed Royalty Program is going when it will force producers to fund private research to increase private profits that will impact our grain producers.

Sincerely,



Mel Duvall, Chair  
Agriculture Service Board, Birch Hills County

Cc: Gerald Manzulenko, Reeve, Birch Hills County  
Corey Beck, Chair, Provincial Agricultural Service Board  
Honourable Jason Kenny, Premier of Alberta  
Peace Region ASB chairs  
Todd Loewen, MLA, Central Peace-Notley  
Arnold Viersen, MP for Peace River—Westlock  
Paul McLauchlin, President, Rural Municipalities of Alberta  
Tom Burton, Director: District 4, Rural Municipalities of Alberta





**Luanne Patterson**

Senior System Manager  
Environmental Assessment

Directrice de l'analyse des systèmes  
Évaluation environnementale

Box 8100  
Montreal, Quebec Canada  
H3C 3N4

Boite 8100  
Montréal, Québec/Canada  
H3C 3N4

April 21, 2021

**RE: CN RIGHT-OF-WAY VEGETATION CONTROL**

Dear Mayor,

I hope this letter finds you and your family safe and healthy as the country continues to fight the COVID-19 pandemic.

The Provincial, State and Federal governments have recognized railways as essential service providers. CN remains committed to running our railway safely and playing our role in moving the critical supplies citizens are counting on during these difficult times.

To that end, we are reaching out to advise you of our vegetation control activities in your area between April and October 2021. A regularly updated schedule will be available at [www.cn.ca/vegetation](http://www.cn.ca/vegetation).

If not managed properly, trees, brush or other vegetation can severely compromise rail and public safety. Vegetation can impede the view motorists have of oncoming trains, and increase the risk of crossing accidents. Moreover, unwanted vegetation can damage the integrity of the railbed, interfere with signals and switches, contribute to track side fires, compromise employee safety, reduce visibility for train crews at road crossings/train control signals and track side warning devices, to name a few of the potential risks.

Our annual vegetation control program is designed to mitigate these risks by managing brush, weeds and other undesirable vegetation. CN's vegetation control program is a critical contributor to safe operations and assists in contributing to the overall safety of the communities through which we operate.

Control measures: CN manages vegetation using both chemical and mechanical methods. We are sensitive to concerns your community may have regarding chemical vegetation control. I would like to assure you that at CN, we are committed to environmental safety and sustainability.

The track infrastructure is composed of two main sections, the ballast section typically ranging from 16-24 feet (which is primarily gravel and supports the track structure) and the right of way portion (which is the area outside of the ballast section to the CN property boundary).

The 16-24 foot ballast section and the areas around signals and communications equipment that are critical for safe railway operations will be managed using chemical methods. Application in these safety critical areas is done by spray trucks or spray trains with downcast nozzles that spray a short distance above the ground surface with shrouded booms, specially designed to limit the chemicals from drifting. The right-of-way section is primarily maintained using mechanical control methods such as mowing or brush cutting, however, small areas within the right-of-way that contain noxious or invasive weeds may be chemically treated.





CN will use chemical control techniques on the ballast section throughout the network for safety reasons. Furthermore, when chemicals are applied to the ballast section via spray train or truck, as outlined in the photo below, additives called surfactants that make the chemical work better may be included to help manage the application.



CN has retained professional contractors qualified to undertake this work. They are required to comply with all laws and regulations applicable to CN. In addition, the contractors will ensure that vegetation control is performed with consideration of the environment and in accordance with the highest industry standards.

#### Inquiries

Should your community have any noxious weed removal requests, we ask that you contact CN's Public Inquiry Line at [contact@cn.ca](mailto:contact@cn.ca) or fill out the form at [www.cn.ca/vegetation](http://www.cn.ca/vegetation) before June 1, 2021 with the specific information and location. CN will make every effort to include those locations as part of our 2021 Vegetation Management Program. All notices sent after the above-mentioned date will be included in the 2022 Vegetation Management Plan.

We look forward to working with you and answering any questions you may have regarding our vegetation control activities in your community.

Please find attached the notices CN is publishing in local papers to advise the public. We would kindly ask that you post copies on your community's website and at City Hall or other central locations for a wider distribution.

For any questions or more information, please contact the CN Public Inquiry Line by telephone at 1888-888-5909, or by email at [contact@cn.ca](mailto:contact@cn.ca).

Please also find attached a list of FAQs regarding the program that may be of further assistance.

Best regards,

Luanne Patterson  
Senior System Manager, Environmental Assessment



## Frequently Asked Questions (FAQs)

***Where can I get more information about CN's vegetation management program?***

For more details please visit our website at [www.cn.ca/vegetation](http://www.cn.ca/vegetation)

***Why does CN need to remove vegetation along its train tracks annually?***

At CN, safety is a core value. Part of maintaining and operating a safe railway is ensuring vegetation is managed along our corridors. CN also has an obligation, pursuant to the *Rules Respecting Track Safety*, adopted under the *Railway Safety Act*, to ensure that vegetation on or immediately adjacent to the railway roadbed is controlled. More specifically, the Rules require federal railways to ensure the track is free of vegetation that could create fire hazards, affect the track integrity or obstruct visibility of operations and inspections. Separate regulations also require removal of vegetation to ensure every grade crossing meets sightline requirements.

***Where does CN remove vegetation?***

For the purposes of vegetation control, CN divides its rail lines into two components: the ballast section and the right-of-way. The ballast section (graveled area) covers a 16 to 24ft width (4.9 to 7.3m). The right-of-way section covers a 42ft width (13m) on each side of the ballast section.





## Annual Vegetation Management Program

Vegetation in the right of way section needs to be controlled to protect sight lines for train crews to see signal systems and at road crossings, prevent trees from fouling the track during storms, reduce fuel loading to prevent fires, minimize wildlife mortality, ensure good drainage along ditches and culverts, amongst other safety requirements and is primarily controlled mechanically, by mowing and cutting of vegetation. Certain herbicide products are used (excluding glyphosate) to encourage grass rather than shrubs and trees.

The ballast section, on the other hand, is the most critical area as it supports the track infrastructure that supports the movement of freight and passengers and provides an area for train crew to safely inspect their train. Given the crucial role it plays in ensuring the safety and integrity of rail operations, this section must be clear of all vegetation. The only proven way to effectively completely remove vegetation in the ballast section is through chemical application.



### ***How will you manage dry plants that remain once the spraying is completed?***

Ensuring vegetation is controlled on an annual basis is the best method to reduce larger volumes of dead and dry plants. This is because it eradicates vegetation before it grows, reducing the amount of dead plant material. CN's program has been developed specifically with this in mind. Most vegetation, once dead, will naturally decay leaving little debris. As for the right-of-way, the herbicides used are selective and the grass cover will remain intact while shrubs or noxious weeds will be controlled.





## Annual Vegetation Management Program

### ***What herbicides will CN be using?***

The choice of chemical used depends on the specific plants targeted. All pesticides used in Canada are approved for use in Canada and the province in which they are applied. The chemicals for 2021 may include:

| Pesticide Product Brand Name | Active Ingredients                                  | PCP Registration Number |
|------------------------------|---|-------------------------|
| VP480 (Dow)                  | Glyphosate (480g/L)                                 |                         |
| Esplanade (Bayer)            | Indaziflam (200 g/L)                                |                         |
| Overdrive (BASF)             | Diflufenzopyr (20%)                                 | 28840                   |
| Detail (BASF)                | Dicamba (50%)                                       | 31333                   |
| Arsenal (BASF)               | Saflufenacil (29.74%)                               | 30065                   |
| Navius (Bayer)               | imazapyr isopropylamine (26.7%)                     | 32773                   |
| Gateway (Corteva)            | Metsulfuron-methyl (12.6%)                          | 30203                   |
| VisionMax (Bayer)            | Aminocyclopyrachlor (39.5%)                         | 30922                   |
|                              | Paraffinic Oil (586 g/L)                            | 31470                   |
|                              | Alkoxylated alcohol non-ionic surfactants (242 g/L) | 27736                   |
|                              | Glyphosate (540 grams acid equivalent per litre)    |                         |

### ***Will you be using Glyphosate. If so, is it dangerous for us or my pets?***

All pesticides CN uses in Canada are registered by Health Canada's Pest Management Regulatory Agency (PMRA) and have been approved for use in the province in which they are applied. Protection of human health and the environment is Health Canada's primary objective in the regulation of pesticides and all pesticides must undergo rigorous science-based assessments before being approved for sale in Canada. The PMRA also re-evaluates registered pesticides on a cyclical basis to ensure they continue to meet modern health and environmental standards. The PMRA re-evaluated glyphosate in 2017 and reconfirmed that products containing glyphosate do not present risks to human health or the environment when used in accordance with revised label directions. CN's vegetation control contractor uses glyphosate in accordance with label directions.



## Annual Vegetation Management Program

### ***Has CN tried any non-chemical weed control options in the past, such as weed whacking? Have they worked?***

CN has used weed cutting in the past to control vegetation, but this does not remove the roots, and actually encourages more growth. It is not an effective long-term solution for vegetation removal along railway tracks. The application of steam injection has also been investigated; however it has proven ineffective in killing the roots, which, if left to continue growing, could compromise the integrity of the rail bed, causing unsafe operating conditions.

CN has also explored other options, such as high concentrate vinegar (acetic acid), however this was deemed not to be a viable option as the acid reacts negatively with steel and the sensitive electronic monitoring equipment used to regulate safe movement and operation of our trains.

### ***I am an organic farmer adjacent to your tracks, should I be worried?***

Most of the vegetation control focuses on the ballast section (graveled area) which is 16 – 24 feet (4.9 to 7.3 meters) wide, leaving about 42 feet (13 meters) of right-of-way on each side of the ballast. The equipment used for application is a shrouded boom which focuses the spray downward to reduce potential drift. Application must also be done during appropriate weather conditions, including low wind levels.

### ***Many properties back onto the railway. Are Detail, Overdrive, Esplanade, VP480, VisionMax, Arsenal Powerline, Navius, and Gateway safe to use in close proximity to people and pets?***

All pesticides used in Canada must be registered by Health Canada's Pest Management Regulatory Agency (PMRA), which has one of the toughest regulatory requirements in the world for approving products for safe use. CN only uses pesticides that have been approved for use in Canada and the province in which they are applied. When used according to label directions, PMRA has evaluated them to be safe.

### ***Can I request my area not be sprayed?***

At CN, safety is a core value. CN is governed by the Railway Safety Act and must comply with the laws and regulations. Vegetation control is a key component of keeping our employees and the communities in which we operate safe. Ensuring vegetation is kept clear of our infrastructure, signals, road crossing sight lines and enabling our teams to inspect and maintain the track is critically important. As a result, all areas of the CN ballast section will be treated to control vegetation.



April 16, 2021

The Hon. Kaycee Madu  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800 - 97 Avenue  
EDMONTON, AB T5K 2B6

Dear Minister Madu:

**Re: Town of Morinville Support for RCMP**

Our Council is not supportive of the Government of Alberta's initiative to replace the RCMP with an Alberta Provincial Police Service (APPS). Our opinion is that there are other, more effective ways to achieve the outcomes identified through the *Police Act* review. Indeed, improving the public's trust in policing, ensuring an effective complaint process, and improving Indigenous peoples' relationships are important objectives.

There are, however, several considerations that cause justifiable concern:

- The Fair Deal Panel recommends establishing an APPS despite 65% of respondents indicating non-support;
- The necessity for a new model is unclear when there is little substantiated dissatisfaction with the RCMP but rather some areas for improvement have, rightfully, been identified;
- Transition costs are poorly understood, and ongoing operating costs will inevitably rise. Municipalities currently bear the majority of policing costs and are not able or willing to accept any additional increases. As you know, municipalities have limited means to increase revenues, receiving only 8-10 cents for every tax dollar collected. Continuing to do more with less is untenable.

There has not been compelling evidence that an APPS would result in better outcomes, particularly with the expected increase in costs. The Town of Morinville has a collaborative relationship with the local RCMP detachment and is satisfied with the level of service and degree of responsiveness received. As such, Council encourages the Government of Alberta to abandon the transition study and redouble efforts to work with the RCMP to achieve better outcomes.

Sincerely,

Barry Turner  
Mayor

*An Alberta Capital Region Community*

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CC The Honourable Jason Kenney, Premier  
Dale Nally, MLA for Morinville-St. Albert  
Dane Lloyd, MP for Sturgeon River-Parkland  
Curtis Zabolcki, Commanding Officer for Alberta, RCMP  
AUMA Members  
RMA Members



April 12, 2021

## Register Now for Regional Partnerships and Collaboration Course

*Virtual EOEP course to be held in May*

The [Elected Officials Education Program \(EOEP\)](#) is excited to announce a virtual offering of [Regional Partnerships and Collaboration](#). This course will be held during the evening from 2:30 to 5:00 pm on:

- ◆ Wednesday, May 5,
- ◆ Wednesday, May 12, and
- ◆ Wednesday, May 19.

This course will be offered using a hybrid delivery, requiring some homework reading by participants, and three video chat sessions. This will allow participants to review material on their own, participate in group discussions, and ask questions during the video chat sessions.

Registration for this course is \$275 and participating will count towards a [Municipal Elected Leaders Certificate \(MELC\)](#). Please note that although EOEP encourages as many members of your council to participate as are interested, each participant must have their own device and individual registration to access course materials and video chats, and to receive credit towards an MELC.

To learn more about the course content, visit the [EOEP website](#). [Registration for the course](#) is now open.

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